# AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

**Agenda Item:** Draft HS Minutes; 4-21-2015

**Action Requested:** Motion

**Parties to the Agreement:**

**Term Begins:** **Term Ends:** **Grant Contract #:**

**Summary:**

Attached are the draft 4/21/2015 Human Services meeting minutes for consideration.

**Fiscal Impact:** None

**Submitted by:** Katherine Haase **Submitter's Email Address:** khaase@gunnisoncounty.org

**Finance Review:** ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

**County Attorney Review:** ○ Required ◉ Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ○ No ○

**County Manager Review:**

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 6/11/2015

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted:

Agenda Date: 6/16/2015

*Revised April 2015*

**GUNNISON/HINSDALE BOARD OF HUMAN SERVICES**
**MEETING MINUTES**
**April 21, 2015**

The April 21, 2015 meeting of the Gunnison/Hinsdale Board of Human Services was held in the Planning Commissioners' meeting room located at 221 N. Wisconsin Street, Gunnison, Colorado. Present were:

Phil Chamberland, Chairperson
Susan Thompson, Vice-Chairperson (ABSENT)
Jonathan Houck, Commissioner
Paula Swenson, Commissioner
Joni Reynolds, Health and Human Services Director
Matthew Birnie, County Manager
Katherine Haase, Clerk to the Board
Other Persons Present as Listed in Text

**CALL TO ORDER:** Chairperson Chamberland called the meeting to order at 9:49 am. Child and Family Services Manager Gillian Wilks was present for discussion.

**STAFFING UPDATES:** HHSD Reynolds provided a copy of her new organizational chart.

**LEGISLATIVE UDPATES:** HHSD Reynolds informed the Board that she attended the meeting last week. At the start of the year, the Board designated Renee Brown, the previous HHSD, and her successor to serve as their proxy in the HHS Subcommittee. She provided a written summary of all pending legislation, and the report was added to the online portfolio after the meeting. She also confirmed that she is scheduled to attend the Colorado Counties, Inc. summer conference.

**PROGRAM UPDATES:** HHSD Reynolds provided the following program updates, and she noted that staffing levels and service delivery are both working well at this point.

1. Family Planning. So far this year, her department has assisted 900 clients. During 2014, her department assisted 1,393 clients.
2. Immunizations. During 2014, 3,500 immunizations were provided by her department.
3. Women's Wellness Connection. So far this year, her department has served 40 clients.
4. Nurse Family Partnership. So far this year, her department has served 15 families.
5. Women and Infant Children. So far this year, her department has served 220 families.
6. Vital Records. So far this year, there have been approximately 85 birth or death records produced each month.
7. Client Contacts. So far this year, her department has been in contact with an average of 80 clients per day.
8. Nurturing Parenting Program. There are eight adults and 14 children going through the current 16-week class.
9. Restaurant and Childcare Center Inspections. In 2014, a total of 204 inspections were completed.
10. Disease Investigations. In 2014, there were a total of 36 investigations. So far this year, there have been 20, and salmonella and pertussis have been the primary diseases.
11. Child Welfare. The Child Welfare program, even with leadership changes, has been able to meet all requirements with regard to safety, timeliness and permanency.
12. Strategic Planning. She is evaluating the issues outlined in the department's plan and the County's plan for applicability to her department.

**CSTAT MONTHLY REPORT:** HHSD Reynolds informed the Board that she has received the 56-page document, which includes metrics, from the State. After she has had a chance to review it, she will report back to the Board with any relevant information.

**SOUTHERN COLORADO DIRECTORS:** HHSD Reynolds informed the Board that the HHS directors in the southern part of Colorado have been meeting on Tuesdays. She stated that the meetings have been helpful.

**MINUTES APPROVAL:** **Moved** by Commissioner Houck, seconded by Chairperson Chamberland to approve the meeting minutes from February 17, 2015 for Health and Human Services. Motion carried. Commissioner Swenson abstained from the vote since she wasn't in attendance for that meeting.

**NEXT MEETING:** The next meeting was scheduled for May 19, 2015.

**ADJOURN:** **Moved** by Commissioner Swenson, seconded by Commissioner Houck to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 10:10 am.

Minutes Prepared By:

_____
Katherine Haase, Clerk to the Board

Minutes Approved (insert date):

_____
Phil Chamberland, Chairperson

DRAFT