AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: DRAFT BOCC Meeting Minutes; 20200505

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

The draft 5/5/20 Regular Meeting minutes are attached for consideration.

Fiscal Impact:

Submitted by: Liz Mense **Submitter's Email Address:** EMense@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ◉ Required ○ Not Required

Comments:
ok db 6/12/20

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 6/12/2020 Certificate of Insurance Required Yes ○ No ◉

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\emense Discharge Date: 6/12/2020

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted: 5

Agenda Date: 6/16/2020

Revised April 2015

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
May 5, 2020

The May 5, 2020 meeting was held in the Board of County Commissioners' meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present were:

Jonathan Houck, Chairperson
John Messner, Vice-Chairperson
Roland Mason, Commissioner
Matthew Birnie, County Manager
Elizabeth Mense, Deputy County Clerk
Others Present as Listed in Text

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING:

CALL TO ORDER: Chairperson Houck called the meeting to order at 8:31 am.

AGENDA REVIEW: The Colorado Counties Casualty Property Pool Loss Ratio Report was removed from the agenda. It will be rescheduled on a future agenda.

Commissioner Houck noted for the record that Commissioner Messner and Commissioner Mason are participating in the meeting via Zoom Meeting. Commissioner Houck and County Manager Birnie are in attendance in the boardroom.

CONSENT AGENDA: **Moved** by Commissioner Mason, seconded by Commissioner Messner to approve the Consent Agenda as presented. Motion carried.

1. Alcohol Beverage License Renewals; Hotel & Restaurant (County) License #03-06291; Fermented Malt Beverage On/Off (County) License #05-23848-0002; Three Rivers Smokehouse / Three Rivers Resort
2. Alcohol Beverage License Renewal; Fermented Malt Beverage Off (County) License #04-01232; SkyHighColorado LLC, dba Taylor Park Trading Post
3. Alcohol Beverage License Renewal; Liquor Store (County) License #05-32593-0002; Ferro John LLC dba Ferros Liquors
4. Grant Application; Gunnison County Juvenile Diversion and Marijuana Cash Fund SFY 2020-2021; $35,000
5. Grant Application; Community Foundation of the Gunnison Valley; Gunnison Valley COVID-19 Recovery Fund; $4,000
6. Grant Application; Community Foundation of the Gunnison Valley; Gunnison County Substance Abuse Prevention Project; $3,000
7. Application for Federal Assistance SF-424; Gunnison-Crested Butte Regional Airport; $15,408,700
8. Gunnison County Integrated Community Care Team Amendment #1; United Healthcare Services, Inc., Reunion Health and Rocky Mountain Health Maintenance Organization; Extend Performance Period to 12/31/20
9. Contractor Agreement; Denise Steiskal; Professional Title and Administration Training of Assessor Staff; 5/12/2020 thru 9/30/2020; $12,000
10. Contractor Agreement; Town of Crested Butte and Coal Creek Watershed Coalition; Mt. Emmons and Coal Creek Project; 1/1/2020 thru 12/31/2020; $15,600
11. Employee Health & Welfare Benefit Plan Claims Administration Agreement; Group & Pension Administrators, Inc.; 1/1/2020
12. Ground Lease Agreement; John Councilman, Inc.; 25315 SH 135, Crested Butte, CO 81224; 5/5/2020 thru 10/31/2020
13. Gunnison-Crested Butte Regional Airport Terminal Independent Fee Estimate Proposal; Mead & Hunt, Inc.; $9,500

SCHEDULING:
There is a Joint Public Hearing with the Planning Commission on 5/29/20.

COUNTY MANAGER'S REPORT: County Manager Matthew Birnie was present for the discussion.

1. **Region 10 Revolving Loan Fund:**
   CM Birnie provided an update on the Region 10 Revolving Loan Fund. To date, 60 applications were received. CM Birnie spoke to Region 10 on 5/4/20, they are currently working on reviewing and underwriting the applications. Given the public interest and number of applications received, CM Birnie requested authority to add up to $100,000 to the fund, if needed.
   Moved by Commissioner Houck, seconded by Commissioner Messner to authorize County Manager Birnie to add an additional $100,000 to the Region 10 Revolving Loan Fund from the COVID-19 contingency fund. Motion carried.
2. **Personal Protective Equipment (PPE) Funding Options:**

CM Birnie discussed PPE funding options, supply replenishment, distribution and the PPE starters kits for businesses within the community. CM Birnie requested an expenditure of $30,000 from the COVID-19 fund for PPE.
Moved by Commissioner Houck, seconded by Commissioner Mason to authorize the expenditure of $30,000 from the COVID-19 fund for the purchase of personal protective equipment. Motion carried.

- CM Birnie provided an update on the Gunnison County Library Project.
- CM Birnie briefly discussed the airport project.
- CM Birnie provided an update on the Lot 22 project.

DEPUTY COUNTY MANAGER'S REPORT: Deputy County Manager Marlene Crosby was present for the discussion.

- DCM Crosby reported that there are still 6 residences within the Dos Rios Institutional Control boundaries that are served by wells rather than being on the Dos Rios water system. Those wells are regularly monitored by the Department of Energy. The Department of Energy and the Colorado Department of Public Health and Environment notified Marlene that they have received grant funding for the connection of those homes to the system if the owners are willing to do so. The County would be asked to waive the tap fee as a contribution to the project. No other properties were charged tap fees as they were connected. DCM Crosby asked if the Board would support her contacting the owners to have open discussions about possible connections, agree that the County was willing to manage the project, though it would be paid for by others, and indicate if they were willing to waive the tap fee. The Board supported the project and authorized staff to move forward.
- DCM Crosby noted that the Public Works crew is working with Three Rivers Resort to establish drainage and mitigate some parking and traffic issues.
- DCM provided an update on Cottonwood Pass. Public Works intends to open Cottonwood Pass on June 1, 2020, the same day as Chaffee County. The Board agreed with the June 1st opening.
- DCM Crosby discussed the opening of the Brush Creek, County Road 38, Cement Creek, Jack's Cabin & Kebler Pass gates.
  The Board consensus was to open Kebler Pass after May 26th.

Lot Cluster Agreement and Declaration; Wendy Tomlinson; Lots 8, 10, 12, 14 and 16 on the East Side of 3rd Ave, LaVeta Placer, Pitkin, CO:
Administrative Services Manager Beth Baker was present for the discussion. She explained that Wendy Tomlinson has applied to cluster her lots in LaVeta Placer, Lots 8, 10, 12, 14 and 16. The taxes are current and the utility companies have agreed to the cluster. The application was reviewed and approved by the Community Development Director and County Attorney.
Moved by Commissioner Houck, seconded by Commissioner Messner to approve the Lot Cluster Agreement and Declaration for Wendy Tomlinson; Lots 8, 10, 12, 14 and 16 on the East side of 3rd Avenue, LaVeta Placer, Pitkin, CO as presented and authorize the full Board signature.

Resolution; Deferring Payment of Airport Rents, Fees and Charges; 4/1/2020 thru 6/30/2020:
Moved by Commissioner Houck, seconded by Commissioner Messner to approve Resolution 2020-20; A Resolution Deferring Payment of Airport Rents, Fees and Charges. Motion carried.

Gunnison-Crested Butte Regional Airport Agreements; Terminal Project:

1. **Authorization for County Manager to Negotiate and Execute a Contract for the Balance of Architectural Services; $1,500,000:**
   CM Birnie requested authorization to negotiate and execute a contract with Gensler for the balance of architectural services for the Gunnison-Crested Butte Regional Airport terminal project.
   Moved by Commissioner Houck, seconded by Commissioner to authorize the County Manager to negotiate, execute and sign the contract, when ready, for the balance of architectural services and amend the contract as necessary. Motion carried.
2. **Authorization for County Manager to Negotiate and Execute a Pre-Construction Agreement for Pre-Construction Services:**
   CM Birnie requested authorization to negotiate and execute a pre-construction and construction agreement with Shaw for pre-construction and construction services at the Gunnison-Crested Butte Regional Airport for the airport terminal project. The fiscal impact is $25,000 which will be reimbursed 100% by the CARE Act grant.
   Moved by Commissioner Houck, seconded by Commissioner Mason to authorize the County Manager to negotiate and execute a pre-construction and construction agreement. Motion carried.

BREAK: The meeting briefly recessed at 9:30 am. The meeting resumed at 9:36 am.

COMMISSIONER ITEMS:
Roland Mason-

1. Commissioner Mason discussed a recent Region 10 meeting he attended.
2. Commissioner Mason provided an update from the Housing Authority regarding the housing fund proposal.

3. Commissioner Mason discussed a recent Gunnison Valley Rural Transportation Authority (RTA) meeting he attended.
4. Commissioner Mason noted that the Marble Town Council is meeting this week to discuss the Marble Broadband Project.

The Board briefly discussed COVID-19 response.

John Messner-
1. Commissioner Messner discussed the CARES Act and COVID-19 relief funding.

Jonathan Houck-
1. Commissioner Houck discussed recent conversations with the National Park Service and Bureau of Land Management regarding the re-opening of boat ramps, campgrounds, and recreation sites.

UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present

ADJOURN: **Moved** by Commissioner Houck, seconded by Commissioner Messner to adjourn the meeting. The meeting adjourned at 10:01 am.

_____
Jonathan Houck, Chairperson

_____
John Messner, Vice-Chairperson

_____
Roland Mason, Commissioner

Minutes Prepared By:

_____
Elizabeth Mense, Deputy County Clerk

Attest:

_____
Kathy Simillion, County Clerk

DRAFT