AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Draft BOCC Minutes; 3/21/2017

Action Requested:

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Attached are the draft 3/21/17 meeting minutes for consideration.

Fiscal Impact:

Submitted by: Josh Ost **Submitter's Email Address:** jost@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ◉ Required ○ Not Required

Comments:
ok - gs

Reveiwed by: GUNCOUNTY1\gstuhr Discharge Date: 3/31/2017 Certificate of Insurance Required

Yes ○ No ◉

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 3/31/2017

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted: 1

Agenda Date: 4/4/2017

Revised April 2015

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
March 21, 2017

The March 21, 2017 meeting was held in the Board of County Commissioners' meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present were:

Phil Chamberland, Chairperson
Jonathan Houck, Vice-Chairperson (ABSENT)
John Messner, Commissioner
Matthew Birnie, County Manager
Josh Ost, Deputy County Clerk
Others Present as Listed in Text

CALL TO ORDER: Chairperson Chamberland called the meeting to order at 8:29 am.

AGENDA REVIEW: There were no changes made to the agenda.

MINUTES APPROVAL: The 2/7/2017 Regular meeting minutes could not be approved with Commissioner Houck absent. Chairperson Chamberland questioned the times for the break and public hearing in the 2/21/2017 regular meeting minutes. He directed staff to look at the times again and correct them if needed. **Moved** by Chairperson Chamberland, seconded by Commissioner Messner to approve the 2/21/2017 regular meeting minutes with the corrections on the time of the public hearing mentioned and the 3/7/2017 regular meeting minutes as presented. Motion carried.

1. 2/21/2017 Regular Meeting
2. 3/7/2017 Regular Meeting

CONSENT AGENDA: **Moved** by Commissioner Messner, seconded by Chairperson Chamberland to approve the consent agenda as presented. Motion carried.

1. Eighth Amendment to the Administrative Services Agreement; CoreSource, Inc.; Assigning Rights and Interest from NGS American, Inc. to CoreSource, Inc.
2. Sixth Amendment to the Gunnison County, Colorado Flexible Benefit Plan; 2017 Calendar Year
3. Ratification of Correspondence; Office of Suicide Prevention; Gunnison County Department of Health and Human Services Grant Application Letter of Support
4. Gunnison County Application for Federal Assistance; Federal Aviation Administration; AIP 53 Grant Application; Snow Removal Equipment; $850,000
5. Suicide Prevention Grant Application; Colorado Department of Public Health & Environment RFA #5538; FY 2018-2022; $19,976
6. Quit Claim Deed Acceptance; David George and Nola Jane Wood Means
7. Supplemental Funding Request; Colorado Department of Public Health & Environment; Grant Funding Change Letter 17 FHJA 95512; $14,033
8. Gunnison-Crested Butte Regional Airport; Airport Concession Disadvantaged Business Enterprise Program Policy Statement

SCHEDULING: The Upcoming Meetings Schedule was discussed and updated.

COUNTY MANAGER'S REPORTS:

1. Funding Request; Gunnison Valley Regional Housing Authority; Magellan Strategies Consultation Fees for Possible 2017 Ballot Initiative; $6000: County Manager Matthew Birnie explained the request from the Gunnison Valley Regional Housing Authority to explore the possibility of a ballot measure for funding for affordable housing on for this fall. The money would come out of the Commissioner discretionary fund. **Moved** by Chairperson Chamberland, seconded by Commissioner Messner to approve the Funding Request; Gunnison Valley Regional Housing Authority; Magellan Strategies Consultation Fees for Possible 2017 Ballot Initiative; $6000. Motion carried.
2. Leadership Academy: CM Birnie reported that the Leadership Academy has been schedule to start in May.
3. Brush Creek Request For Qualifications: CM Birnie reported that since the request had been issued he has had a lot of interest from various people. Everyone who has shown interest has had some local connection to the valley.

DEPUTY COUNTY MANAGER'S REPORT AND PROJECT UPDATES: Deputy County Manager Marlene Crosby was present for discussion.

1. Intergovernmental Agreement; Region 10 Regional Planning Commission for Transportation Planning; Gunnison Valley Transportation Planning Region: Deputy County Manager Marlene Crosby explained the Intergovernmental Agreement. She stated it was not ready for signature from the board at this point. She requested that the Board authorize the County Manager to sign once the final draft becomes available. **Moved** by Commissioner Messner, seconded by Chairperson Chamberland to approve the County Managers signature on the Intergovernmental Agreement; Region 10 Regional Planning Commission for Transportation Planning; Gunnison Valley Transportation Planning Region once the final draft is ready. Motion carried.

DRAFT

2. Road Access Permit; County Road #730, Ohio Creek Road; Spring Season 2017; Castleton Ranch: DCM Crosby explained that this would be a ratification of her Signature on the road access permit. DCM Crosby explained why the permit was needed and what work the Castleton Ranch would be doing this spring. **Moved** by Commissioner Messner, seconded by Chairperson Chamberland to ratify Deputy County Manager's signature on the Road Access Permit; County Road #730, Ohio Creek Road; Spring Season 2017; Castleton Ranch. Motion carried
3. Employee Recognition Event: DCM Crosby asked about the annual employee recognition event. She explained that the last couple of years this event has been held at Palisades Restaurant. She asked if the Board would like to move forward and stated there is money in the budget for this event. The Board stated they would like DCM Crosby to move forward with this.

Office of Surface Mining, Reclamation and Enforcement Oversight Process Comments:
The contents of the comment letter were discussed among the Commissioners. The Board stated their main comment within this letter was to address the feasibility of methane capture during the mine reclamation process. This letter will be ratified with Commissioner Houck's signature at the next regular meeting.
Moved by Commissioner Messner, seconded by Chairperson Chamberland to approve the Office of Surface Mining, Reclamation and Enforcement Oversight Process Comments as presented. Motion carried.

North Fork Mancos Master Development Plan Comments:
The contents of the comment letter were discussed among the Commissioners. Commissioner Chamberland stated that there were a lot of comments received from stakeholders about the development plan. Commissioner Messner suggested changes to the general comments section in regards to long term planning of the letter. Commissioner Messner suggested the elimination of the last sentence within the general comments section. This letter will be ratified with Commissioner Houck's signature at the next regular meeting.
Moved by Commissioner Messner, seconded by Chairperson Chamberland to approve the North Fork Mancos Master Development Plan Comments as amended. Motion carried.

Sign Variance Request; Centennial Storage Partners, LLC dba Discount Self Storage:
Ken Snyder, owner of Discount Self Storage participated by phone and Community and Economic Development Director Cathie Pagano and Ken Snyder's Attorney Michael O'Loughlin were present for the discussion. CEDD Pagano explained the request to the Board. Mr. O'Loughlin explained the location and the specifications of the sign requested. Mr. Snyder gave his explanation for the sign and why he would prefer to have an internally lit sign. Commissioner Chamberland stated that although he may not agree with the current code, there needs to be a clear and compelling reason to deviate from the sign code. The design of the proposed sign was discussed between the applicant and the Board. Mr. O'Loughlin went through the criteria needed to deviate from the sign code with the Board and gave explanation on each criteria. Chairperson Chamberland stated he may want the existing sign code to be revisited to make sure it still make sense for the County.
Moved by Commissioner Messner, seconded by Chairperson Chamberland to deny the sign variance request; Centennial Storage Partners, LLC dba Discount Self Storage. Motion carried.

Break: The Board took a break at 9:31am and the meeting resumed at 9:34am

Lot Cluster Request; Scarp Ridge, LLC; Tract S.T.A 0440 Parcel 1; Ruby Mining District:
Administrative Services Manager Beth Baker was present for the discussion. She explained the details of the property in the request. This is to complete the lot cluster submitted in 2004.
Moved by Chairperson Chamberland, seconded by Commissioner Messner to approve the Lot Cluster Request; Scarp Ridge, LLC; Tract S.T.A 0440 Parcel 1; Ruby Mining District. Motion carried.

Boundary Line Adjustment Request; Daniel & Pamela Smith; Quartz Creek Mining District Pen No. 2 & Pen No. 3, Lode Mining Claims:
Administrative Services Manager Beth Baker was present for the discussion. She explained the details of the property in the request. She stated that the owners would like to adjust the boundary line to include a water tank in the other parcel.
Moved by Chairperson Chamberland, seconded by Commissioner Messner to approve the Boundary Line Adjustment Request; Daniel & Pamela Smith; Quartz Creek Mining District Pen No. 2 & Pen No. 3, Lode Mining Claims. Motion carried.

Resolution; Adopting a Schedule of Fees for the Gunnison County Community Development Department for Gunnison Sage-Grouse Reviews:
Community and Economic Development Director Cathie Pagano was present for the discussion. She stated the resolution was a result of the conversations had at the last work session. The Board did not have any further questions.
Moved by Commissioner Messner, seconded by Chairperson Chamberland to Resolution 17-12; Adopting a Schedule of Fees for the Gunnison County Community Development Department for Gunnison Sage-Grouse Reviews. Motion carried.

DRAFT

VOUCHERS AND TRANSFERS APPROVAL: Finance Director Linda Nienhueser presented the voucher approval report dated March 21, 2017 and the cash transfer authorization dated February 2017 for discussion and approval. **Moved** by Chairperson Chamberland, seconded by Commissioner Messner to approve the vouchers in the amount of $1,648,708.75. Motion carried. **Moved** by Chairperson Chamberland, seconded by Commissioner Messner to authorize the cash transfers in the amount of $2,959,556.73. Motion carried.

TREASURER'S MONTHLY REPORT: County Treasurer Debbie Dunbar presented the February 2017 Treasurer's report, Investment report dated February 28, 2017, Six Month Report December 31, 2016 and Twelve Month Report ending December 31, 2016 for discussion and acceptance. **Moved** by Commissioner Messner, seconded by Chairperson Chamberland to accept the reports as presented. Motion carried.

UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present for discussion.

COMMISSIONER ITEMS:

Commissioner Messner:

1. Gunnison Valley Regional Housing Authority: Commissioner Messner reported that there will be Skype interviews conducted next week for the director search.
2. Trails Commission: Commissioner Messner reported that he attended the Trials Commission meeting last week and the vision going forward.
3. Public Access Easement in the Land Use Resolution: Commissioner Messner would like the Community Development department to look at including a public access easement language in the Land Use Resolution. Chairperson Chamberland stated that he would not like to see it as a mandatory item but as an incentive in future developments of subdivisions.

Commissioner Chamberland: Commissioner Chamberland did not have any items to report on.

ADJOURN: **Moved** by Commissioner Chamberland to adjourn the regular meeting. The meeting adjourned at 9:51 am.

There was a gap in the meeting for the Gunnison County Board of County Commissioners Work Session to take place.

GUNNISON COUNTY BOARD OF HEALTH: Health and Human Services Director Joni Reynolds, Public Health Director Carol Worrall, and County Health Officer Dr. John Tarr were present for discussion.

CALL TO ORDER: Chairperson Chamberland called the Gunnison County Board of Health meeting to order at 11:04 am.

2017 Board of Health Meeting Agenda Planning: HHSD Reynolds discussed the proposed outline to the future Board of Health meetings, and the Board was in agreement with it. She explained the essential public health functions that will be included in future meetings.

Suicide Prevention:

1. Public Health Director Worrall reported on the suicide prevention grant that was included in the Commissioners regular meeting agenda earlier today. The details of the grant were discussed and what population and demographic areas would be focused on if the grant is awarded.
2. PH Director Worrall discussed the relation to drug, mainly opioid, overdose to suicides in the valley. The programs being implemented within the health care community to curb the use of opioids was discussed amongst the Board.

Dr. Tarr left the meeting at 11:30 AM to attend another meeting.

Public Health Emergency Dispensing Exercise Overview:

1. PH Director Worrall gave an overview on the planned full scale exercise to take place. This will be a statewide exercise taking place June 15-17th, 2017. She explained all the different people and agencies that will be involved as well as where the exercise will be held. HHSD Reynolds explained that along with the Health and Human Services dispensing site, the hospital will all operate their own site. HHSD Reynolds explained the current meetings and trainings that are taking place and will take place before the exercise takes place. Chairperson Chamberland asked for elaborations on the two different sites. HHSD Reynolds explained that another county backed out of participating so it was asked if two could be set up in Gunnison County.

DRAFT

ADJOURN: **Moved** by Commissioner Chamberland to adjourn the meeting. The Board of Health meeting adjourned at 11:55 am

_____
Phil Chamberland, Chairperson

(Absent from meeting – no signature)
Jonathan Houck, Vice-Chairperson

_____
John Messner, Commissioner

Minutes Prepared By:

_____
Josh Ost, Deputy County Clerk

Attest:

_____
Kathy Simillion, County Clerk

GUNNISON COUNTY BOARD OF COMMISSIONERS TEXT INCLUSION INTO MINUTES

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY

RESOLUTION NO. 17-12

A RESOLUTION ADOPTING A SCHEDULE OF FEES
FOR THE GUNNISON COUNTY COMMUNITY DEVELOPMENT DEPARTMENT
FOR GUNNISON SAGE-GROUSE REVIEWS

WHEREAS, pursuant to the Gunnison County Land Use Resolution, the Board of County Commissioners is authorized to set and amend the Community Development Department's permit fees in order to compensate the County for the cost of reviewing and processing applications for permits; and

WHEREAS, Community Development Department staff has provided the Board of County Commissioners a staff cost allocation analysis of Gunnison Sage-grouse review fees for permit applications: and

WHEREAS, the Board of County Commissioners has not charged a fee for the review of Gunnison Sage-grouse potential impacts associated with development within occupied Gunnison Sage-grouse habitat; and

WHEREAS, the Board of County Commissioners is informed of the costs associated with the review of certain permits applications for potential impacts to Gunnison Sage-grouse and their habitat;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gunnison County, Colorado that:

The Community Development Department Schedule of Fees, amended to include Gunnison Sage-grouse review fees, is hereby adopted, attached hereto as Exhibit A.

INTRODUCED by Commissioner Messner, seconded by Commissioner Chamberland, and passed on this 21st day of March, 2017.

BOARD OF COUNTY COMMISSIONERS
OF GUNNISON COUNTY, COLORADO

Chamberland – yes; Houck – Absent; Messner – yes.

DRAFT

Exhibit A

GUNNISON COUNTY COMMUNITY DEVELOPMENT DEPARTMENT
SCHEDULE OF AMENDED FEES

Gunnison Sage-grouse Review Fees

Pre-application Conference	Fee
Desk Review	**$65**
On-Site Consultation	**$225**

All Other Permits	
Desk Review	**$65**
On-Site Consultation	**$225**

DRAFT