

**GUNNISON COUNTY GREEN TEAM
MINUTES
December 9, 2010**

The December 9, 2010 Green Team meeting was held in the Sheriff's Conference Room in the Courthouse.

Present were:

Rich Corbett, Facilities Supervisor
Ben Cowan, Assistant Finance Director
Mike Lee, IT Director
Debbie Moore, Personnel Director
Jon Mugglestone, CSU Extension Director
Mike Pelletier, GIS Manager

CALL TO ORDER: The meeting was called to order at 2:36 pm.

MONTHLY GREEN CHALLENGES: The Green Team discussed a program idea that was forwarded to them from Chris Dickey via Commissioner Channell. Apparently, the Park City, UT sustainability manager has established a program called "My Sustainable Year", which includes weekly vows like New Year's resolutions centered around environmentally friendly themes. Those present liked the idea in general, but did not think it was feasible for a County this size without a sustainability manager position to manage such an involved program. However, the Green Team did think it would be relatively easy to manage a monthly theme with several mini events, tips, or ideas centered on the central theme to help keep certain initiatives in employees' awareness. This is a big factor for the various efficiency goals that require changing the behavior of building occupants, for example.

Each member present came prepared for the meeting with three ideas that could serve as a monthly theme. Each idea was discussed for its merits.

In order to provide funding for various events and possibly to provide incentives to encourage participation, the Team agreed that some basic funding will be needed in 2011 for various initiatives. Ben Cowan said he would be willing to present the idea to County Manager Birnie for possible funding in the 2011 budget for incentives, a possible bike program, installation of recycling receptacle and a possible window curtain installation project, among others to be discussed during the year.

Those present came up with a rough idea for each month's green challenge theme, with a few more ideas needed that would be gathered via email from those not present.

January: Audio/web conferencing to reduce travel expenses for meetings, etc.

February: The beginning of a three month program to “Treat Your Office Like Your Home.” – February to focus on leaving windows closed and other issues related to heating systems like properly adjusting thermostats and refraining to use portable heaters.

March: Turn off all electronic such a monitors, computers, printers, scanners, etc.

April: Lighting reduction – removing ballasts from lights, turning off task lighting, using occupancy sensors correctly.

May: Bike/Walk/Carpool to Work – this month will highlight May 20th as National Bike to Work Day and also is the kickoff for the annual Walk for your Life Program through the County’s self-insured health insurance fund.

June: Reduce

July: Reuse

August: Recycle – includes placement of new receptacles where absent in County buildings as well as a signage campaign near trash receptacles.

September: Paper use reduction

October:TBD

November: TBD

December:TBD

Incentives: Those present discussed that a \$50 monthly incentive should be pursued in encourage participation. Anyone with a great new idea related to the theme or participating regularly in that month’s challenge with a short summary of what is working and what they are doing will be eligible for a random drawing.

Recycling inventory: Members of the Green Team need to conduct a survey of what recycling receptacles are actually available in each building as well as finding out whether employees are aware of those locations and how convenient the locations are.

All further details requires prior to the rollout of the January program will be finalized via email in December.

EAP PROGRESS:

Positives:

- 1) Website contains energy initiatives – the new sunroom project, approved for 2011 needs to be added, as well as the Doyleville heat collector and a link to the County’s new energy inventory with Planet Footprint.
- 2) Performance contracting for nearly \$1.2 M is nearing completion.
- 3) Purchase of numerous new energy efficiency fleet vehicles.
- 4) Community Development is moving forward with proposed adoption of the 2009 International Energy Conservation Code in 2011.
- 5) 30% recycled paper is used countywide.
- 6) The Document Management System, budgeted for 2011, should allow the County to work toward becoming a paperless government.
- 7) Environmentally Friendly Purchasing has been discussed and will be included once a formal general purchasing policy is adopted for the County.

- 8) All employees at Gunnison County now receive countywide mailing via email, instead of printing off hard copies for many employees that don't have offices.
- 9) Community Development is working with ORE to publicize options for usage of a free ORE building advisor to assist with what energy efficient appliances and building techniques could be used in new homes, what incentives are available, and which contractors work well with energy efficiency projects.

The immediate needs to start working on include the purchase of dual monitors for employees that print excessively and to focus on recycling within the county offices.

ADJOURN: The meeting adjourned at 4:00 pm.