AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

AgendaTitle:
Consent 06 - Grant Agreement; Caring for Colorado Foundation; Community Health Worker Project; 4/29/15 thru 4/30/16; $61,561

Action Requested: Board of County Commissioners' Signature

Parties to the Agreement: BOCC & Caring for CO Fo.

Term Begins: 4/29/15 **Term Ends:** 4/30/2016 **Grant Contract #:**

Summary:
This grant to fully fund Community Health worker in Multicultural Resource Services is for one year. Multiple previous grant awards from this funder.

Fiscal Impact: $61,561

Submitted by: C Worrall **Submitter's Email Address:** cworrall@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:

This is a renewal of the current CFC grant but a higher award. This grant will cover salary and benefits only. Will need to amend County Budget.

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 2/23/2015

County Attorney Review: (●) Required ( ) Not Required

Comments:

Reviewed by: GUNCOUNTY1\atrezise Discharge Date: 2/24/2015 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reviewed by: GUNCOUNTY1\mbirnie Discharge Date: 2/25/2015

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted:

Agenda Date: 3/3/2015 Follow Up Agenda Date:

Revised April 2013

CARING for COLORADO FOUNDATION
A Health Grantmaker

GRANT SUMMARY - TERMS, CONDITIONS AND CONTACTS

PROJECT TITLE: Community Health Worker Project
GRANT ID: 20153431

PROJECT DESCRIPTION: Increase access to quality coordinated health care for residents by supporting the Multicultural Resource Service Community Health Worker program.

ORGANIZATION NAME: Gunnison County

AWARD AMOUNT:	**GRANT PERIOD**:
$61,561.00	From 4/29/2015 through 4/30/2016

FUNDING CONDITIONS:
None

SPECIAL PROVISIONS:
None

GRANT OBJECTIVES:
(1) By the end of the grant period, the number of trained bilingual interpreters available to assist the Community Health Worker (CHW) and patients in medical appointments will increase by 5%
(2) By the end of the grant period, 450 Gunnison County residents will be assisted by the CHW to receive access to health care services and programs.
(3) By the end of the grant period, 90% of uninsured, low income pregnant women will receive comprehensive prenatal care through the Gunnison Prenatal Program.
(4) By the end of the grant period, 100 Gunnison County low income children will receive comprehensive dental care
(5) By the end of the grant period, 30 low income children of LEP families will be referred to early childhood developmental screening and connected to services as needed.

PROJECT PRIMARY CONTACT	**ORGANIZATION PRIMARY CONTACT**
Ms. Carol Worrall, R.N. Director, Gunnison County Public health 225 N. Pine St., Ste E Gunnison, CO 81230 (970) 641-0209 cworrall@gunnisoncounty.org	Ms. Carol Worrall, R.N. Director, Gunnison County Public health 225 N. Pine St. Gunnison, CO 81230 (970) 641-0209

**The project primary contact is the individual responsible for implementation and supervision of the project. The organization primary contact is the CEO or Executive Director of the grantee organization.*

CARING FOR COLORADO PRIMARY CONTACT:
NAME: Randy Evetts, MPA
TITLE: Senior Program Officer
PHONE: 720-524-0770 or toll free at 1-800-463-7713
EMAIL: revetts@caringforcolorado.org

GRANT SUMMARY - TERMS, CONDITIONS AND CONTACTS

REPORTING REQUIREMENTS

During the course of each grant contract year, grantees are required to submit progress and financial reports as scheduled. You will receive a reminder email with detailed reporting instructions approximately one month before each report is due. Financial reports should contain a financial accounting of expenditures, according to the line item categories of the approved budget. Late reports will delay or jeopardize future payments or renewal funding. An organization that fails to provide the required reports on a grant may become ineligible for future funding from Caring for Colorado Foundation.

Report Requirement	Due Date
Signed Contract	3/31/2015
Progress Report	12/1/2015
Final Report	6/1/2016

GRANT AMENDMENTS

Grantees of Caring for Colorado Foundation should discuss, with their assigned staff contact, potential changes to the approved scope of work or approved budget. Following this conversation, a grant amendment form must be submitted and approved prior to implementation of a change. This form can be accessed on the Foundation's website at www.caringforcolorado.org under the "For Grantees" section.

COMMUNICATIONS INFORMATION

Caring for Colorado Foundation encourages grantees to inform constituents about grant awards through a news release, community newsletter, email to stakeholders or through social media outlets. A media tool kit is available for use via the Foundation's website at www.caringforcolorado.org. Please reference this tool kit for information on how to publicize your work, how to refer to the Foundation, access to the Foundation's logo and additional resources.

CARING for COLORADO FOUNDATION
A Health Grantmaker

Grant Agreement

Grant Recipient: Gunnison County

Grant Number: 20153431

Project: Community Health Worker Project

Total Grant Amount Awarded: $61,561.00

Number of Payments: One

Disbursement Amount: $61,561.00

Term of Grant: One Year Dates: April 29, 2015 to April 30, 2016

Caring for Colorado Foundation (the "Foundation") must ascertain that your non-profit tax status is maintained throughout the grant cycle. In addition we must be assured that our grant (the "Grant") will be expended for an educational, scientific, or other charitable purpose that will support achieving improvements in the health of Colorado citizens. We are also interested in the results of the Grant. With this in mind, we ask that you (the "Grantee") read, sign and return this Grant Agreement (the "Agreement").

1. Tax-Exempt Status:

The Grantee agrees:

A. To maintain its status as a tax-exempt organization (or working under the umbrella of a recognized tax-exempt organization), i.e., recognized by the IRS as a public charity described in Sections 501(c)(3) and 509(a)(1), (2), or (3) of the Internal Revenue Code of 1986, as amended (the "Code").

B. That such tax-exempt status under Sections 501(c)(3) and 509(a)(1), (2), or (3) of the Code has not changed since the issuance of the IRS determination letter, which the Grantee provided to the Foundation in its Grant application.

C. That there is no issue presently before any office of the Internal Revenue Service concerning any proposed changes in its tax-exempt status under Sections 501(c)(3) and 509(a)(1), (2), or (3) of the Code.

D. To provide current and appropriate documentation if the Grantee is a government supported agency, such as a school, museum, library or government agency or department.

A. That it will provide the Foundation with immediate written notification of any changes in the Grantee's tax-exempt status.

2. Expenditure of Funds:

The Grant (together with any income earned upon investment of Grant funds) is made for the purpose outlined in the attached project plan and budget and may not be expended for any other purpose without the Foundation's prior written approval. Expenditures of Grant funds must adhere to the specific line items in the budget submitted by the Grantee within the Grant period. For grants greater than $25,000, changes to individual line items (increases and decreases) that are greater than 15% of that line item must be approved in advance by Foundation staff. If the Grant period ends and Grant funds remain unexpended, any unexpended Grant funds shall be repaid promptly to the Foundation. If the Grant funds are expended other than for the purposes of the Grant or not in accordance with the approved budget, funds equal in value to the portion of Grant funds determined by the Foundation to have been so expended shall be repaid to the Foundation upon its request.

3. No Assignment or Delegation:

The Grantee may not assign or otherwise transfer its rights or delegate any of its obligations under this Agreement without prior written approval from the Foundation.

4. Reports and Evaluation:

The Grantee is required to provide the Foundation with written reports summarizing project results. The Grantee will receive a written request for any report approximately one month before it is due. The Grantee also agrees to provide any other information reasonably requested by the Foundation. If the Grantee obtains any audited financial statements covering any part of the period of this Agreement, copies of such statements shall be provided to the Foundation.

The Foundation may, at its own expense, monitor and conduct an evaluation of the operations under the Grant which may include visits by representatives of the Foundation to observe the Grantee's program procedures and operations and to discuss the program with the Grantee's personnel.

5. Required Notification:

The Grantee is required to provide the Foundation with immediate written notification of: (1) its inability to expend the Grant funds for the purposes described in the Grant application, this Agreement and any other written or electronic communication describing the terms of the Grant; or (2) any expenditure from this Grant made for any purpose other than those for which the Grant was intended.

6. Research Involving Human Subjects:

If the Grant is to be used in whole or in part for research involving human subjects, the Grantee hereby certifies that the Grantee, applying the ethical standards and the criteria for

approval of grants set forth in its Internal Review Boards and professional oaths, has determined that the human subjects involved in this Grant will not experience risk over and above that involved in the normal process of care and are likely to benefit from the proposed research program.

7. HIPAA Compliance – Protected Health Information:

If the Grantee is a Covered Entity as defined in the federal privacy rules promulgated under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Grantee is obligated to maintain the privacy and security of Protected Health Information as defined by HIPAA.

8. Publicity:

The Foundation encourages the Grantee to publicize information concerning the awarded Grant on the Grantee's website, in the Grantee's newsletters, annual reports and other relevant publications. When possible, any public statements about the Foundation or its grantmaking shall be cleared in advance by the Foundation (To do so, please contact a Foundation program officer at 720.524.0770).

The Foundation welcomes any photographs relevant to the Grant that may be provided for Foundation use. The Grantee must obtain prior permission, with a signed photo release, for use of the photograph in any medium of any individual or group including clients, visitors or bystanders. Parents or legal guardians must sign a release form for minors who appear in photographs. (Please refer to the *Media Kit* or contact the Foundation for sample releases.)

The Foundation may include, without further notice, information regarding this Agreement and/or the Grant, the amount and purpose of the Grant and photographs, logo or trademark, and other published/printed information or materials and (provided by the Grantee) and its activities, on the Foundation's website or electronic communications, in the Foundation's periodic public reports, newsletters and news releases.

9. Right to Modify or Revoke:

The Foundation reserves the right to discontinue, modify or withhold any payments to be made under this Agreement or to require a total or partial refund of any Grant funds if, in the Foundation's sole discretion, such action is necessary: (1) because the Grantee has not fully complied with the terms and conditions of this Agreement; (2) to protect the purpose and objectives of this Agreement or any other charitable interest of the Foundation; or (3) to comply with the requirements of any law or regulation applicable to the Grantee, the Foundation, or the Grant.

10. Termination:

This Agreement shall automatically terminate in the event of the insolvency, receivership, bankruptcy filing, or dissolution of the Grantee.

Either party upon written notice to the other party may terminate this Agreement.

Upon termination of this Agreement for any reason, all payments by the Foundation to the Grantee shall cease at such time as may be determined by the Foundation. The Grantee specifically acknowledges that immediate cessation of funding, before termination procedures are completed, may be necessary in recognition of the Foundation's fiduciary responsibilities.

11. Special Conditions: (to be completed by the Foundation, if any)

The Grantee accepts and agrees to comply with the following special conditions:

None

12. Capital Equipment Limitation:

If the purpose of the Grant is for the purchase of capital equipment, the Grantee shall not sell, transfer or otherwise dispose of such equipment during its useful life without the prior written approval of the Foundation. If changes in the Grantee's status as a public charity or changes in its operations result in the Grantee no longer using the capital equipment for the purposes that were the subject of the Grant, the Foundation may require the return of the equipment to the Foundation or a transfer of the equipment to another public charity.

13. Amendment:

This Agreement may be amended, supplemented or extended only by written agreement signed by the Foundation and the Grantee.

14. Disclaimer:

Nothing contained herein, including the required reporting and review procedures, shall be construed as a warranty, representation, or approval by the Foundation that the services rendered by the Grantee are adequately or properly rendered on either an individual or program-wide basis. The Grantee shall hold the Foundation, its directors, trustees, officers, employees, and agents harmless from all damages, costs, fines, attorneys' fees, or liabilities of any kind or nature arising from any claims, demands or suits resulting from the Grantee's rendering or failure to render services to the extent permitted by Colorado law.

15. Controlling Document:

The terms and conditions of this Agreement shall be the controlling document between the Foundation and the Grantee. All verbal communication, notes, minutes or other documentation pertaining to the Grant shall be deemed merged into this Agreement. In making the Grant, the Foundation has relied on the information and representations submitted to the Foundation by the Grantee.

The undersigned certify that they are duly authorized officers of the Grantee and, as such, are authorized to accept this Agreement on behalf of the Grantee, to obligate the Grantee to observe all of the terms and conditions placed on this Agreement, and in connection with this Agreement to make, execute, and deliver on behalf of the Grantee all agreements, representations, receipts, reports, and other instruments of every kind.

ACCEPTED AND AGREED TO:

Organization Name (typed/printed name)

Board Chair (typed/printed name)

Board Chair (signature) Date

Executive Director (typed/printed name)

Executive Director (signature) Date

Caring for Colorado Foundation President/CEO (signature) Date

055026.099004.602345090.2

Credit/Debit Authorization Form

The Caring for Colorado Foundation now offers Electronic Payment via ACH. If you would like to receive future payments electronically, please complete the information below and return this form by mail or fax to:

Caring for Colorado Foundation - Attn: Grants Administrator
4100 E. Mississippi Ave., Suite 605 - Denver, CO 80246
Tel: 720-524-0770 - Fax: 720-524-0787

I (we) hereby authorize The Caring for Colorado Foundation (CFC) to initiate entries to my (our) checking/savings accounts at the financial institution listed below (THE FINANCIAL INSTITUTION), and, if necessary, initiate adjustments for any transactions credited/ debited in error. This authority will remain in effect until CFC is notified by me (us) in writing to cancel it in such time as to afford CFC and THE FINANCIAL INSTITUTION a reasonable opportunity to act on it.

Name of Financial Institution:_____

Address of Financial Institution - Branch, City, State, & Zip:

_____

Authorized Signature: _____ Date: _____

Name:_____

Business Name:_____

Address: _____

Payment Notification will be emailed to the primary contact listed on your grant application.

Additional Payment Contact:_____

Email Address: _____

Is this a checking account? ❑ Savings account? ❑

Financial Institution Routing Number: _____

Checking/Savings Account Number:_____

Please note that your wire routing number may differ from your ACH routing number. Please provide the numbers that appear on the bottom of your check as follows:

Grant ID: 20153431

Caring for Colorado Budget Form

Part 1

Use the budget form below to present the total budget for your program or project.

Organization Name: Gunnison County, Dept. Health & Human Services, MRS

Funding Period: Spring 2015-Spring 2016

EXPENSES

Line Item	CFC Request	Other Funds*	Local In-Kind	Total Budget
MRS CHW	61,561.00			61,561.00
Supplies & Operating Expenses		5,503.00		5,503.00
Gunnison Prenatal Program		6,000.00	16,800.00	22,800.00
Gunnison Dental Initiative		3,000.00	45,000.00	48,000.00
Childrens Light Vouchers		3,500.00	10,500.00	14,000.00
Volunteers			4,950.00	4,950.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
TOTAL EXPENSES	61,561.00	18,003.00	77,250.00	156,814.00

*Please provide the sources of these funds on Budget Form Part 2

Caring for Colorado Budget Form

Part 2

Use the budget form below to present the total funding sources for your program or project.

Organization Name: Gunnison County, Dept. Health & Human Services, MRS

Total Project Budget: $156,814.00

Sources for Other Funds (list) *For Example: foundation grants, government grants or contracts, patient revenue, local fundraising, etc.*	**Proposed** *Funds that you have requested, or plan to request, for this project that have not yet been approved by the funding source.*	**Committed** *Funds that you have requested for this project that have been approved for disbursement by the funding source.*
CFC	61,561.00	
Mentors Youth Prog. Tobacco Ed. Prev		3,003.00
County Cash Match		4,000.00
Childrens Light Van Tuyl fund		3,500.00
Dental Initiative Contributions		3,000.00
Gunnison Prenatal Contributions		2,000.00
Community Fo Gun. Valley award		2,500.00
Local In-Kind		77,250.00
TOTAL	$ 61,561.00	$ 95,253.00