AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Acknowledgement of County Manager's Signature; Gra

Action Requested: Motion

Parties to the Agreement: Gunnison County - Office of Behavioral Health

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

nothing needed unless we are awarded the grant.

Fiscal Impact:

Submitted by: Kari Commerford **Submitter's Email Address:** kcommerford@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
no concerns. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 4/4/2017

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok - gs

Reveiwed by: GUNCOUNTY1\gstuhr Discharge Date: 4/3/2017 Certificate of Insurance Required

Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 4/4/2017

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 4/18/2017

Revised April 2015

EXHIBIT A

STATE OF COLORADO
DEPARTMENT OF HUMAN SERVICES
REQUEST FOR PROPOSAL SIGNATURE PAGE

DATE:	March 1, 2017	**RETURN RFP TO:**
RFP NO:	**IHJA 2017000217**	DEPARTMENT OF HUMAN SERVICES
DIRECT INQUIRIES TO:	Brenda McGee	North/Central Procurement Office
PHONE:	303-866-2014	1575 Sherman Street, 6th floor
E-Mail:	brenda.mcgee@state.co.us	Denver, CO 80203

DATE DUE: **March 31, 2017** **AT 2:00 PM (Local)**

Proposals properly marked as to RFP NO., DATE and HOUR of opening, subject to the conditions herein stipulated and in accordance with the specifications set forth and/or attached hereto, will be accepted at the address listed above, prior to the date and time listed for the RFP opening. All proposals shall be quoted F.O.B. destination, unless otherwise specified, to the delivery location or jobsite listed herein.

REQUEST FOR PROPOSAL # IHJA 2017000217

TITLE **Persistent Drunk Driving and Law Enforcement Assistance Fund Prevention Program Grant**

AGENCY **Department of Human Services – Office of Behavioral Health**

SEE ATTACHED PAGES FOR TERMS AND CONDITIONS AND PROPOSAL REQUIREMENTS.

IMPORTANT: Proposals submitted in response to this RFP **MUST** be accompanied by this "REQUEST FOR PROPOSAL" sheet.

Offerors should read the entire RFP document before submitting a proposal.

PROPOSALS MUST BE SIGNED IN INK

TERMS 2017-2022

Matthew Birnie

TYPED OR PRINTED SIGNATURE

Payment Terms of less than 30 calendar days will not be considered.

Pricing shall be effective for 180 days after award.

Handwritten Signature by Authorized Officer or Agent of Vendor

VENDOR NAME Gunnison County

ADDRESS 200 East Virginia Ave.
Gunnison, CO

TITLE County Manager

ZIP 81230

PHONE 970-641-7602

DATE 3/31/2017

_x_ Confirm that you are aware that the award notice will be published on Colorado VSS.

E-Mail mbirnie@gunnisoncounty.org

FAX 970-641-9079

FEIN or SSN

My Company is registered on Colorado VSS___Yes_X__No **^Enter your FEIN or SSN as registered on Colorado-VSS .**
Include your VSS Vendor Code (VC#) if known: _____

RETURN THIS PAGE

Gunnison County
COLORADO

MATTHEW BIRNIE, COUNTY MANAGER
Phone: (970) 641-0248, Fax: (970)

To whom it may concern:

Gunnison County positively states our willingness to comply with all work requirements and other terms and conditions as specified in the RFP.

The proposal includes: Exhibit A, a completed and signed signature page; Exhibit B, Transmittal Letter; Exhibit C the technical/business proposal including our statement of work and commitment to the requirements set forth; Exhibit D a demonstration of experience and capabilities in how Gunnison County will manage and implement the project; Exhibit E 12 month action plan and Exhibit F a cost proposal including a budget narrative.

Gunnison County is a political subdivision of the State of Colorado.

Neither Gunnison County, its employees, agents, independent Contractors, nor proposed subcontractors have ever been an excluded provider, convicted of any criminal charges or actions involving moral turpitude.

Gunnison County's proposal shall remain valid for a minimum of one hundred eighty days (180) from the date of the award.

Gunnison County has numerous current pending contracts with the State of Colorado, including, but not limited to the following:

- Department of Health and Environment Immunization Core Services Contract
- Department of health and Environment Master Contract 14FAA0023A with amendments
- Department of Health and Environment Women's Wellness Connection 14FLA66069
- DOLA Community Services Block Grant #CSBG19
- CO Office of Behavioral Health GCSAPP Grant contract
- Office of Children and family Cores Services Program Allocation Plan
- Department Public Health Indirect Cost Negotiation Agreement
- CDOT Grant Agreement
- DHS – Early childhood Early Childhood Contract
- Department of Health and Environment Youth Substance Prevention Contract
- Department of Health and Environment Public Health Services Contract
- Department of Health and Environment Worksite Wellness Contract
- DHS Collaborative Management MOU

There may be other contracts which the unsigned is not aware of still current and pending.
The Undersigned is aware of the following bids or proposals submitted to the State of Colorado but not yet awarded:

System of Care Community of Excellence Grant proposal

There are no potential or actual conflicts of interest related to this RFP.
Gunnison County will be providing all services identified in the proposal within the state of Colorado.
Gunnison County is a political subdivision of the State of Colorado and not a Service Disabled Veteran owned Small Business (SDVOSB's).
Gunnison County uses Blackbaud accounting software which would permit the timely development of all necessary cost data in the form required by the contract for this grant and will adequately allocate cost in accordance with generally accepted accounting principles.
Thank you for your consideration.

Sincerely,

Matthew Birnie
Gunnison County Manager

B. Abstract:

Gunnison County's Substance Abuse Prevention Project (GCSAPP) serves Gunnison County youth in 6th through 12th grade and their parents. We are requesting funds to be used for implementation of the following CSAP strategies: environmental strategies (social marketing campaign and TIPS training); education (parent-youth dinners); and community based process (ongoing assessment and impaired driving committee). In our effort to reduce impaired driving, GCSAPP will continue to deliver an evidenced based prevention curriculum that engages and educates both students and their parents on the dangers of substance abuse and impaired driving. GCSAPP will conduct ongoing assessments of our 6th -12th graders and Western State Colorado University student population in order to assess risk factors using the Healthy Kids Colorado Survey and the American College of Health Association's National College Health Assessment. This information will assist us in making data informed decisions about our prevention work. Additionally, GCSAPP will continue to educate our community about designated driving programs that currently exist through our social marketing campaign, by underwriting our designated driving programs, and offering TIPS trainings to our local service industries. In the first year we will collaborate with Western State Colorado University to secure assessment materials for University students and continue to administer the Healthy Kids Colorado Survey (HKCS) in the RE1-J school district to make data driven decisions. Additionally in the first year we will have a minimum of 50 parents attend a parent education event. Our third year performance indicator includes increased education programs and marketing efforts and increased leadership capacity of our staff and coalition. In five years, the initiative will lower the rate of high school students (9th – 12th grade) who respond 'riding in a vehicle with someone who had been drinking' by 5% within five years (currently 15.5% in 2015 HKCS).

C. Technical/Business Proposal

C. Statement of Need:

1. Describe the target age population, service area, and substance use issue to be addressed in the community.

The Gunnison County Substance Abuse Prevention Project (GCSAPP) serves Gunnison County, CO, a frontier community with a population of 15,725. GCSAPP's efforts target students, and their parents, currently enrolled in 6th through 12th grades within the RE1J School district – the only school district in Gunnison County. The efforts also target the community as a whole with emphasis on youth and young adults (9-25). The efforts of the GCSAPP coalition will target three specific substances; alcohol, marijuana and prescription drugs. This initiative will help us address two community issues; the number of youth 9th -12th grade who report riding in a vehicle with someone who has been using alcohol and the number of youth 9th -12th grade who report riding in a vehicle with someone who has been using marijuana (as reported on Healthy Kids Colorado Survey).

2. Provide a community profile that describes the substance use, misuse, and abuse trends as they relate to the population you intend to serve; including information about contributing factors and community attitudes and norms related to substance use, misuse, and abuse.

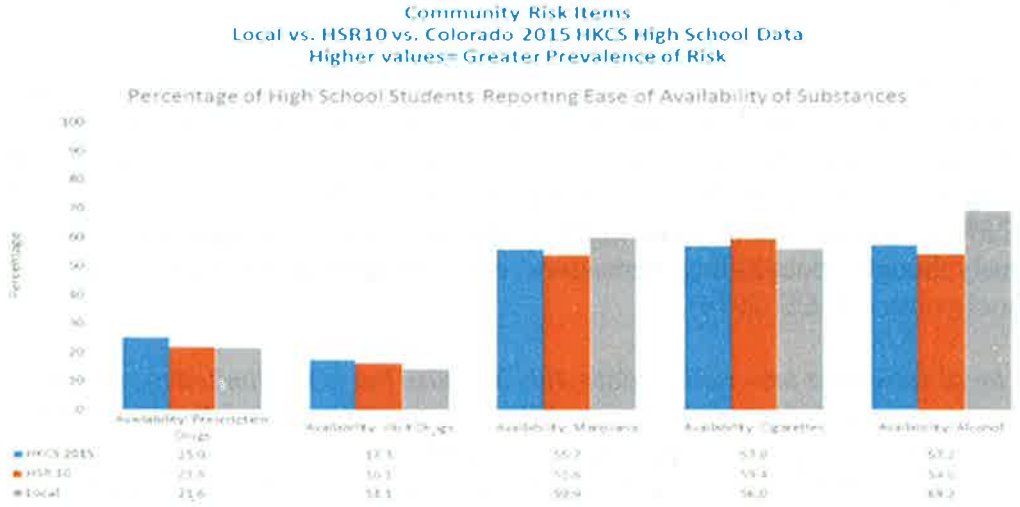
Nestled in the West Elk Mountains, much of the land in Gunnison County is publicly owned and managed. Despite the opportunities available for pursuing a healthy lifestyle, many of the residents in the county experience higher than average substance use rates with a declining perception of risk, high poverty, and high child maltreatment rates. 17.7% of people live in poverty compared to 13.2% as the state average. The percentage of children living in poverty in Gunnison County is currently 18.9%. Also of note is Gunnison County's child maltreatment rate of 25% which is significantly above the state average of 8.4%. (Table 1)

Table 1 Census Data

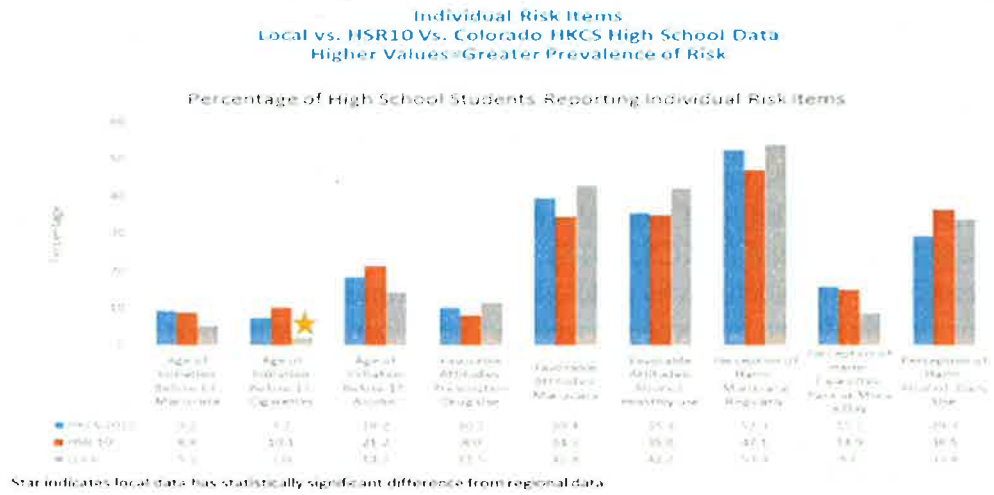
Data Element	Gunnison County	State Rate
Area (i.e., sq. miles)	3,239	-
2014 Population: Total	15,725	5,188,683
Ethnicity: White	87.9%	69.4%
Latino/Hispanic	9.1%	21%
All other	3%	9.6%
2013 Median Household Income / State MHI	$52,332.	$58,433.
2013 Persons Living in Poverty: % /State Rate	17.7%	13.2%
2012 Children Living below Poverty: %/state rate	18.9%	18.1%
2011 Child Maltreatment Rates: % /state rate	25%	8.4%
2008-2010 % of Adults reporting binge drinking in past 30 days / state rate	25.8%	15.9%

(Sources: Colorado State Demographer; US Census Bureau; 2011 CDPHE Health

In Gunnison County we have seen an increase of marijuana dispensaries in our small community; there are currently 9 dispensaries in Gunnison and 4 in Crested Butte. Gunnison County continues to rank high for Adult Alcohol-Related Arrest Rates, and for Juvenile Drug-Related Arrests. In addition, there is significant engagement in "binge" drinking among adults (Table 1), underage youth in the community and Western State Colorado University students. Gunnison County has the highest number of liquor stores per capita of any county in the state. These factors contribute to the high availability of alcohol and marijuana (Table 2).
Table 2



Additionally, the 2015 HKCS data indicates that youth report a perceived lack of enforcement of laws (79.2%) and favorable attitudes towards substance use; notably, prescription drugs, marijuana, and alcohol. (Table 3)
Table 3



One contributing factor to substance use in our community is the high suicide rate and mental health concerns in our youth and adult population. Between 2010-2015 Gunnison County averaged 1-5 suicides per year; in 2014 three of those deaths were of high school male youth. In 2016 there were 9 suicides ages 24 – 65+ years, all males except one female. This month

(March) our first suicide of 2017 occurred, a middle-aged male by firearm. Suicide is the 3rd leading cause of "years of potential life lost as reported" in the Colorado Violent Death Reporting System. Further analysis:

Contributing Factor	Gunnison County	Colorado
Problem with Alcohol	41%	27%
Weapon type = Firearm	73%	49%
Toxicology = Alcohol	45%	33%
Toxicology = Opioid	23%	16%
Toxicology = Marijuana	27%	12%

Current Healthy Kids Colorado Survey (HKCS) data indicates that there is a need to address the social-emotional mental health needs of our youth. According to HKCS the percentage of students who 'felt so sad or hopeless almost every day for two weeks or more in a row that they stopped doing some usual activities during the past 12 months' was 21% in 2014 for high school youth and 25% for middle school youth in 2014. Additionally the percentage of students who 'ever seriously thought about killing themselves' was 16% for high school youth and 17% for middle school youth (HKCS, 2014).

3. *Provide local substance use- related data, this includes but is not limited to; juvenile court data, emergency room admissions, Behavioral Risk Factor Surveillance System (BRFSS) Healthy Kids Colorado Survey (HKCS) and/ or Colorado Department of Transportation data.*
GCSAPP has collected Healthy Kids Colorado Survey information from students locally since 2006 in order to keep a pulse on youth substance use rates, perception of harm and to track targeted program measures. In a community that has high adult use rates and a low percentage of parental concern of substance use it is important for our community to stay informed by data. Below are the principle findings of the GCSAPP Coalition's 2015 needs assessment. The data supports three primary conclusions:

1. There is a significant level of alcohol and marijuana use among public school students.

- Data supporting includes over 30.8 % of 9th-12th graders report using alcohol in the past 30 days (HKCS, 2015)
- High school students use rates mirror a higher than state average adult binge drinking rate (adults rates Gunnison/State 25.8%/15.9%) as students report a slightly higher binge drinking rate of 19.9% versus 16.6% as a state average (HKCS, 2015).
- Responses to accessibility of alcohol – 69.2% of 9th-12th graders reported it would be very easy to get alcohol (HKCS, 2015)
- The percentage of students who rode one or more times during the past 30 days in a car or other vehicle driven by someone who had been using marijuana is 17.1% and the percentage of students who drove one or more times during the past 30 days in a car or other vehicle when they had been using marijuana is 14% (HKCS, 2015).
- The percentage of students who rode one or more times during the past 30 days in a car or other vehicle driven by someone who had been drinking alcohol is 15.5% for 9th -12th graders, additionally the rate for 6th -8th graders is notably higher at 23.4%. (HKCS, 2015)

2. There has been an increase in prescription drug use in youth 6th -12th grade

- For the high school population in 2012- 2013 11.5% reported misusing prescription drugs and in 2015 13% reported misusing prescription drugs (HKCS, 2015).

3. There is a need to address contributing risk factors.
- Mental Health – HKCS data and adult suicide data listed above.
- Availability of Substances – Table 2
- Perceived lack of enforcement of laws 79%

4. *Provide data describing the community, including population data, race/ ethnicity, income levels, unemployment rates, veteran status, education level, incarceration, mobility/transience rates, divorce rates, access rates, and other relevant data.*
While adults 18-64 comprise the majority of the county's population (66.7%), persons under 18 make up the next largest group, comprising18.3% of the population. Races represented in the county include white (87.9%), Latino/Hispanic (9.1%) and other (3%). The median household income is $52,332, which is slightly less than the average for Colorado ($58,433). Economically, the county's strongest industries are tourism, education and ranching.

Gunnison ranks much higher than the state in underage alcohol misdemeanor filings, demonstrating the need to address access to alcohol by minors in the county.

Misdemeanor Alcohol Filing Rate: 2000 - 2006

Location	2000	2001	2002	2003	2004	2005	2006
Colorado	38.94	87.28	76.44	90.92	87.61	106.64	94.28
Gunnison	126.33	372.34	229.38	182.86	398.66	196.71	226.44

In both Gunnison and Crested Butte, there are designated driver programs that offer taxi rides late into the night. However, each program is underfunded and they do not accommodate patrons well enough to deter driving after drinking – especially when drivers live a little ways out of town. According to the 2013 Crime in Colorado report there were 27 adult DUI offenses and 1 juvenile DUI offense that was prosecuted by Gunnison Police Department; 7 adult DUI offenses prosecuted by the Gunnison Sheriff's department; 16 DUI offenses prosecuted by the Crested Butte Marshall's office, and 17 DUI offenses prosecuted by the Mt. Crested Butte Marshall's office. That is a total of 68 DUI offenses in 2013.

5. *Describe the impact of drinking and impaired driving, and how this problem behavior affects youth, adults and families ages 15-34 in your community.*
Gunnison County is a frontier community with great diversity in community, wealth, culture, and values. At the north end of the valley is Mt. Crested Butte and Crested Butte; these two towns are filled with second homeowners, ski and recreational tourists and more of the wealthy population in our community. Youth in Crested Butte often have more opportunities than the Gunnison youth; which can be a risk and protective factor. The educational opportunities and access to alternative programming are more readily available both economically and geographically. However, alcohol use and the use of other substances is the norm for the adult population; both in community members and tourists. Youth in Crested Butte are exposed to adult alcohol and drug use from a young age, and are often put at risk by the number of individuals (tourists and locals) who are engaging in high risk activities such as drinking/drugged driving. These behaviors can decrease the perception of harm of our youth and increase the likelihood of use.

Crested Butte was also the location of Whatever USA which was a three day party that Budweiser hosted. Our community is still feeling the negative impact of that event, particularly by the number of tourists who are coming here to do just that, party. Additionally, there are four recreational marijuana dispensaries in Crested Butte. South of Crested Butte is the towns of Crested Butte South and Almont. There is 10-20 miles that separate these two towns from the larger communities. The demographics of these two towns are primarily families and young adults who commute daily to Crested Butte or Gunnison. Drinking and impaired driving greatly impacts these towns due to their location; more time on the roads makes it more likely that they will be impacted by others who are engaging in impaired driving. Additionally if residents choose to drink in Crested Butte or Gunnison there is a lack of designated driving services that will take them safely home. We would like to see an increase in designated driving programs for this area. Heading south down Highway 135 you approach Gunnison, Colorado. As you enter into the town coming from the north you will find one recreational marijuana shop on the left hand side and within a quarter of a mile there are three more on the right hand side of the rode, nestled between two liquor stores, three restaurant/bars and our local City Market. Gunnison is a melting pot of Western State Colorado University students, local ranchers, families, young adults and an increasing immigrant population. Gunnison has high pockets of poverty and many of our youth are unable to access recreational activities/alternative programming due to economic disparity and/or transportation. These are risk factors for substance use/abuse

Being a frontier community with towns separated by miles of highways and BLM land we face a lot of challenges. With deep pockets of poverty, economic disparity, high availability of substances, a perceived lack of enforcement of laws and substance use rates Gunnison County youth and families are greatly impacted by impaired driving.

4. Outcomes, Benchmarks, and Milestones (Required Attachment)

1.Provide a first year milestone statement; a reference point that marks a major event in a project and is used to monitor the project's progress. The milestone for a project should present a clear sequence of events that will incrementally build up to the completion of the approved project.

In the first year, GCSAPP will work with Western State Colorado University to purchase, administer and analyze substance use and risky behavior in University students. Year one efforts will also result in a review of our community assessment, logic model, strategic action plan and evaluation plan. We will also hold 2 parent education dinner with an average of 25 attendees at each event.

2. *Provide a projected third year benchmark statement based on the statement of need that is an observable and measurable change in knowledge, skills, behaviors, attitudes, or perceptions. The third year benchmark is the expected progress towards achieving the observable and measurable outcome at the end of year three. Achieving this benchmark will determine future funding beyond year three.*

By the third year, specific education classes will have been successfully facilitated with an average of 35 attendees at each parent education event annually and up to 40 parents of high school and parents of young children will successfully complete the parenting wisely curriculum. GCSAPP coalition leadership increased capacity through ongoing leadership training and two

GCSAPP staff will be certified as Prevention Specialists. By the third year, up to 100 community members who working in the service industry will be TIPS trained.

3. *Provide a projected fifth year outcome indicator statement based on the statement of need that is an observable and measurable change in knowledge, skills, behaviors, attitudes, or perceptions. The fifth year outcome statement includes the project name, target population, an observable and measurable change that includes baseline data, and is achievable within five years.*
In five years, the initiative will reduce the amount of high school youth who report riding in a vehicle driven by someone who had been drinking alcohol in the past 30 days by 5% from a baseline rate of 15.5% (2015 HKCS) to 10.5% (2021 HKCS) and reducing the amount of high school youth who report riding in a vehicle with someone who had been using marijuana by 5% from a baseline rate of 17.1% (2015 HKCS) to 12.1% (HKCS 2021) using the Healthy Kids Colorado Survey Data.

5. Capacity Building

1.Indicate key personnel that will be assigned to the project and describe the experience of each. Include any prevention education and/or certifications that offerors employees have obtained.
GCSAPP is a community coalition with 60 active members from multiple sectors. Sectors represented in this coalition include; parents, students, schools, law enforcement, government officials, youth serving organizations, business, media, health care professionals, mental health counselors, religious organizations, and civic/volunteer organizations. In regular meetings each sector representative learns how organizations can share resources, coordinate efforts, and avoid duplication of services.

GCSAPP has three fulltime staff and one part-time staff who work in carrying out the GCSAPP coalition's mission and projects.
There will be three employees designated to this grant; two fiscally and one (Director) will oversee and manage the grant.

Kari Commerford, Director, October 2014 – present
MA, Clinical Psychology, University of the Rockies, 2006
BA, Clinical and Counseling Psychology, Western State College, 2003
Western State Colorado University, Lecturer of Psychology, 2006 - present
Certified Prevention Specialist (in process)

Jordan Johnson, Education Coordinator, August 2015 – present
Colorado Teaching Licensure, Western State Colorado University, 2017
MA, History, Colorado State University: Fort Collins, CO 2015
BA, History, Western State Colorado University, Gunnison, CO 2010
English, Social Studies and Physical Education Teachers, ORSCH, Gunnison, CO 2011-2013
SAPTS certified, Why Try trained in resiliency building curriculum
Certified Prevention Specialist (in process)

Dante Velez, Youth Programming Coordinator, January 2017 – present
BA, Politics and Government, Communication, Western State Colorado University 2016

Healthier Colorado - Advocacy Fellow, Denver, CO 2016
Gunnison County Substance Abuse Prevention Project (GCSAPP) Intern 2016
Why Try certified in resiliency building curriculum

2. *Explain how these staff will be utilized and how equally qualified persons will be assigned to the project if the original individuals leave the project.*
Mrs. Commerford has been the Director of Gunnison County Substance Abuse Prevention Project (GCSAPP) since October, 2014. She holds a Master's degree in Clinical Psychology and has held the position of Lecturer of Psychology at Western State Colorado University since 2006. As a Lecturer of Psychology Mrs. Commerford has been trained in and taught course on lifespan development, child psychopathology, family systems theory, eating disorders, abnormal psychology, psychological testing, and clinical psychology. She has been a community presenter for several organizations in Gunnison County on topics such as adolescent development, early childhood development, and neurobiological changes in adolescence, communication with youth, and substance prevention in youth. Mrs. Commerford will be responsible for managing, reporting and overseeing the grant.

Mrs. Johnson has been the GCSAPP/Education coordinator since August, 2015. She holds a MA in History. In addition Mrs. Johnson has earned her Colorado teaching license and has extensive experience working with youth as a teacher at a private school and as a public school substitute teacher. She currently runs our youth council and is high regarded in the community. Mrs. Johnson will be the chair of our designated driving committee and will facilitate our online parenting program. She will also assist in facilitating youth focus groups to create youth messaging.

Mr. Velez is our youth programming coordinator. He has earned his BA in politics and government, communication arts and psychology. Mr. Velez held the position as the GCSAPP intern in 2016 and quickly established rapport with school administration and youth. He has been trained in the Why Try resiliency building curriculum and in the summer of 2017 he will be trained as a Sources of Strength (evidence-based suicide prevention program) trainer. Mr. Velez will be working with Western State Colorado University students and local high school and middle school youth in focus groups to create messaging. Mr. Velez is currently working with youth in the Sources of Strength program and in the creation of 'community youth space".

Our personnel policies state that professional staff give 2 week notice of intent to leave. Should any of the original individuals leave, the remaining professional staff will temporarily step in to fill the void until preplacement personnel are hired. Our staff is a team. We don't anticipate hiring new staff for this project, but should we need to, we will use our personnel policies to direct our search.

3. If organization employees have not obtained Certified Prevention Specialist II Certification from the Colorado International Certification & Reciprocity Consortium (IC&RC), include a plan and timeline for at least one employee to obtain certification during the grant cycle.
Two of the staff are in the process of obtaining their Certified Prevention Specialist II Certification; Jordan Johnson and Kari Commerford. They have both attended the SAPTS training and four other substance training conferences. Jordan, Kari and Dante will finish their

ethics coursework in April of 2017, at which time Kari will be finished with coursework for certification. Jordan will finish by December 2017. Included in this grant is travel for Dante to attend required trainings to complete his certification; May 2018 is his target date for completion.

4. *Describe the organizational structure. Identify and include management and board structure.*
GCSAPP is housed within Gunnison County's Juvenile Services. Janet Reinman, current Juvenile Service Director, reports directly to the County Manager, Matthew Birnie and oversees GCSAPP Director, Kari Commerford. Kari Commerford, GCSAPP Director, is the central contact person for this contract. Her role as the Director is to oversee and facilitate the implementation of the Gunnison County's Substance Abuse Prevention Project Strategic Plan. Kari will be responsible for supervising all details of the grant, preparing and submitting reimbursement (with assistance from Gunnison County finance) and ensuring compliance with contract requirements.

The Education Coordinator's responsibilities include chairing the designated driving committee, facilitating online education curriculum as needed, co-facilitating focus groups and accessing and dispersing current information on substance abuse trends and research. The Youth Programming Coordinator's responsibilities includes facilitating youth focus groups, outreach to Western State Colorado University, creating community messages for youth by youth, and serving as a liaison to Western Sate Colorado University youth and administration. When it comes to making decisions related to our efforts to reduce youth substance use, GCSAPP involves the Executive Committee and members of the coalition. The Program Director compiles and presents community related data and youth reported data to coalition members and seeks their input. We make decisions in coalition meetings and those decisions are confirmed by the Executive Committee before moving forward on implementing strategies.

5. *Describe how the organization will integrate the proposed project with other community based programs and practice addressing the same or similar need.*
The OBH PDD/ LEAF program will integrate seamlessly into GCSAPP's current Social Marketing Campaign "Pass the Knowledge." We have been using this campaign successfully for the past three years with the OBH LEAF grant. The marketing campaign is broadcasted globally through many media streams which include the local newspapers, radio, newsletters of the schools and Choice Pass, GCSAPP's social media accounts and posters around traffic areas in towns. We also use the Crested Butte tourism aps which allows us to track the number of views per month, during high tourist months we have over 2,500 views. We will extend our education offerings through providing Parenting Wisely online education curriculum with supplemental parent education dinners and discussion which will engage and educate students and parents. We will support the designated driving efforts which are currently underfunded and therefore, underutilized. We will continue to work with local drinking establishments and restaurants to provide TIPS training and create strong collaborative avenues for designated driving marketing; this has been started with help of the OBH LEAF grant. We will collaborate with Western State Colorado University to collect data on high risk health behaviors and support their efforts for substance prevention.

6. *Describe the organization's experience with similar projects. Submit at least two projects with references as an attachment that will not be counted towards the proposal page limits.*
GCSAPP has been operating as a coalition and educating our community on substance prevention topics since 2006. We have carried out similar projects under our Tony Grampsas Youth Services grant (TGYS) and our Drug Free Communities Grant (DFC). These two references are attached. With our TGYS grant we have been able to grow our Choice Pass incentive-based alternative program to 648 youth and their parents; this makes up just under 805 of our 6th -12th grade population. With our DFC grant we have been successful at creating and sustaining a strong community coalition with 60 current members with representation of all 12 sectors.

7. *Identify a minimum of two stakeholders committed to your collaborate on your project and describe their roles and responsibilities for this project.*
The two current Designated Driving Programs will be collaborators for this project as they are key to the success of truly reducing drinking and driving instances. Their roles and responsibilities include increasing their capacities to accommodate more riders who live slightly out of town and within. They will also offer GCSAPP prime real estate within their vehicles to place marketing ads that will be focused on education and promoting riders' decision to use the service instead of driving.

Western State Colorado University (WSCU) will be collaborators for this project in helping to coordinate and deliver the community wide education and messaging. They administer surveys on health behaviors, analyze the data, and share the data with GCSAPP and other community organizations. Additionally, WSCU will also collaborate with us on creating and distributing media and messaging through their group Sweet Life.

6. Planning, Implementation, and Evaluation

1. *Exhibit E*

2. *What is your plan to identify evaluation metrics/data that meet the needs of your community stakeholders and your funders?*

GCSAPP constantly evaluates our community through youth surveys, parent surveys, and the collection/analysis of related risk and protective factors. Through the analysis of our data it has been determined that more focused parent education, in an evidence based curriculum, can make an impact on relative factors that can lead to reduced substance use and reduced risky behaviors, which include drinking and driving choices. We also know that our designated driving programs, while a resource for some, are very limited in the range they service, leaving some a long walk or the attractive choice of driving. In collecting data from our collaborative partners we understand that, even while our County's DUI rates are high, they would be much higher if law enforcement had more capacity to address the issue. Therefore it is imperative to increase education and to provide more alternatives to driving.

3. *Explain how you will collect and measure/analyze your data.*

Evaluation demonstrates behavioral and attitudinal change towards outcomes by analyzing various steps and benchmarks that can lead to the overall desired outcome. Early on, GCSAPP will be able to note if results are heading in the right direction. If the wrong direction is detected,

adjustments will be made to programming. In our program proposal there are established benchmarks and outcomes. They each lead to one another. GCSAPP has consistently used evaluation measures to look at short-term results that can lead to long-term outcomes. While we rely on the Healthy Kids Colorado Survey for outcome results we know this information is locally available annually. Therefore, behavioral and attitudinal changes are measured on the short term as well with pre and post surveys, impromptu conversations with community, and within coalition meetings when various sectors are represented. Through this process adjustments can be made early on to guide results towards intended outcomes.

7. Cultural Competence

1.Describe how subpopulations vulnerable to health disparities will be addressed by the proposed approach and how the National Standards for Culturally and Linguistically Appropriate Services (CLAS) will be utilized.

Gunnison County is considered a rural/frontier county. As with most rural / frontier regions, access to healthcare, poverty, and individual / behavioral factors lead to recognized health disparities. Gunnison County is also a tourist destination for travelers, employees, and second home owners. Jobs are difficult to find and jobs that pay enough for a lifestyle in the high cost of living area are even scarcer. There is clear data that supports that Gunnison County has a high poverty rate, high substance abuse rate, and higher than the state average child maltreatment rate. In regards to how the 14 National Standards for Culturally and Linguistically Appropriate Services (CLAS) will be utilized, GCSAPP employs a very intentional approach to the education, collaboration and social messaging to our community in order to align with the CLAS standards. The GCSAPP staff regularly attends educational trainings that address cultural diversity. CLAS standards are part of our coalition's strategic plan, and we work closely with the Multicultural Resource Center to provide no-cost services to our Spanish and Corra speaking community. Our parent and community resource guides are printed in English and Spanish, and we deliver community educational events to both the English speaking and Spanish speaking communities in their native language. In addition to the importance placed on linguistics, we also strive to eliminate any barriers for our community to attend educational events by providing childcare, food and transportation when needed.

2. Include a description of how cultural competence and health disparities will influence data collection, how data gaps will be addressed, and how the evaluation capacity will be built to address the needs of specific, hard to reach populations.

GCSAPP works closely with the Gunnison County Multicultural Resource Center and we have two Spanish speaking community translators that work closely with us. GCSAPP will continue to deliver and measure project effectiveness with English and Spanish version self-report surveys, in person dialogue, and standardized testing (HKCS/Youth NOMS's). While the HKCS is a very useful tool, it is not sufficient for a full view of the challenges that our community must address. We will solicit valuable data from the juvenile court, the local law enforcement agencies as well as key personnel in the school system to incorporate into our planning. We also recognize the youth themselves as a valuable source of data outside of the formalized survey process. We are also working with our health care system, mental health care system and public health care system to increase data sharing practices.

We expect that the youth will be an excellent source of information from the front lines of challenges youth face. We will continue to implement the Positive Youth Development framework within GCSAPP. We will continue to hire two youth advisors in order to help generate and analyze youth data.

We are working to increase our cultural representation of our Spanish and Corra speaking community, ranching community, and youth in order to work towards eliminating any data gaps and increase the breadth and depth of our efforts and. We strive for the coalition input to reach populations. We conduct community focus groups in order to meet the needs of all of our community members. If a gaps is identified we work collaboratively with multiple community organizations to minimize and hopefully eliminate the gap. When training or additional evaluation capacity is needed we reach out to state and regional resources in order to increase training of our staff and coalition members and obtain evaluation tools as needed.

8. Sustainability

1. Environmental Support - The overall economic and political climate will affect your ability to get things done. Please describe the internal and external climate that could affect your program.

GCSAPP has become a household name in our community. We have been an active coalition since 2006, a Drug Free Communities grantee since 2009 and recently we have begun implementation of the Communities that Care framework to our coalition. As part of the implementation process of Communities that Care we engaged community stakeholders and secured written support from our local law enforcement (Gunnison Police, Gunnison County Sherriff, and Crested Butte Marshal), 7th Judicial District Chief Judge, Gunnison County Commissioner, Center for Mental Health Clinical/Regional Director, Director of Juvenile Services, Gunnison Valley Chief Nursing Officer, and the RE1-J school district. We have recently been approached by the Gunnison City Manager to work collaboratively with the City of Gunnison on prevention initiatives and secured funding by the city to do so. Additionally, the town of Crested Butte created a substance prevention grant for GCSAPP to request funds in order to carry out substance abuse prevention specific to Crested Butte. GCSAPP is valued by our local communities. We work with law enforcement, health care systems, behavioral health systems, school districts, and youth serving organizations, Western State Colorado University, Multicultural Resources Center, local marijuana dispensaries, restaurants and drinking establishments. In a time of economic and political uncertainty GCSAPP has a stable foundation in our community.

2. Funding Stability - Planning for the sustainability of funding should be a strategic process that addresses the long-term needs of your program and adjusts to changing trends in economic and political cycles. Describe your plan to leverage other funding sources to increase the scope your program.

GCSAPP has a funding and sustainability committee as part of our coalition. This group is currently creating a three tiered operating budget. Tier one is operation with current funding which includes Federal funding (Drug Free Communities), State funding (Tony Grampsas Youth Services – ends 7/2017, OBH LEAF- ends 7/2017, and Communities that Care), and local funding (City of Gunnison, Gunnison County, Town of Crested Butte, local contributions). Tier two is operation with the loss of Drug Free Communities (2020), OBH and TGYS. Tier one is

the bare minimum operating costs of GCSAPP if all state and federal funding is lost. This process is allows us to more efficiently work as a community coalition. It has helped us determine what is needed for our community in programming, marketing, messaging and education rather than operating based on grant availability and requirements. Our largest program, Choice Pass, has been taken under the umbrella of the Community Foundation of the Gunnison Valley in order to help with sustainability. This allows that program to secure funds as a non-profit.

As far as current and future funding we have a stable sources of operating budget that will carry us into 2020. We are currently working with representatives from our 12 sectors in order to secure sustainability as a community coalition well past 2020. We are also seeking funding sources for frontier/rural communities, collaborative funding with local health services and increasing the capacity of coalition members in order to ensure sustainably.

3.Strategic Planning - Strategic planning is the glue that holds sustainability efforts together. Describe how this initiative fits with your organization's directions, goals, and strategies.
Despite the important mission of coalitions, many are unable to sustain their efforts long-term to achieve social norm change. Experience tells us that funding alone does not indicate sustainability. Coalitions must fulfill a continuing purpose and be effectively managed and governed.
Characteristics of sustainable coalitions that we have ventured to incorporate include: a strong and experienced leadership, broad and deep organizational and community ties, coordination of efforts, and adequate time for sustainability planning.
GCSAPP understands that sustainability planning begins during the early development of a coalition and continues throughout the life of the coalition. A sustained coalition has a greater likelihood to attract additional funding sources and establish credibility within the community and among policy makers.
The GCSAPP strategic plan includes two main goals; increase community collaboration and reduce youth substance use. This initiative fits with both of these goals and strategies that are used to obtain these goals.
Goal # 1 – Increase community collaboration – this initiative fits the following objectives in this goal.

Objective #1 Refine mission and vision of coalition, renew coalition agreements, publish and pass out handbook, train on talking points to all current coalition members. Further develop coalition leadership and engagement structure.
Objective #2 – Explore the potential for expanding cultural representation, Hispanic, ranching, youth
Objective #3 – Present multiple times throughout the year to increase community awareness and education. Include policy information, local data, regional work, social marketing and continue Rx take-backs. Work with local designated driving programs to increase education and use.

Goal #2 – Reduce youth substance use – the initiative fits the following objectives in this goal.

Objective #3 – Youth Coalitions - Build capacity of coalitions through leadership experiences and bring coalitions into fold of running GCSAPP.

Objective #4 – Parent Education - Continue Pass the Knowledge campaign and parent education dinners, collaborate with NPP and other parenting programs and bring in parent classes for parents of young children and teens.
Objective #5 – Explore and participate in appropriate Policy - Participate in regional collaborative and maintain prevention perspectives with local discussions.

9. Evidence-Based Practices

1.Offerors will be required to use evidence-based programs, policies, practices, or approaches that are based on a credible body of research that demonstrate positive results in preventing the targeted behavior. Selected approaches must also take into account adherence to fidelity, cultural competency and the community's readiness and capacity to implement selected strategies. Evidence based practices found on the registries listed below will be given higher consideration in the selection process.

Within the proposed application there is the use of the following CSAP strategies: Environmental, Education, and Community-Based Process. We will utilize evidenced-based practices in each of these CSAP strategies. Environmental Strategies will be implemented by using our social marketing campaign "Pass the Knowledge" that has demonstrated success in the past three as part of our OBH LEAF funding as measured by the Healthy Kids Colorado Survey. According to our 2015 HKCS survey data the number of youth (9th-12th grade) who responded 'riding in a vehicle with someone who had been drinking [or using drugs] is 15.5% which is .5 % away from our 5 year target in our OBH LEAF work plan. Additionally, the TIPS training is an evidenced-based program that will be offered to local service industries including University students at Western State Colorado University. The Education strategy will be implemented using the Parenting Wisely online parenting program, which is on SAMHSA's national registry of evidenced-based programs and practices. The Community-Based process with be implemented by the Impaired Driving Committee. This committee was created under the OBH LEAF grant 2014-2017 and has been an important committee for convening local law enforcement, liquor establishments, restaurants, and community members. This groups uses local and state data in order to make decisions on impaired driving education, messaging and programming. Additionally, this initiative will help us to strengthen our collaboration with Western State Colorado University. As part of this initiative and the community-based process we will assist Western in assessing risk and protective factors in University students using the American College Health Association National College Health Assessment. We will also continue to assess youth 6th-12th grade risk and protective factors using the Healthy Kids Colorado Survey.

D. DEMONSTRATED EXPERIENCE AND CAPABILITIES

1. *Describe how your agency will manage this project.*
   GCSAPP is housed within Gunnison County's Juvenile Services. Janet Reinman, current Juvenile Service Director, reports directly to the County Manager, Matthew Birnie and oversees GCSAPP Director, Kari Commerford. Kari Commerford, GCSAPP Director, is the central contact person for this contract. Her role as the Director is to oversee and facilitate the implementation of the Gunnison County's Substance Abuse Prevention Project Strategic Plan. Kari will be responsible for supervising all details of the grant, preparing and submitting reimbursement (with assistance from Gunnison County finance) and ensuring compliance with contract requirements.

2. *Indicate key personnel who will be assigned to the project and describe their experience. Explain how you will ensure that equally qualified persons are assigned to the project if these individuals leave the project. The state expects that the awarded Offeror will continue to make the key project personnel available through the life of the contract as long as they remain in offeror's employ. The state reserve the right to approve any replacement personnel.*

Jordan Johnson has been the Education Coordinator for GCSAPP for the past three years. She has extensive education and training in secondary education and prevention education programming. She has received her SAPST certificate and attended three professional development trainings within Substance Prevention framework annually for the past three years.

Dante Velez is our Youth Programming Coordinator. Last year he was the GCSAPP University Intern and then went on to work in Denver for a non-profit for health education. Dante has educational training in communication and psychology and has been trained in the Why Try resiliency building curriculum. Dante is currently enrolled in the Prevention Ethics course and is vigorously pursuing his certificate for the Prevention Specialist II.

Our personnel policies state that professional staff give 2 week notice of intent to leave. Should any of the original individuals leave; the remaining professional staff will temporarily step in to fill the void until replacement personnel are hired. Our staff is a team. We don't anticipate hiring new staff for this project, but should we need to, we will use our personnel policies to direct our search.

3. *The Offeror's proposal shall include evidence that it has the knowledge, skills, abilities and experience in the areas identified by the requirements in Section IV, Statement of Work / Requirements.*

As stated in the Technical Business Proposal, GCSAPP has been operating as a community coalition since 2006. GCSAPP, under the leadership of the Director and Juvenile Services, has been successfully implementing with fidelity and in accordance to all requirements several state grants (TGYS, Tobacco, Block Grant, OBH LEAF and CTC) over the past 10 years.

4. *Describe your firm's experience with similar projects. Submit at least 3 client references for each project for a maximum of 3 projects within the past 5 years.*

GCSAPP has been working as a community coalition since 2006. We work collaboratively with several community organizations. Three of our "clients" are the RE1-J school district, Safe Ride, and Western State Colorado University.

1. RE1-J School District – Sarah Macort, Gunnison High School Counselor, Gunnison, Co 970- 641-7700.

2. Safe Ride – Rob Whiting, Driver and Gunnison Police Officer Student Resource Officer, Gunnison, CO, 970-641- 8243
3. Western State Colorado University, Jessica Vogan, Assistant Director LEAD/Prevention Education, Gunnison, CO 970-943-2891

During the past 10 years GCSAPP has successfully implemented prevention programming with the assistance of several different state and federal grants. Two of our grants that we have implemented with measured success are Tony Grampsas Youth Services and Drug Free Communities. The Tony Grampsas Youth Services grant has helped our community with the Choice Pass program and with our Pass the Knowledge social norming campaign. The Choice Pass program started as a pilot program in 2012 in order to provide alternatives activities for youth. In 2012, the program started with 95 youth, with hard work from our coalition and the support of our funding we have been successful in growing the program to 648 youth in 6th – 12th grade. Additionally, through this program we have been able to grow our parent-youth education dinners from an average of 15 attendees to an average of 40 attendees per presentation. We have seen a reduction in past 30 day alcohol youth rates in 10th graders over the past 6 years from 3% in 2010 to 19% in 2015 (HKCS, 2010/2015).

With our funding from Drug Free Communities GCSAPP has been able to successfully grow our community coalition, create and maintain a youth council, educate parents using a parenting handbook (English and Spanish) and ensure that GCSAPP is a household name in our community. We have representation from all 12 sectors and actively engage in strategic planning and implementation. We actively work towards building capacity in our coalition through ongoing education and have been successful at maintaining key stakeholders including the RE1-J school district, all branches of local law enforcement, mental and behavioral health organization, medical organizations, Western State Colorado University and local youth serving organizations. We have measured success in the number of youth who report their parents talking with them about the dangers of substances. In 2010, 40% of youth reported one or more parents talking to them about the dangers of substances and in 2015 it was 62% (HKCS 2010/2015).

E. Cost Proposal

Budget Narrative and Justification

Table 4: Personnel

Position	Name	Annual Salary/Rate	Level of Effort	Cost
Project Director	Kari Commerford	35hr/wkx52weeks ($28/hr./$5/hr.) = $60,060	0%	$0
Youth Programming Coordinator	Dante Velez	25hr/wk x52weeks ($21/hr. $5/hr.) = $33,800	60%	$20,280
Prevention Education Coordinator	Jordan Johnson	35hr/wk x 52 weeks ($22/hr./$5/hr.) = $49,140	22%	$11,232
			TOTAL	**$31,512**

NARRATIVE JUSTIFICATION: The Project Director will provide oversight of the grant, all salaried and contract staff and activities as identified in strategic plan. The Youth Programming Coordinator will coordinate the implementation youth focus groups, serve as a liaison with Western State Colorado University, and assist with surveys, messaging and leadership development. The Prevention Education Coordinator will coordinate and implement educational curriculum in the community as well as chair the Impaired Driving Committee.
PDD/OBH LEAF REQUEST: $31,512

Table 5: Travel

Purpose of Travel	Location	Item	Rate	Cost
Required Training/Orientation	State	Mileage Per Diem Hotel	800miles x .52 x2 $52/day x 3 persons x 4 days and $52/day x 2 persons x 2 days $149/night x 3 persons x 3 nights for training/ $149 x 2persons x 2 nights for Orientation	$832
Travel out of service for national leadership conferences	National Conference	Airfare Per Diem Hotel	$600/flight x3 persons $52 x 4 x 3 persons $175 x3 x persons	$3,999
SAPTS training	State	Mileage/Per Diem Rate/ Lodging	800 miles x .52 $52x4 $149 x 3	$1,071
Local travel	County-wide	Mileage	60 miles x 40 times @.52/mile	$1,248
			Total	**$9,736**

NARRATIVE JUSTIFICATION: GCSAPP is designating funds to send 3 people to the required OBH training and 2 people to the required OBH orientation. GCSAPP is requesting travel to attend a National SAMSHA sponsored Conference, CADACA Leadership Conference, or CADCA mid-year for all staff (3) to keep abreast of the current trends, education, and practices of prevention. GCSAPP included funding request for travel within the four county area of GCSAPP. GCSAPP is requesting funds to send one staff to be certified in SAPTS.
PDD/OBH LEAF REQUEST: $9,736

Table 6: Supplies and Operating:

Item(s)	Rate	Cost
General office supplies	$25/month x 12 months	$300
Marketing	$140x24	$3,360
Meeting supplies and meals	20 attendees @$9 x 10	$1800
Incentives	$50 x 20	$1000
Underwriting for designated driving programs.	$10,000 x 2	$20,000
TIPS training	$15/book x 50, $400 training, food for training $400 x 2	$3,100
Parenting Wisely Curriculum	Starter pack for families of young children and teens $1,125 x 2	$2,250
	TOTAL	**$31,810**

NARRATIVE JUSTIFICATION: Office supplies, general postage and general copies are needed to implement our strategies and maintain the sustainability of GCSAPP.
The Marketing campaign includes information on: How to talk to your kids and impaired driving/designated driving and drugs and alcohol information for parents. The incentives and meals are to increase participation at educational events. Underwriting for designated driving programs is essential to this initiative; it helps to educate the community about the programs and encourages usage and allows to disseminate information about the impacts of impaired driving. The parent education is an evidenced-based curriculum and is in online format which is an effective format for our community parents.
PDD/OBH LEAF REQUEST: $31,810

Table 7: Contract:

Name	Service	Rate	Cost
Irwin Guides	Experiential Leadership week long course	$3000	$3000
Western State Colorado University Sweet Life and LEAD office	Local student PSA substance use information/Assessment, Survey and Evaluation	$1000 x 4 messaging. $2500	$6,500
Agape Productions	Youth messaging and PSA's for local television stations	$2000 x 2	$4000
			$13,500

NARRATIVE JUSTIFICATION: Irwin Guides is an internationally known experiential leadership services that specializes in backcountry guiding. They will work with up to 20 youth to increase leadership capacity in our youth. Western State Colorado University will work with GCSAP to create and disseminate youth messaging and designated driving information as well as other protective factor literature. Western will also purchase, administer and analyze a health risk assessment survey in order to collect data on University students risk and protective factors.
PDD/OBH LEAF REQUEST: $13,500
TOTAL REQUEST FOR PDD/OBH LEAF: $90, 914

COLORADO
Office of Behavioral Health
Department of Human Services

Colorado Department of Human Services
Office of Behavioral Health
ANNUAL BUDGET
PDD/LEAF

Agency Name	Gunnison County
Budget Period	2017-2022
Project Name	Gunnison County Substance Abuse Prevention Project (GCSAPP)

Program Contact Name, Title, Phone and Email	Kari Commerford, GCSAPP Director (970) 642-7393 kcommerford@gunnisoncounty.org
Fiscal Contact Name, Title, Phone and Email	Gunnison, Matthew Birnie, County Manager (970) 641-7602 mbirnie@gunnisoncounty.org

All budget numbers are estimates. Contract billing will be on a cost reimbursement basis for actual expenses incurred.

Expenditure Categories

Personnel Services
Salaried Employees

Position Title/Employee Name	Description of Work	Gross or Annual Salary	Fringe	Percent of Time on Project	Annual Budget: Total Amount Requested from OBH
					$0.00

Personnel Services
Hourly Employees

Position Title/Employee Name	Description of Work	Hourly Wage	Hourly Fringe	Total # of Hours on Project	Annual Budget: Total Amount Requested from OBH
Youth Education Coordinator	Chairs the DD committee and works with families to complete online parent education curriculum. 8 hrs./wk.	$22.00	$5.00	416.00	$11,232.00
Youth Programming Coordinator	Works with WSCU with Sweet Life for imparied driving awareness, focus groups with youth for messaging and positive social norming.	$21.00	$5.00	780.00	$20,280.00
				Total Personnel Services (including fringe benefits)	**$31,512.00**

Contractors/Consultants (payments to third parties or entities)

Name	Description of Item	Rate	Quantity	Annual Budget: Total Amount Requested from OBH
Irwin Guides	We will contract with Irwin Guides to provide a one week long skills-based leadership camp for up to 20 high school youth. Irwin Guides is internationally known for their guided tours and arew willing to offer a discunted program for local youth.	$ 3,000.00	1	$3,000.00
Agape Productions	We will contract with Agape productions in order to reduce impaired driving and brin awareness to our designated driving programs. Agape productions will also help us create youth messages for youth, by youth.	$ 2,000.00	2	$4,000.00
Sweet Life	We will contract with Sweet Life (a university health and wellness group) in order to hold focus groups, create and distribute designated driving and impaired driving awareness information.	$1,000	4	$4,000.00
LEAD office WSCU	match funding for Western State Colorado University to adminster and analyze a nationally recognized assessment that will generate local information about high risk health behaviors in our 18-25 population	2500	1	$2,500.00
			Total Contractors/Consultants	**$13,500.00**

Travel

Item	Description of Item	Rate	Quantity	Annual Budget: Total Amount Requested from OBH

COLORADO
Office of Behavioral Health
Department of Human Services

Colorado Department of Human Services
Office of Behavioral Health
ANNUAL BUDGET
PDD/LEAF

Agency Name	Gunnison County
Budget Period	2017-2022
Project Name	Gunnison County Substance Abuse Prevention Project (GCSAPP)

Program Contact Name, Title, Phone and Email	Kari Commerford, GCSAPP Director (970) 642-7393 kcommerford@gunnisoncounty.org
Fiscal Contact Name, Title, Phone and Email	Gunnison, Matthew Birnie, County Manager (970) 641-7602 mbirnie@gunnisoncounty.org

All budget numbers are estimates. Contract billing will be on a cost reimbursement basis for actual expenses incurred.

OBH required training year 1 mileage	Travel to required OBH training 800 miles .52/mile	$ 416.00	1	$416.00
OBH required training per diem year 1 per diem	Travel to required OBH training $52 x 3 days x 3 GCSAPP staff	$ 156.00	3	$468.00
OBH required training lodging	Travel to required OBH training $149 n x 3 nights x 3 GCSAPP staff	$ 447.00	3	$1,341.00
OBH orientation mileage	Travel to required orientation 800 miles .52/mile	$ 416.00	1	$416.00
OBH orientation per diem	Travel to required orientation $52 x 2 x 2 people	104	2	$208.00
OBH orientation lodging	Travel to required orientation $149 x 2 x 2 people	298	2	$596.00
Travel out of Service airfare	Travel to a leadership training or Community Anti-drug Coalition of America/Substance Abuse and Mental Health Services Adminstration training for 3 GCSAPP staff/Coalition Members	$600	3	$1,800.00
Travel out of service per diem	Travel to leadership training or Community Anti-drug Coalitin of America/Substance Abuse and Mental Health Services Adminstration training $52/day x 4 x 3	208	3	$624.00
Travel out of service lodging	Travel to leadership training or Community Anti-drug Coalitin of America/Substance Abuse and Mental Health Services Adminstration training $175/night x 3 x 3	525	3	$1,575.00
Travel in-service	Travel to and from Crested Butte (60 miles round trip) a total of 40 times 60x40x.52	1248	1	$1,248.00
SAPTS training mileage	Travel to SAPTS training for 1 staff 800 miles .52/mile	416	1	$416.00
SAPTS training meals	$52/day x 4	208	1	$208.00
SAPTS training lodging	$149/night x 3	447	1	$447.00
			Total Travel	***$9,763.00***

Supplies & Operating Expenses				**Annual Budget**
Item	**Description of Item**	**Rate**	**Quantity**	**Total Amount Requested from OBH**
Marketing	Marketing for designated driving programs and parent education $140 x 24	$ 140.00	24	$3,360.00
Office Supplies	printing costs and postage for parent education and leadership programming $25/mo.	$ 25.00	12	$300.00
Metting Supplies and Meals	Meeting supplies and meals for education dinners and DD committee, 20 attendees @ $9 x 10	$ 180.00	10	$1,800.00
Incentives	Incentives for youth PSA development and parent education	$ 50.00	20	$1,000.00
Underwriting	underwriting advertisments in Designated Driving Programs $10,000 x 2	$ 10,000.00	2	$20,000.00
TIPS Training	50 Gunnison Valley service industry employees will be TIPS trained annually $15/book x 50, $400 training, food for training $400	$ 1,550.00	2	$3,100.00
Parenting Wisely online curriculum	starter pack for 25 families of young children and 25 familes of adolescents	$ 1,125.00	2	$2,250.00
			Total Supplies & Operating Expenses	**$31,810.00**
			TOTAL DIRECT COSTS (TDC)	**$86,585.00**

COLORADO
Office of Behavioral Health
Department of Human Services

Colorado Department of Human Services
Office of Behavioral Health
ANNUAL BUDGET
PDD/LEAF

Agency Name	Gunnison County
Budget Period	2017-2022
Project Name	Gunnison County Substance Abuse Prevention Project (GCSAPP)

Program Contact Name, Title, Phone and Email	Kari Commerford, GCSAPP Director (970) 642-7393 kcommerford@gunnisoncounty.org
Fiscal Contact Name, Title, Phone and Email	Gunnison, Matthew Birnie, County Manager (970) 641-7602 mbirnie@gunnisoncounty.org

All budget numbers are estimates. Contract billing will be on a cost reimbursement basis for actual expenses incurred.

Indirect Costs	**Annual Budget**
5%	**$4,329.00**
TOTAL	**$90,914.00**

Agency approval: _____ 3/29/17
Signature of Authorized Official — Date Submitted

County Manager
Name and Title (Type or Print)

OBH approval: _____
Signature of Prevention Staff — Date Submitted

PDD/LEAF Twelve Month Action Plan

The Strategic Prevention Framework

SPF - http://ctb.ku.edu/en/table-of-contents/overview/models-for-community-health-and-development/strategic-prevention-framework/main

Assessment/Start-up

Developing a Plan for Assessing Local Needs and Resources - http://ctb.ku.edu/en/table-of-contents/assessment/assessing-community-needs-and-resources/develop-a-plan/main

Task	Time Period	Deliverable/Measurment	Person(s) Responsible	Budget Category
Continue to moblize key community leaders/stakeholders to participate in initiative. Renew commitments with key stakeholders with the added goal of identifying and prioritizing risk factors related to imapred driving.	July 2017-September 2017	Key stakeholders will include a minimum of one representative from each of the following sectors: Local Law Enforcement, County Spervisor, Liquor establisment owner, Education Adminstration	GCSAPP Director/Agency Staff	Personnel Cost
Renew engagement and communication protocols with community stakeholders with a signed agreement	July 2017-September 2017	Document meeting times, dates, and communication methods for stakeholders.	GCSAPP Director/Agency Staff	Personnel Cost

Capacity Building

Our Model of Practice: Building Capacity for Community and System Change - http://ctb.ku.edu/en/table-of-contents/overview/model-for-community-change-and-improvemen

Communities of Practices- https://www.cdc.gov/phcommunities/index.html

Task	Time Period	Deliverable/Measurment	Person(s) Responsible	Budget Category
Build Capacity of community stakeholder group and GCSAPP coalition members	September 2017 - June 2018	Provide a minimum of four training events in our community or to send stakeholders/coalition members to. Topics may include: Risk and Protective Factors, Environmental Strategies, Social Emotional Health, Adolescent Development, and Positive Youth Development trainings.	GCSAPP Director/Agency Staff	Operating
Build Staff Capacity	September 2017 - June 2018	Staff who have not attended SAPTS will attend SAPTS and start the process of becoming certified as a prevention specailist.	Agency Staff and OBH T/A contractor	Personnel/Travel

Planning

trategic Planning or "VMOSA" (Vision, Mission, Objectives, Strategies, and Action Plans - http://ctb.ku.edu/en/table-of-contents/structure/strategic-planning/vmosa/main				
Task	**Time Period**	**Deliverable/Measurment**	**Person(s) Responsible**	**Budget Category**
Revist logic model and update with community risk factors that lead to impaired driving clearly identified	November 2017-March 2017	logic model modified as needed using SPF framework	GCSAPP Director/Agency Staff/GCSAPP Coalition	Personnel
Implementation & Evaluation				
Implementing Effective Interventions - http://ctb.ku.edu/en/best-change-processes/implementing-effective-interventions/overview				
Developing an Evaluation Plan - http://ctb.ku.edu/en/table-of-contents/evaluate/evaluation/evaluation-plan/tools				
Task	**Time Period**	**Deliverable/Measurment**	**Person(s) Responsible**	**Budget Category**
CSAP Strategy: Environmental -TIPS Training- 2 TIPS training will be held with 25 participants at each training	September 2017-May 2018	A total of 4 TIPS trainings will be held with a total of 50 individuals certified.	Agency Staff	Operating/Personnel
CSAP Strategy: Education - Parent Education	September 2017-May 2018	20 parents will complete the parenting wisely online curriculum and 50 parents will attend a parent education dinner.	Agency Staff	Operating/Personnel
CSAP Strategy: Enviromental - Social Marketing Campaign	July 2017-June2018	Support local designated driving program and underwirte the designated driving programs (Safe Ride and RTA) in exchange for marketing efforts to encourage use - Ads, PSA's, and Banners.	Agency Staff/Committee members	Operating
CSAP Strategy:Community Based Process - Impaired Driving Committee	September 2017-May 2018	6 meetings will be held with attendance recorded, 3 PSA's will be made with input of WSCU, youth, and community focus groups. One experiential youth leadership program will be held with up to 20 youth in attendance.	Agency Staff/Committee members	Operating/Personnel/Contract
CSAP Strategy: Community Based Process - Assessment of Risk Factors	August 2017- May 2018	GCSAPP will assist Western State Colorado University in assessing risk factors in University students using the American College Health Association National College Health Assessment. GCSAPP will work with the RE1-J school district to adminster the Healthy Kids Colorado Survey.	Agency Staff/Western State Colorado University/RE1-J School District	Operating/Contract

Colorado Department of Human Services
Office of Behavioral Health
Community Prevention Programs - PDD & LEAF
FY2017-2018

Work Plan for: Gunnison County

Date: 2017-2022

OUTCOMES, BENCHMARKS, AND MILESTONES

5th year outcome statement:	In five years, the initiative will reduce the amount of high school youth who report riding in a vehicle driven by someone who had been drinking alcohol in the past 30 days by 5% from a baseline rate of 15.5% (2015 HKCS) to 10.5% (2021 HKCS) and reducing the amount of high school youth who report riding in a vehicle with someone who had been using marijuana by 5% from a baseline rate of 17.1% (2015 HKCS) to 12.1% (HKCS 2021) using the Healthy Kids Colorado Survey Data.
3rd year benchmark statement:	By the third year, specific education classes have been successfully facilitated with an average of 35 attendees at each parent education event annually and up to 40 parents of high school and parents of young children will successfully complete the parenting wisely curriculum. GCSAPP coalition leadership increased capacity through ongoing leadership training and two GCSAPP staff will be certified as Prevention Specialists. By the third year, up to 100 community members who working in the service industry will be TIPS trained.
1st year milestone statement:	In the first year, GCSAPP will work with Western State Colorado University to purchase, administer and analyze substance use and risky behavior in University students. Year one efforts will also result in a review of our Community Assessment, logic model, Strategic Action plan and Evaluation Plan. We will also hold 2 parent education dinner with an average of 25 attendees at each event.