AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Grant Application; Gunnison County Juvenile Divers

Action Requested: Motion

Parties to the Agreement: Colorado Division of Criminal Justice and Gunnison County

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Matthew will need to electronically sign with Clay in the zoom grant system on Tuesday the 28th.

Fiscal Impact:

Submitted by: Kari commerford **Submitter's Email Address:** kcommerford@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, included in the 2020 adopted budget. Grant is same amount as last year.
ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 4/22/2020

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 4/29/20

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 4/29/2020 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 5/1/2020

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 5/5/2020

Revised April 2015

ZOOMGRANTS

Colorado Division of Criminal Justice
Juvenile Diversion and Marijuana Cash Tax Fund - SFY20-21
Deadline: 4/30/2020

Gunnison County Juvenile Services

Gunnison County Juvenile Diversion and Marijuana Cash Fund SFY 2020-2021

Jump to: Statement of Work & Application Questions Budget Summary Tables Documents

$ 35,000.00 Requested

Project Contact
Clay Curtis
ccurtis@gunnisoncounty.org
Tel: 970-641-7902

Additional Contacts
cdps_dcj_diversion-mj@state.co.us,DCJGMS@state.co.us

Gunnison County Juvenile Services

200 E. Virginia Ave.
Gunnison, CO 81230
United States

County Manager
Matthew Birnie
mbirnie@gunnisoncounty.org

Telephone	970-641-7902
Fax	970-641-9079
Web	http://www.gunnisoncounty.org/155/Juvenile-Services
EIN	846000770
DUNS	133115220
SAM Expires	11/12/2020

Statement of Work & Application Questions *top*

Project Duration

1. Project Start Date
MM/DD/YYYY
07/01/2020

2. Project End Date
MM/DD/YYYY
06/30/2021

Application Type

3. Select the Application Type that you would be completing.

- ✓ 2020 - 2021 Juvenile Diversion Allocation
- 2021 - 2022 Juvenile Diversion Allocation
- 2022 - 2023 Juvenile Diversion Allocation
- DCJ Grant Manager only - Administration

Project Officials

4. Project Director: Name
Enter salutation, first, last, title, agency (e.g. Mrs.Sally Smith, Program Coordinator, ABC Company)
Mr. Clay Curtis

5. Project Director: Email Address
ccurtis@gunnisoncounty.org

6. Project Director: Phone Number
970-641-7902

7. Financial Officer: Name
Enter salutation, first, last, title, agency (e.g. Mr. John Doe, Senior Accountant, ABC Accounting Services)
Mrs. Jody Wise

8. Financial Officer: Email Address
jwise@gunnisoncounty.org

9. Financial Officer: Phone Number
970-641-7679

10. Signature Authority: Name
Enter salutation, first, last, title, agency (e.g. Ms. Jane Austen, County Commissioner Chair, ABC Company)
Mr. Matthew Birnie

11. Signature Authority: Mailing Street Address
200 E. Virginia Ave.

12. Signature Authority: City, State, Zip
Gunnison, CO 81230-2248

13. Signature Authority: Email Address
mbirnie@gunnisoncounty.org

14. Signature Authority: Phone Number
970-641-0248

Statement of Work

15. Implementing Agency (if doing business as another agency)
Please include the Agency Name, Mailing Address, and Phone Number
Gunnison County Juvenile Services
200 E. Virginia Ave.
Gunnison, CO 81230
970-641-7902

16. Project Plan
The Gunnison County Juvenile Diversion program embraces The Eight Principles for Effective Interventions to include assessing for risk/needs; enhancing intrinsic motivation; targeting intervention; skill training; increasing positive reinforcement; engaging with community support; measuring processes and providing feedback of these measures. For over 30 years Juvenile Diversion has been the only early intervention program for first time offenders of its kind in the County. During these years Gunnison County Juvenile Services has expanded to now include a continuum of prevention through intervention services embracing a mission of helping youth and families to be successful in all areas of their lives while promoting community safety and accountability.

The Gunnison County Juvenile Diversion program works to divert first-time, non-violent juvenile offenders from the traditional court system into a skills based program that emphasizes positive youth development. We believe that future re-offense can be prevented if juvenile offenders take accountability and responsibility for their actions and learn new ways of thinking. This philosophy is based upon the belief that a youth can learn from mistakes and with support can change habits and learn new life skills. The approach of the Gunnison County Juvenile Diversion program has been and always will be to look at the total child, not just the offense. The supervision approach is somewhat different with each client as each youth is looked at individually and appropriate services are established depending on age, cognitive abilities, parental support etc. Focus is on fostering youth's skills and competency in areas such as family relationships, school issues, decision making, future goals i.e. college and/employment, use of pro-social free-time activities and connection to community. Referrals can be made to the school attendance advocate to meet with the client to discuss a targeted school intervention plan. Mentoring is often accessed to work on skills such as communication with parents, academic improvement, independent living such as learning to budget and future orientation plans such as jobs and/or college. Treatment approaches may include referrals to outside agencies for services such as mentoring, mental health counseling, substance use education and treatment. Under the umbrella of Juvenile Services referrals will also be considered for the HB1451 Collaborative Management Program (CMP) Family Advocacy and Support Team (FAST) to assess for appropriate multi-system services and coordination of efforts including the evidence-based

model High Fidelity Wraparound.
In Gunnison County the referral source begins with law enforcement citing a juvenile into District Court for some type of criminal violation. The charges are misdemeanor and/or felony in type but could include Marijuana Possession and other petty type offenses that are summonses into District Court with the possibility of these being filed in District Court.

All appropriate first-time and sometimes second time non-violent cases are assessed for potential acceptance into the Juvenile Diversion program pre-file, with the majority of the youth reviewed being referred. The Juvenile Diversion Director then contacts the parents and/or guardians and the youth involved to set up a meeting before Court to explain the referral and the specifics of the Juvenile Diversion program and answer any questions or concerns. If the parents and/or guardians agree with the referral made by the District Attorney, they advise the District Court Judge of this agreement and an appointment is then made with the Juvenile Diversion office. At this point in time, no charges have been filed on and no records kept on the youth and the court process would be terminated.
The acceptance criteria for referrals into the program are youth ages 10-17 with misdemeanor and/or felony charges at the pre-filing stage of the court process as an alternative to the filing of a petition. Petty offenses will be considered if this diverts the youth from a District Court filing. The acceptance restrictions would be that the youth not have prior charges or program participation unless there has been considerable time between offenses or the charge is minor by definition. The juvenile must admit guilt and take responsibility for their action and this admission is part of the signed agreement.
The Gunnison County Juvenile Diversion program strives to utilize the four general principles of effective programs listed in the Juvenile Diversion Literature Review that include: systematic and standardized screening and assessment of youth; reduced penetration into the juvenile justice system; use of holistic, family centered interventions; and development and use of a wide network of community-based services (Cocozza et al. 938; Dembo et al., "Arbitration" 29).The specific services provided include the intake and coordination and case management of the entire process from beginning to end. At the initial meeting with the juvenile and parents a contract is signed outlining the specific requirements the juvenile will need to complete to successfully terminate from the program. The methodology with all referred juveniles starts with assessment. Through the intake process, informal assessment information is gathered on all aspects of a young person's life to include family, school, peers and interests. Motivational interviewing, an evidenced-based goal directed counseling style to help elicit change is utilized in this assessment and in all sessions. This helps to not only gain factual information but also begin to build a relationship with the youth and find subtle ways to encourage hope for a successful future. This process helps the youth in identifying strengths and talents that can be built upon as they design and start to work towards goals. Assistance is given towards identifying how to change behavior through cognitive-behavioral strategies and working with families to encourage their involvement. The intent of the case management plan is to identify and begin work on a targeted intervention of risk factors while the protective factors identified become the building blocks of an action plan.
Supervision is one of the identified approaches that is proving to make an impact on risky behavioral intentions in Juvenile Diversion programs (OMNI Institute Statewide Evaluation of the DCJ Juvenile Diversion program). Supervision is implemented in the program not just through case management but in all areas of the youth's involvement through school, mentors, wraparound teams and treatment providers. Other identified approaches that are proving effective are screening and assessment, accountability and competency services and counseling. Besides the informal screening through the intake, formal screening also takes place at initial sessions in house and includes the youth taking the MAYSI-2 and SUS-1a to help identify mental health and substance use risk factors. After the MAYSI-2 and SUS-1a are scored, if any areas of concern are identified, referrals for counseling and/or treatment are discussed with the youth and parent(s) for intervention and support.

Accountability methods for the youth include such things as performing community service, paying victim restitution, and restorative justice involvement to include practices such as victim impact conferencing and victim offender mediation. Most juveniles are on contract for 6-9 months or longer if needed with weekly sessions initially and later if things are going well the sessions could be twice a month with weekly check-ins. If all has been successfully completed a termination session is held with the youth and parents to outline what they have learned and process and celebrate their success.

If appropriate, individual cases will be referred to a Restorative Justice process to repair harm and make amends to victims. The Gunnison County Juvenile Diversion program uses a graduated sanctions model by determining if a situation warrants increased or decreased sanctions. For minor infractions a youth may be allowed to stay in the Juvenile Diversion program with added sanctions and/or interventions that include; additional community service, counseling, referrals to HB1451, System of Care, High Fidelity Wraparound, and extended supervision. Sanctions applied for a youth that continues to offend is the possible filing of charges by the District Attorney and a referral back to District Court. These youth and the circumstances are reviewed on a case by case basis. The District Attorney normally will not allow a youth to stay in the Juvenile Diversion program if there is an additional major offense committed.Should the youth fail to successfully complete the Juvenile Diversion program, a referral back to the District Attorney's office will be made for the re-filing of the original charges. If the youth has re-offended while in the program, the new charges and the original charges will be brought back before the District Court by the District Attorney for consideration of charges being filed. These youth will be closed out as unsuccessful participants in the Juvenile Diversion program.Successful completion is determined by the youth meeting and completing all requirements of the Juvenile Diversion contract, which includes no recidivism. All charges at this point have been dropped and no further legal action is taken.

17. Provide a brief narrative of collaborative efforts and additional agencies included in planning and implementation of project / program.

Once a week, the District Attorney, the Juvenile Diversion Director, the HB1451 Coordinator, a DHS Child Welfare Manager and the Juvenile Probation Officer have a meeting for new cases, and case updates. In this meeting the program is discussed on an individual bases to determine the most appropriate course for each case.All appropriate first-time and sometimes second time non-violent cases are assessed for potential acceptance into the Juvenile Diversion program pre-file.

18. Describe how evidence-based programs and practices are utilized in operation of this program.

SB94 came under the umbrella of Juvenile Diversion approximately 15 years ago and the office was renamed Gunnison County Juvenile Services to better reflect the mission.

Gunnison County Juvenile Services was one of the main players involved in the formation of our local HB1451 project and now is the umbrella for this program as well and the program coordinator is located in the Juvenile Services office. Identified youth and families now have access to the HB1451 Family Advocacy and

Support team which allows for facilitation of a family team to coordinate and help access resources and if needed provide a wraparound team. Recently we became involved in 2 efforts to increase our collaboration and efficiency with this population. We have been using the evidenced based Crossover Youth

Practice Model program through Georgetown University when we have youth working in both the DHHS and Juvenile Justice systems. We also continue our work in the Community's of Excellence System of Care grant through the State of Colorado. This project is now in the third year of implementation and we have 1 part-time Family Advocate and a High-Fidelity Wraparound Facilitator currently working with families. The System of Care works to identify youth with mental health needs and access treatment and we are jointly coordinating this effort locally with the Center for Mental Health. Through both of these projects we have regular contact and on-site trainings and consultations with the leaders in these fields. Juvenile Diversion is also a part of the community's Health Coalition which meets every other month and comprises agencies such as health, social services, recreation, extension office, schools, job training programs, civic groups, business representatives, churches, non-profits, foundations and others. This allows for all involved to share what is happening in all areas and allows for supports and partnerships to begin or continue.

19. If incentives will be included in the services to be provided, specifically describe the incentives, how eligibility to receive incentives will be determined, how they will be administered, and how they will be tracked.

Enter "N/A", if incentives are not included.

N/A

20. Funding Sources by Percentage

Indicate the estimated percentage of funding represented by each of the following for your total juvenile diversion budget.

24	% DCJ / State allocation
50	% County / Municipality
	% Other State Funding
26	% Federal
	% Foundation
	% Other
100.00	**TOTAL**

21. Eligible populations to be served (check all that apply):

- ✓ First-time Offenders
- ✓ Low risk
- ✓ Medium risk
- High risk
- ✓ Misdemeanor
- Felony 1 or 2
- Felony 3
- Felony 4
- ✓ Felony 5
- ✓ Felony 6
- ✓ Sex Offense
- ✓ Drug Offense
- ✓ Weapon Offense

- ✓ Minor in Possession of Alcohol or Marijuana

22. List assessment(s) or risk screening tool(s) being utilized for diversion-eligible youth.
MAYSI - 2
SUS 1a
GAIN

23. What services does your agency provide in house for juveniles in your program? (check all that apply)

- ☐ Substance Use Treatment
- ☐ Mental Health Treatment
- ☐ Teen Court
- ☐ Education / Tutoring
- ✓ Life Skills
- ✓ Restorative Justice
- ✓ Victim / Offender Mediation
- ☐ Community Service
- ✓ Restitution
- ☐ Employment j/ Vocational
- ✓ Drug / Alcohol Classes
- ✓ Offense Specific Classes
- ✓ Pro-social Activities
- ☐ Family Counseling

24. What services does your agency outsource for juveniles in your program? (check all that apply)

- ✓ Substance Use Treatment
- ✓ Mental Health Treatment
- ☐ Teen Court
- ✓ Education / Tutoring
- ☐ Life Skills
- ☐ Restorative Justice
- ☐ Victim / Offender Mediation
- ✓ Community Service
- ☐ Restitution
- ✓ Employment j/ Vocational
- ✓ Drug / Alcohol Classes
- ☐ Offense Specific Classes
- ✓ Pro-social Activities
- ✓ Family Counseling

25. How are you utilizing additional funds to expand or enhance previous programming (if applicable)?
N/A

26. How are you providing minority youth with equitable opportunities to access diversion services?
The Gunnison County Juvenile Diversion program averages between 25-35 referrals each year, predominately male and white between the ages of 10-17. Some referrals of petty minor in possession/consumption offenders that don't meet the District Court filing level will be served through a different funding source besides this DCJ grant. For those that come from a Hispanic or Cora Indian background and are not fluent in English, interpreters will be hired on an as-needed basis to assist with culture and language issues

Budget Summary *top*

Budget Summary Requested/Awarded	Diversion Grant Funds	Project Total	Project Total
Personnel	$ 32,409.00	$ 32,409.00	$ 32,409.00
Supplies and Operating	$ 2,591.00	$ 2,591.00	$ 2,591.00
Travel		$ 0.00	
Equipment		$ 0.00	
Consultants / Contracts		$ 0.00	
Indirect		$ 0.00	
Total	**$ 35,000.00**	**$ 35,000.00**	**$ 35,000.00**

Tables *top*

Goals & Objectives

GOAL 1

Goal 1	Youth will be diverted from the Juvenile Justice system by providing a Juvenile Diversion program
Objective 1.1	
Objective	Eligible youth will be referred to the Gunnison County Juvenile Diversion program
Outcome	22 - 25 youth will be served
Measurement	ETO Database, OMNI, and County Database
Timeframe	07/01/2020 - 06/30/2021
Objective 1.2	
Objective	Youth will receive intake and be administered the MAYSI-2, SUS 1a, and the GAIN. Community referrals and individualized contract will occur from results of screening
Outcome	90% of youth will be screened 90% of youth will successfully complete their diversion contract. Less than 20% of youth will re-offend one year after program completion
Measurement	ETO Database, County Database, District Attorney and District Court
Timeframe	By June 30, 2021
Objective 1.3	
Objective	-
Outcome	-
Measurement	-
Timeframe	-

-

GOAL 2

Goal 2	-
Objective 2.1	
Objective	-
Outcome	-
Measurement	-
Timeframe	-
Objective 2.2	
Objective	-
Outcome	-
Measurement	-

Timeframe

Objective 2.3

Objective

Outcome

Measurement

Timeframe

GOAL 3

Goal 3

Objective 3.1

Objective

Outcome

Measurement

Timeframe

Objective 3.2

Objective

Outcome

Measurement

Timeframe

Objective 3.3

Objective

Outcome

Measurement

Timeframe

Project Evaluation

Project Evaluation- Describe the approach for evaluating the project in response to the stated objectives, outcomes and measurements. See instructions for further information.

Personnel: Budget & Budget Narrative Details

Personnel	Position Title and Name	Annual Base Salary	Annual Base Salary to be Paid by Diversion Funds	% Salary To Be Paid By Diversion Funds	Annual Base Fringe	Annual Fringe to be Paid by Diversion Funds	% Fringe To be Paid by Diversion Funds	Total Annual Base Salary + Fringe	Total Base Salary + Fringe To Be Paid By Diversion Funds	Budget Narrative & Justification
1	Clay Curtis (Director)	$ 72,428.00	$ 26,799.00	37.00 %	$ 15,164.00	$ 5,610.00	37.00 %	$ 87,592.00	$ 32,409.00	
2		$	$		$	$		$ 0.00	$ 0.00	
3		$	$		$	$		$ 0.00	$ 0.00	
4		$	$		$	$		$ 0.00	$ 0.00	
5		$	$		$	$		$ 0.00	$ 0.00	
6		$	$		$	$		$ 0.00	$ 0.00	
7		$	$		$	$		$ 0.00	$ 0.00	
8		$	$		$	$		$ 0.00	$ 0.00	
9		$	$		$	$		$ 0.00	$ 0.00	
10		$	$		$	$		$ 0.00	$ 0.00	

Total	**$ 72,428.00**	**$ 26,799.00**	**37 %**	**$ 15,164.00**	**$ 5,610.00**	**37 %**	**$87,592.00**	**$32,409.00**

Non-Personnel: Budget Narrative Details

Budget Item	Item	Amount To Be Paid By Diversion Funds	Budget Narrative and Justification
SUPPLIES & OPERATING			
S&O 1	-		$ -
S&O 2	-		$ -
S&O 3	-		$ -
S&O 4	-		$ -
S&O 5	-		$ -
S&O 6	-		$ -
S&O 7	-		$ -
S&O 8	-		$ -
S&O 9	-		$ -
S&O 10	-		$ -
Supplies & Operating Total			**$ 0**
-			
TRAVEL			
T 1	-		$ -
T 2	-		$ -
T 3	-		$ -
T 4	-		$ -
T 5	-		$ -
T 6	-		$ -
T 7	-		$ -
T 8	-		$ -
T 9	-		$ -
T 10	-		$ -
Travel Total			**$ 0**
-			
EQUIPMENT (Items over $5,000 PER UNIT and with a useful life of more than a year)			
E 1	-		$ -
E 2	-		$ -
E 3	-		$ -
E 4	-		$ -
E 5	-		$ -
E 6	-		$ -
E 7	-		$ -
E 8	-		$ -
E 9	-		$ -
E 10	-		$ -
Equipment Total			**$ 0**
-			
CONSULTANTS/CONTRACTS (PROFESSIONAL SERVICES)			
CC 1	-		$ -
CC 2	-		$ -
CC 3	-		$ -
CC 4	-		$ -

CC 5	-	$ -
CC 6	-	$ -
CC 7	-	$ -
CC 8	-	$ -
CC 9	-	$ -
CC 10	-	$ -
Consultants/Contracts Total		**$ 0**
INDIRECT		
I 1	-	$ -
Indirect Total		**$ 0**
Total		**$ 0**

Documents *top*

Documents Requested *	Required?	Attached Documents *
Financial Management Questionnaire download template	✓	
Job Descriptions for Grant-Funded Positions		
MOU with DCJ-Funded Collaborators		
List of Board Members (Required for Community-Based Programs)		
Form 4A		
Form 4B		
Form 4C		
Form 4D		
Form 16		
Form 17		
Audit/Financial Review	✓	
Organizational Chart		
Certificate of Insurance (Required for Community-Based Programs)		
CAC Certification/Substance Use Disorder State Licensure		
Agency License to Provide Substance Use Disorder Treatment		
Budget Revision Worksheet		
Award Acceptance and Revisions Certificate		

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Application ID: 165994

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