AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Draft BOCC Minutes; 9-1-15

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Attached are the draft 9/1/15 regular meeting minutes for consideration.

Fiscal Impact:

Submitted by: Katherine Haase **Submitter's Email Address:** khaase@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ○ Required ◉ Not Required

Comments:

Reveiwed by: Discharge Date: Certificate of Insurance Required

Yes ○ No ○

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 9/3/2015

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted:

Agenda Date: 9/15/2015

Revised April 2015

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
September 1, 2015

The September 1, 2015 meeting was held in the Board of County Commissioners' meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present were:

Paula Swenson, Chairperson
Phil Chamberland, Vice-Chairperson
Jonathan Houck, Commissioner
Matthew Birnie, County Manager
Katherine Haase, Clerk to the Board
Others Present as Listed in Text

CALL TO ORDER: Chairperson Swenson called the meeting to order at 8:30 am.

AGENDA REVIEW: There were no changes made to the agenda.

CONSENT AGENDA: **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to approve the Consent Agenda. Motion carried unanimously.

1. Acknowledgment of County Manager Signature; Colorado Department of Public Health and Environment; Statement of Work; Cervical Cancer Preventing Vaccine; 8/15/15 thru 6/30/16; $16,000
2. Fence Line Agreement; Susan Jolene Sherer, Donalee Jean Abrams, Robert L. Dunbar and Gregory E. Dunbar; Taylor River Road Project
3. Grant Agreement; State of Colorado, Colorado Department of Transportation, Colorado Aeronautical Board, Division of Aeronautics; Taxiway Rehabilitation Project at Gunnison-Crested Butte Regional Airport; Thru 6/30/18; $57,777
4. Amendment for Task Orders #3; Colorado Department of Public Health and Environment, PSD-WIC, FHLA, Contract Routing Number 16-82508; Women and Infant Children Program; 8/3/15 thru 9/30/16; $53,785
5. Extension of Business Lease; RV Commercial Rentals, LLC; 9/30/15 thru 9/30/16; $8,160
6. Contractor Agreement; Jim Thomas Construction; Blackstock Building Gutter Replacement; 9/1/15 thru 12/31/15; Not to Exceed $7,000
7. Ratification; Colorado Counties, Inc. 2015 Legislative Committee Member Appointment and RSVP for Legislative Committee Meeting October 2, 2015

SCHEDULING: The Upcoming Meetings Schedule was discussed and updated.

1. Colorado Oil & Gas Conservation Commission Lunch Meeting; 9/14/15. The commissioners plan to attend this meeting. CM Birnie noted that the County was put on the agenda prior to any communication from the COGCC, so he will reach out to the director for more information.

COUNTY MANAGER'S REPORT: CM Birnie was present for discussion.

1. Moffat County Manager. CM Birnie informed the Board that Moffat County is considering the creation of a County Manager position, and they asked him to attend a 9/8 work session with their BOCC to discuss the importance of creating the position. The Board agreed that he should attend.
2. 7th Judicial District Meeting. CM Birnie informed the Board that he and the other County Managers in the district met with the District Attorney last week to discuss the DA's budget. Multiple budget scenarios were provided, and CM Birnie requested a breakdown of the services that the County would receive with each scenario. The DA requested a substantial funding increase for 2016. CM Birnie suggested that the Board meet with the DA to receive a general update, and the Board agreed that the meeting would be beneficial.
3. Insurance Broker. CM Birnie informed the Board that IMA, Inc., the County's insurance broker, has closed its Crested Butte office location. The County has a good relationship with IMA, and there are no immediate plans to change brokers. Because of the local closure, Sales Executive Frank Stichter no longer works for IMA and may be able to provide options to the County in the future through another company.
4. Annual Performance Evaluations. CM Birnie informed the Board that his annual evaluation has been scheduled to take place on 10/6. The Board agreed to perform County Attorney David Baumgarten's evaluation during the same meeting. An evaluation form has been created for CM Birnie, and one will be created for CA Baumgarten in the near future.

DEPUTY COUNTY MANAGER'S REPORT AND PROJECT UPDATES: Deputy County Manager Marlene Crosby was present for discussion.

1. Site Visit; Judd Falls and Gothic. DCM Crosby informed the Board that she is working to schedule a site visit to these areas in early September.
2. Kebler Pass Trailhead. DCM Crosby requested guidance related to whether or not the County should continue the permitting system that was instituted last year for parking at the trailhead, which enabled the County to contact all owners when needed and keep the trailhead in better shape. She noted that her crews picked up five snowmobiles last winter; only one of them has

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been claimed so far. She also had one car towed. The Board agreed to continue the permit system.

3. Off-Highway Vehicle (OHV) Use in Marble. DCM Crosby informed the Board that she received a series of documents and letters that were originally sent to the Marble Town Council. She will forward them to CM Birnie, and the Board will consider a response.
4. Mobile Home Disposal. DCM Crosby informed the Board that the disposal of mobile homes has been problematic due to the high associated costs of approximately $10,000 for each unit prior to salvage. Her office has been looking for grant funding to help offset these costs, and she will contact the City of Gunnison to see if the City also has units that need to be destroyed so that bulk-pricing can possibly be negotiated.
5. Road Service Levels. DCM Crosby informed the Board that bringing the roads to the proper level of service has been difficult since many of the roads don't have shoulders. She noted that some property owners have landscaped into the right-of-way and to the edge of the pavement, and that her crews have been mowing these areas and attempting to destroy plant roots so that shoulders can be created.
6. Gunnison Valley Animal Welfare League (GVAWL) Property Lease. DCM Crosby informed the Board that GVAWL's rent payments of $5588/year (approximately $466/month), pursuant to their lease for property in the Gold Basin Industrial Park, should have begun in July. She asked for confirmation from the Board prior to sending out the first bill, and the Board agreed that rent payments should begin. DCM Crosby will ask Finance to send a quarterly bill for the period of July through September. DCM Crosby has tried to contact GVAWL's Treasurer about the billing, but she hasn't received a response yet. Chairperson Swenson agreed to contact GVAWL's president.

PLAT CORRECTION; LOT 15, RIVERWALK ESTATES: Planner Cathie Pagano and attorney Jacob With were present for discussion.

Planner Pagano and Mr. With explained that the plat and legal description did not match by approximately seven inches. **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to approve the plat correction for Lot 15 in Riverwalk Estates as presented today and authorize the Chair's signature. Motion carried unanimously.

UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present for discussion.

COMMISSIONER ITEMS:

Commissioner Chamberland:

1. Club 20 Roundtable Meeting. Commissioner Chamberland informed the Board that he attended this recent meeting in Grand Junction.
2. State Trails. Commissioner Chamberland informed the Board that John Norton has been in talks with some State Trails representatives, and that he was given some advice regarding a pending grant application. Commissioner Chamberland agreed to review the grant application prior to submission to the State.

Commissioner Houck:

1. Great Outdoors Colorado Grant Application. Commissioner Houck informed the Board that the application was submitted last week. Award notifications will be announced in October.
2. Colorado Counties, Inc. Western District Meeting. Commissioner Houck informed the Board that he attended this recent meeting in Montrose. Among the topics discussed were restaurant inspections, courthouse funding, agricultural land valuation, State funding for Deputy District Attorney Offices, and increased copy fees for Clerk and Recorder offices.
3. Spruce Beetle Epidemic and Aspen Decline Management Response (SBEADMR). Commissioner Houck informed the Board that he met with US Forest Service GMUG Forest Supervisor Scott Armentrout to discuss the SBEADMR issue and the comments that were submitted by the County.
4. Colorado Mapping Project. Commissioner Houck explained that this project will result in the mapping of all trails in Colorado, and he will be working on it over the next year. Gunnison County already has quite a bit of mapping done.
5. Funding Request; Public Lands Partnership. Commissioner Houck indicated that he would like to schedule a discussion on an upcoming agenda.

Commissioner Swenson:

1. Region 10 Business Loan Fund Committee. Chairperson Swenson informed the Board that both local appointees have resigned from the Committee. She has been asked by Region 10 to fill in, and she confirmed her willingness to do so. The Board asked that the appointment be placed on the next regular meeting agenda.
2. Vacation Guide. Chairperson Swenson informed the Board that the Gunnison-Crested Butte Tourism Association and the Gunnison Country Chamber of Commerce will be working together to produce a local vacation guide.

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ADJOURN: **Moved** by Commissioner Chamberland, seconded by Commissioner Houck to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:28 am.

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Paula Swenson, Chairperson

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Phil Chamberland, Vice-Chairperson

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Jonathan Houck, Commissioner

Minutes Prepared By:

_____
Katherine Haase, Deputy County Clerk

Attest:

_____
Kathy Simillion, County Clerk

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