AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item:

Action Requested: County Manager Signature

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

proposal for an independent fee estimate per FAA requirements for hiring professional consultants

Fiscal Impact: $9,500 reimbursable by FAA through AIP funds

Submitted by: John Cattles **Submitter's Email Address:** jcattles@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, to be reibmursed by FAA. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 5/1/2020

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 4/30/20

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 5/2/2020 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\emense Discharge Date: 5/4/2020

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 5/5/2020

Revised April 2015

9600 NE Cascades Parkway, Suite 100
Portland, Oregon 97220
503-548-1494

April 23, 2020

Rick Lamport

Airport Manager

Gunnison-Crested Butte Regional Airport

519 Rio Grande Avenue

Gunnison, CO 81230

Subject: Gunnison Terminal IFE

Dear Rick:

Mead & Hunt, Inc. (Mead & Hunt, or Consultant) is pleased to submit this proposal to the Gunnison-Crested Butte Regional Airport (GUC) to provide professional services for the above-referenced project.

Project Understanding

Our proposal is based on our understanding of the Scope of Services for an Independent Fee Estimate (IFE) from our telephone conversation Wednesday April 22, 2020 and the associated Gunnison-Crested Butte Reginal Airport Architectural / Engineering Services Scope of Services (dated April 14, 2020) and Fee Spreadsheet subsequently provided that same day.

Scope of Services

Upon receiving authorization to proceed, Mead & Hunt shall prepare an IFE to meet the requirements of FAA Advisory Circular 150/5100-14E, *Architectural, Engineering and Planning Consultant Services for Airport Grant Projects*.

Schedule

Upon receiving authorization Services are expected to be completed within 14 days of receipt of notice to proceed.

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Responsibilities of GUC

This Scope of Services and Compensation are based on Gunnison-Crested Butte Reginal Airport performing or providing the following:

- A designated representative with authority to transmit instructions and relevant project data, receive information, interpret policy and define decisions;
- Supporting documents, including a fee structured spreadsheet listing the categories of each type of professional staff member anticipated to be utilized on the proposed project and including detailed services and tasks anticipated to be performed on the proposed project;
- Anticipated schedule for design, bidding and construction services for the proposed project;
- Construction budget for the proposed project.

Compensation

The work described under the Scope of Services will be performed for a Lump Sum Fee in the amount of $9,500.00 (Nine Thousand Five Hundred Dollars and No Cents)**.**

Authorization

The Scope of Services and Compensation stated in this proposal are valid for a period of thirty (30) days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of Gunnison-Crested Butte Reginal Airport and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Services.

We appreciate the opportunity to submit this proposal to Gunnison-Crested Butte Reginal Airport. If you have any questions or require additional information, please do not hesitate to contact me.

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Respectfully submitted,

MEAD & HUNT, Inc.

Steve C Winnett

Project Manager

Accepted by:	Gunnison-Crested Butte Regional Airport	Approved by:	MEAD & HUNT, INC.
By:	_____	By:	_____
Name:	_____	Name:	Timothy R Dacey
Title:	_____	Title:	Vice President
	The above person is authorized to sign for Client and bind the Client to the terms hereof.		
Date:	_____	Date	_____

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