AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: DCJ Form 30, Certification of Compliance with Regu

Action Requested: County Manager Signature

Parties to the Agreement: Division of Criminal Justice and Gunnison County

Term Begins: **Term Ends:** **Grant Contract #:** #2012-DJ-15-008665-04-2

Summary:

Need County Managers signature for Form 30 EEOP for Juvenile Services JAG grant

Fiscal Impact: None

Submitted by: Janet Reinman **Submitter's Email Address:** jreinman@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ◉ Required ○ Not Required

Comments:
ok - gs

Reveiwed by: GUNCOUNTY1\gstuhr Discharge Date: 2/3/2016 Certificate of Insurance Required

Yes ○ No ◉

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 2/9/2016

◉ Consent Agenda ○ Regular Agenda ○ Worksession Time Allotted:

Agenda Date: 2/16/2016

Revised April 2015

DCJ FORM 30
CERTIFICATION OF COMPLIANCE WITH REGULATIONS
OFFICE FOR CIVIL RIGHTS, DEPARTMENT OF JUSTICE
FOR GRANTS ISSUED BY THE COLORADO DIVISION OF CRIMINAL JUSTICE (DCJ)

INSTRUCTIONS: Complete the table below with information found in the Grant Agreement. Read the form completely, ***identify the person responsible for reporting civil rights findings, certify that the required Civil Rights training has been completed; and check only one certification under "II" that applies to your agency.*** *Have your Signature Authority sign at the bottom of page 2, forward a copy to the person identified as being responsible for reporting civil rights findings and return the original to the Colorado Division of Criminal Justice, 700 Kipling, Ste. 1000, Denver, CO 80215, within 45 days of the grant award beginning date.*

Grant # 2012-DJ-15-008665-04-2 **Grant Project Title:** Restorative Justice		
Grantee Name (Funded Entity):		
Address: 200 E. Virginia Gunnison CO 81230		
Duration: Beginning date: 10/1/15	End date: 9/30/16	**Award: $** 29,804
Project Director's Name & Phone #: Janet Reinman 970-641-7902		

Person responsible for reporting civil rights findings of discrimination: (Name, address & phone)

Linda Nienhueser
200 E. Virginia
Gunnison, CO 81230

I acknowledge that I viewed all of the trainings on Civil Rights available on DCJ's website at http://dcj.state.co.us/home/grants. I accept responsibility for ensuring that project staff understands their responsibilities as outlined in the presentations. I understand that if I have any questions about the material presented and my responsibilities as a grantee that I will contact my grant manager.

Project Director's Signature: Janet Reinman

Date: 1/26/16

SIGNATURE AUTHORITY'S CERTIFICATION: As the Signature Authority for the above Grantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification.

I. REQUIREMENTS OF GRANT RECIPIENTS: All grant recipients (regardless of the type of entity or the amount awarded) are subject to prohibitions against discrimination in any program or activity, and must take reasonable steps to provide meaningful access for persons with limited English proficiency.

♦I certify that this agency will maintain data (and submit when required) to ensure that: our services are delivered in an equitable manner to all segments of the service population; our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 *et seq.*; our projects and activities provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (*See also*, 2000 Executive Order #13166).

♦I also certify that the person in this agency or unit of government who is responsible for reporting civil rights findings of discrimination will submit these findings, if any, to the Division of Criminal Justice within 45 days of the finding, and/or if the finding occurred prior to the grant award beginning date, within 45 days of the grant award beginning date.

DCJ FORM 30:
CERTIFICATION OF COMPLIANCE WITH REGULATIONS,
OFFICE FOR CIVIL RIGHTS, DEPARTMENT OF JUSTICE (Continued)

II. EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) CERTIFICATIONS: Check the box before **ONLY ONE** APPROPRIATE CERTIFICATION (A, B, or C below) that applies to this grantee agency during the period of the grant duration noted above.

☐ **CERTIFICATION "A"** **[NO EEOP IS REQUIRED if (1), (2) or (3), below, apply.]** This is the Certification that most non-profits and small agencies will use. Check all that apply to your entity.

This funded entity:
___ (1) is an educational, medical or non-profit organization or an Indian Tribe;
___ (2) has less than 50 employees;
___ (3) was awarded through this single grant award from the Colorado Division of Criminal Justice less than $25,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that this funded entity is not required to maintain an EEOP, pursuant to 28 CFR §42.302.

☒ **CERTIFICATION "B"** **(EEOP MUST BE ON FILE)**

This funded entity, as a for-profit entity or a state or local government having 50 or more employees (counting both full- and part-time employees but excluding political appointees) and is receiving, through this single grant award from the Colorado Division of Criminal Justice, more than $25,000, but less than $500,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that the funded entity has formulated an Equal Employment Opportunity Plan in accordance with 28 CFR §42.305, subpart E, that it has been signed into effect within the last two years by the proper authority and disseminated to all employees, and that it is on file for review or audit by the public, officials of the Division of Criminal Justice or the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by applicable federal law.

☐ **CERTIFICATION "C"** **(EEOP MUST BE SUBMITTED)** This funded entity, as a for-profit entity or a state or local government having 50 or more employees (counting both full- and part-time employees but excluding political appointees), and is receiving, through this single grant award from the Colorado Division of Criminal Justice, more than $500,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that the funded entity will submit, within 60 days of the award, an EEOP in accordance with 28 CFR §42, subpart E, to Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice that will include a section specifically analyzing the grantee (implementing) agency. (If you have already submitted an EEOP applicable to this time period, send a copy of the letter received from the Office for Civil Rights showing that your EEOP is acceptable.)

As the Signature Authority for the above grantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification. I, hereby, also certify that the content of this form, other than the data entry required, has not been altered.

_____ _____
[Signature Authority's signature] **[Date]**

_____ _____
[Typed Name] **[Title]**

* * * * * * * * * *

This original signed form must be returned to the Colorado Division of Criminal Justice, 700 Kipling, Ste. 1000, Denver, CO 80215, within 45 days of the grant award beginning date. You must also forward a signed copy to the person identified in the box above. DCJ will forward a copy to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.