AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Membership Agreement; Compact of Colorado Communit

Action Requested: County Manager Signature

Parties to the Agreement: Compact of Colorado Communities

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Agreement to join the 'Compact' and participate as outlined in the attached 'guidelines' document

Fiscal Impact: $2,000 annual

Submitted by: John Cattles **Submitter's Email Address:** jcattles@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
Can be covered with existing budget in Discretionary Spending account in the 2017 adopted budget. No concerns. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 9/11/2017

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 9/14/17

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 9/14/2017 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:
Funding would come from the BOCC discretionary funds.

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 9/14/2017

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 9/19/2017

Revised April 2015

Compact of Colorado Communities

Member Agreement

COMPACT OF Colorado COMMUNITIES

Purpose

The Compact of Colorado Communities (the "Compact") has been established to the mission of the Compact of Colorado Communities is to build capacity of Colorado cities and counties in developing and implementing aggressive climate change and clean energy initiatives thus ensuring the security and economic prosperity of its member communities.

The Compact seeks to ensure that Colorado communities are sustainable, prosperous and responsible through accelerated capacity building, alignment of resources and interests, and public engagement on climate change action.

Compact Objectives

- Providing training and technical support to member communities in developing and delivering community improvement programs advancing GHG reduction, clean energy and climate preparedness;
- Facilitating peer learning and resource sharing between local governments
- Enhancing local government capacity to address climate related risks and opportunities throughout critical decision-making roles;
- Securing technical support and funding resources for members' local implementation efforts;
- Spurring creation of jobs, improving public health and demonstrating bold actions; and
- Advancing statewide preparedness and resilience.

Membership

To join the Compact using this agreement template, the local government's mayor must agree to the following requirements and execute the form below. Membership in the Compact is binding and has no term length.

1. **Training & Capacity Building**

    - Commit at least one elected official and assign at least one senior staff member to participate in the annual convening of the Compact.
    - Commit leadership and senior staff participation in annual climate change training as referenced in the Compact's published guidelines.

2. **Contribution & Funding**

    - Make an annual contribution to the Compact per the published guidelines, with the first contribution due by no later than 30 days after your fiscal year start date.
    - Encourage staff, as appropriate, to provide non-financial support to the Compact's fundraising efforts to ensure that the Compact has sufficient and sustainable funding to supports its members.

3. **Actions**

   - Establish and publicly announce a new goal or initiative by no later than September 30, 2019 that meets an appropriate aggressiveness threshold to be agreed upon by the Steering Committee in consultation with ACCO and Compact staff.

4. **Participation**

   - Assign one elected official and one senior staff person to serve as liaisons and official representatives to the Compact.
   - Elected officials will be invited to participate in activities designed and appropriate for elected officials and government leaders (to be held no more frequently than twice annually).
   - Staff liaisons will be asked to address administrative issues, process annual contributions, coordinate usage of Compact benefits and participate in Compact-wide meetings (to be held no more frequently than on a quarterly basis).

A more detailed list of Compact guidelines has been published at:
https://www.compactofcoloradocommunities.org/s/ACCO-ColoradoCompact-Guidelines.pdf

The undersigned represents that he/she is authorized to enter into this Agreement on behalf of his/her local government.

EXECUTING THIS AGREEMENT REPRESENTS AND WARRANTS TO THAT YOU HAVE READ AND FULLY UNDERSTAND THE TERMS AND PROVISIONS HEREOF, HAVE HAD AN OPPORTUNITY TO REVIEW THIS AGREEMENT WITH LEGAL COUNSEL, AND HAVE EXECUTED THIS AGREEMENT BASED YOUR OWN JUDGMENT AND ADVICE OF INDEPENDENT LEGAL COUNSEL (IF SOUGHT).

I hereby authorize _____ to join the Compact of Colorado Communities, authorizing our staff to abide by the above-referenced program guidelines.

_____	_____
Signature	Print Name
_____	_____
Local Government Name	Title
_____	
Date	

Compact of Colorado Communities

Guidelines for Member Participation & Commitments

COMPACT OF Colorado COMMUNITIES

Member Training & Participation

- Assign one elected official and one senior staff person to serve as liaisons and official representatives to the Compact.
- Assign at least one elected official and one senior staff to participate in the annual convening of the Compact, the first of which will be take place in November 2017.
- The Steering Committee will work with the Association of Climate Change Officers ("ACCO") to establish parameters for each category of individuals participating in training to account for reasonable time requirements, desired core competencies, course format/delivery and appropriate learning progressions.
- Commit leadership and staff participation in annual climate change training as referenced in the Compact's published guidelines per the following table:

City/County Population Size	Elected officials	City/county management or chief of staff	Staff with significant decision-making responsibilities and authority *(e.g. planning, civil works, transportation, emergency management)*
Under 20,000	1	1	1
20,001-75,000	1	1	2
75,001-125,000	1	1	3
125,001-175,000	1	2	4
175,001-350,000	1	2	5
> 350,001	1	2	6

Member Contributions & Compact Fundraising

- Encourage staff, as appropriate, to provide non-financial support to the Compact's fundraising efforts to ensure that the Compact has sufficient and sustainable funding to supports its members.
- Make an annual contribution to the Compact based upon the following chart, with the first contribution due by no later than 30 days after the local government's fiscal year start date.
- Minimum contributions are based upon the table below:

Annual Operating Budget	Minimum Annual Contribution
Under $10M	$800
$10M - $25M	$1,200
$25M - $50M	$1,600
$50M - $100M	$2,000

Annual Operating Budget	Minimum Annual Contribution
$200M - $300M	$2,800
$300M - $500M	$3,200
$500M - $1B	$3,600
Over $1B	$4,000

$100M - $200M	$2,400

Member Actions

- Establish and publicly announce a new goal or initiative by no later than December 31, 2019 that meets an appropriate aggressiveness threshold to be agreed upon by the Steering Committee in consultation with ACCO, independent experts and Compact staff.
- Each Compact member will have the flexibility to choose a commitment type that best fits their community's needs, opportunities, capabilities and other considerations (e.g. GHG reduction, clean energy deployment, climate preparedness).
    - Compact staff (leveraging third-party resources as appropriate) will provide guidance to members on shaping new goals/initiatives, as well as technical support on implementation of those activities.
    - Compact staff may also submit proposals to state, Federal and non-governmental organizations to secure funding for project implementation on behalf of member communities.
- All final commitments must be publicly announced and should be completed within the time frame announced by the member community. Examples of goals, initiatives and projects include:
    - Establish a new or updated greenhouse gas reduction goal; and/or
    - Establish a renewable energy portfolio requirement, build a sufficiently sized renewable energy project or create a program enabling residents to access renewable energy; and/or
    - Establish a measurable energy-related goal resulting in a greenhouse gas (GHG) emissions reduction; and/or
    - Start a new local project that meaningfully reduces energy consumption or builds resilience in your community; and/or
    - Partner with at least one other Compact member to start a new clean energy project or climate preparedness initiative.

Member Benefits

- Technical support and guidance on local projects that reduce greenhouse gas emissions, increase clean energy deployment and/or build resiliency to climate affects.
- Access to pro bono resources and tools made available exclusively through and by the Compact.
- Opportunities to identify and establish new partners and funding resources.
- Assistance with communicating and messaging with constituents.
- Recognition as a signatory, and as appropriate, through speaking roles, publications and media opportunities.
- Access to special events organized exclusively for Compact members and/or through third-party events/organizers, including in particular, training topics not covered by ACCO's training resources.
- All online training furnished by ACCO to support members' training requirements is included with Compact membership contribution.
- In addition to the staff participating in the required training referenced above, ACCO will provide on-demand and live online training at no additional cost to up to 25 total staff per year from each member community.

Compact of Colorado Communities

Guidelines for Member Participation & Commitments

COMPACT OF
Colorado
COMMUNITIES

Member Benefits *(continued)*

- ACCO will waive the testing and application fees for up to 3 staff per year from each member community for the Certified Climate Change Professional® (CC-P®) credential.
- Invitations to participate in ACCO's member-only activities, including ACCO's mentoring program.

Additional Services

- Members in need of technical or staff support beyond the scope of the Compact's deliverables to members may contract the Compact to provide additional technical support provided that the scope of work is consistent with the Compact's mission and programming. Service areas will include:
  - Assessment of Your Workforce Capabilities & Governance Structure
  - Workshop design & production
  - Executive briefings
  - Customized preliminary solar energy assessments
  - Clean energy job fairs
  - Facilitating energy efficiency treasure hunts
  - Research and general staff support
- Service availability will be limited based upon staff availability and desired timing. Member activities that have been included as part of the annual membership contribution will be given priority over prospective activities being considered subsequently. A 25% discount on services will also be applied to members who secure or reserve services as part of their annual contribution. Members interested in securing additional services should contact Compact staff for additional information and to receive an estimate.
- All prospective contracted activities must be approved by the Steering Committee until the Compact has engaged an executive director. Once the Compact has employed an executive director, all contract work in excess of $15,000 per year (or more than $5,000 if it is outside the scope of the above-referenced service menu), must be approved by the Steering Committee.

Participation

- Assign one elected official and one senior staff person to serve as liaisons and official representatives to the Compact.
- Elected officials will be invited to participate in activities designed and appropriate for elected officials and government leaders (to be held no more frequently than twice annually).
- Staff liaisons will be asked to address administrative issues, process annual contributions, coordinate usage of Compact benefits and participate in Compact-wide meetings (to be held no more frequently than on a quarterly basis).
- Member communities will be invited to assign staff to participate in supplemental training, working groups/committees, special events and public engagement activities as they deem appropriate.