

**Gunnison County Housing Authority
Advisory Board Meeting
Minutes
September 11, 2008
Crested Butte/Mt. Crested Butte Chamber of Commerce
601 Elk Avenue
Crested Butte, CO**

Present David Owen, Gunnison County, Advisory Board Chair
Members: Kelly McKinnis, Gunnison County, Advisory Board Vice-Chair
Michael Potoker, Alternate Gunnison County
Ellen Harriman, City of Gunnison
Paul Duba, City of Gunnison
Christi Matthews, Town of Crested Butte, Advisory Board Secretary
Neil Windsor, Alternate Town of Crested Butte
John Sale, Town of Mt. Crested Butte, Advisory Board Treasurer
Susan Eskew, Alternate Town of Mt. Crested Butte

Absent Reed Betz, Town of Crested Butte
Members: William Buck, Town of Mt. Crested Butte

Present Eileen McVicar, Essential Housing Administrator, GCHA
Staff: Wendy Albers, Administrative Assistant, GCHA

Guests: None

Call to Order and Welcome: The meeting was called to order at 6:23 p.m.

I. Consent Agenda:

August 21, 2008 Meeting Minutes: Ellen Harriman made a motion to approve the minutes and Christi Matthews seconded the motion. There was unanimous consent with exception of abstention from one member absent from said meeting.

II. Introduction & Status Updates:

David Owen welcomed the advisory board members to the meeting and asked for update report on the Interviews with the Potential Executive Directors.

III. Discussion Agenda:

Report on Interviews with Potential Executive Directors:

John Sale reported the he and several and other advisory board members along with a County Commissioner, Town Manager, and County Personnel Director conducted telephone interviews with 6 candidates resulting in 2 potential candidates for personal

interviews. A few more candidates may be reviewed to be included in final interview pool. Various backgrounds and geographical characteristics were considered in determining final candidates. All advisory board members and staff will have an opportunity to meet final candidates for selection by the end of October.

Short, medium, and long term goals of GCHA:

The advisory board members were asked to consider their short, medium, and long-term goals for the GCHA. Many goals were discussed and a list summarizing the goals and their priority will be provided by Christi Matthews. The summary was as follows:

- Hire Executive Director
 - Finish Needs Assessment
 - CDOH-funding Needs Assessment
 - refine Needs Assessment Scope
- (Neil Windsor arrived at 6:45 p.m.)
- review RFP and ensure needs identified and survey previous discussed by the advisory board be included in scope as an addendum to RFP (consultant selection) and would allow process to be updated and developed periodically.

A motion was made by Neil Windsor to recommend that the survey mechanism previous prepared be included as a guide for RFP (consultant selection process) to include all jurisdictional comments and was seconded by Ellen Harriman and further amended by John Sale to include comments from municipalities by September 30, 2008. Motion unanimously approved.

GCHA prioritize building units and rental units.

- seasonality and gap
- funding of units and identify rental units (50%-80% AMI)
- Down Payment Assistance (programming priority)
- *La Plata County jurisdictional/Regional template
- future GCHA board structure
- securing funding sources such as tax credits, issue bonds, grants, etc.

A motion was made by Christi Matthews to recommend that the structure and governing GCHA Board include:

One (1) elected official appointed from each municipality and the County and

Two (2) private sector/community members from each municipality and the County.

Paul Duba seconded the motion. The motion was amended by Paul Duba and seconded by Neil Windsor after discussion the board representation be:

One (1) elected official appointed from each municipality and the County and two (2) at-large members not currently serving or employed by the electing municipal jurisdiction. Subject to legal considerations and multi-jurisdictional requirements, John Sale recommended that motion and Christi Matthews tabled motion to October meeting.

