AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: Acknow. of CM Apprvl to Submit Grant App

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

Requesting approval to submit a grant application to the Colorado Health Foundation for the Gunnison / Hinsdale Early Childhood Council. The deadline to submit the application is 6/15/20.

Fiscal Impact:

Submitted by: Liz Mense **Submitter's Email Address:** EMense@gunnisoncounty.org

Finance Review: (●) Required ( ) Not Required

Comments:
No concerns, if awarded will look at budget amendment request. ln

Reviewed by: GUNCOUNTY1\lNienhueser Discharge Date: 6/5/2020

County Attorney Review: (●) Required ( ) Not Required

Comments:
ok db 6/10/20

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 6/10/2020 Certificate of Insurance Required Yes ( ) No (●)

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 6/10/2020

(●) Consent Agenda ( ) Regular Agenda ( ) Worksession Time Allotted: 0

Agenda Date: 6/16/2020

Revised April 2015

Gunnison-Hinsdale Early Childhood Council

RG-18075 - Grant
Amount Requested: $54,813

Your application has been saved, but is not submitted yet. To submit the application, choose the "Submit" button in the bottom right-hand corner. To continue working on the application, choose "Edit" in the upper-right hand corner.

▼ Table of Contents

Organization & Contact Information
Full Application
Applications Documents

▼ Organization & Contact Information

Organization:	Gunnison-Hinsdale Early Childhood Council
Location:	Gunnison, CO
Proposal Contact	Lana Athey
CEO/President/ED	Joni Reynolds
Secondary Contact	
Does this grant include a Fiscal Sponsor?	Yes

Fiscal Sponsor Information

Fiscal Sponsor Organization Name:	Gunnison County
Fiscal Sponsor CEO/President/ED:	Matthew Birnie
CEO/President/ED Email:	mbirnie@gunnisoncounty.org
Fiscal Sponsor Street Address:	200 E. Virginia Avenue
Fiscal Sponsor City:	Gunnison
Fiscal Sponsor State:	CO
Fiscal Sponsor Zip:	81230
Fiscal Sponsor Phone:	970-641-0248
Fiscal Sponsor Website:	www.gunnisoncounty.org
Fiscal Sponsor Tax ID:	84-6000077
Fiscal Sponsor Annual Budget:	$0

▼ Full Application

To begin, please select the type of application you will be using. If you are unsure, please contact Grantmaking Operations at 303-953-3600 or access our website for more information on our current open funding opportunities (which use the Standard Application), our *Rapid Response* funding, or our *Sabbatical Program*. Following your application choice, please select your desired focus from the Funding Type drop down (unless you're applying for the *Sabbatical Program*). As you complete your application, ensure your answers address any specific criteria related to the area in which you are applying.

I am Applying For: Standard Application

Funding Type:

Proposal Information

Project Title:

Gunnison-Hinsdale Early Childhood Council (GHECC) Family, Friend, and Neighbor Care Project

Proposal Summary (A one- to two-sentence description of your proposal) 500 Character Limit:

The GHECC's Family, Friend, and Neighbor (FFN) Care Project was designed in order to outreach to current and potential FFN care providers. The goal of the project is to connect FFN care providers to community resources and provide them with professional development opportunities to increase the quality of care they provide to the young children and families in the communities that we serve.

Type of Support: please select one: Project Support

Organizational / Project Budget
For *general operating* requests, enter your total organizational budget for **Total Project Budget**. If using a fiscal sponsor, enter the **Total Organization Budget** for the sponsored organization/project (not the fiscal sponsor).

Total Organization Budget: $361,000

Total Project Budget: $110,295

Total Amount Requested: $54,813

Funding Term (Months): 36

Geographic Area and Age Group

Geographic Area Served - Click on the '+" button to add all counties the proposed work will specifically serve, or select 'Colorado Statewide' from the list, as applicable.

Gunnison (90%)
Hinsdale (10%)

Age Group - Please select the primary age group(s) targeted by your proposal. Please select at least one. If you do not know what percentage of the age groups are targeted, press the "X" to close the window that appears.

Adults (21-54) (100%)

▼ Organization Information

▼ Organization Information - Standard Application

Organization Information

- Please share the mission statement and a brief history of your organization.
- Provide a brief overview of your organization's current programs, activities and strategic plan.
- What is your board's role in fundraising, governance and strategic planning?
- Who are your key partners and how do you work with them?

Current Mission Statement

(To edit, please save the application and access this field by going to the ORGANIZATIONS tab of the portal and selecting UPDATE ORGANIZATION CONTACT INFORMATION. If you do not have access to edit this section, email grants@coloradohealth.org with either your updated mission statement or with a request for moderator editing rights to your organization.)

5,000 Character Limit:

The Mission of the Gunnison Hinsdale Early Childhood Council is to expand and improve early childhood services and educational opportunities for families in Gunnison and Hinsdale counties.

The Gunnison-Hinsdale Early Childhood Council (GHECC) was brought to our community in July of 2007 by Gunnison County's Department of Health and Human Services Department (DHHS) in order to improve local early childhood services and educational opportunities for children in these counties. The GHECC works in conjunction with Early Childhood Councils across Colorado to address the goals of HB 07-1062 which expresses a statewide need for increasing and sustaining the quality, accessibility, capacity, and affordability of services for children and their parents to help parents raise their children to be successful at school, at work, and in the community. After receiving grant funding from the Colorado Department of Education (CDE) in 2008, our council began working to create a comprehensive early childhood system.

Early in 2020 our council updated our strategic plan aligned with the Colorado Early Childhood Framework with goals and strategies that span across the three domains of Early Learning, Health and Well Being, and Family Support and Parent Education. In our current strategic plan greater emphasis has been placed on expanding quality in child care, increasing access to child care, and increasing the affordability of child care.

The council meets 6-8 times per year and has participation from a variety of stakeholders including: representatives from early care and education, family support and parents education, healthcare, early intervention, local government, mental health, and parent engagement organizations.

Currently the GHECC receives funds from CDHS Colorado Shines to provide quality improvement coaching and supports to licensed early childhood programs and manages Colorado Shines QI dollars for materials and professional development from licensed programs in Gunnison and Hinsdale Counties. The GHECC also offers professional development opportunities to our local early childhood educators, this includes an annual Expanding Quality in Infant and Toddler Care course and an early childhood conference offered in the fall.

Over the last year and a half the GHECC has been focused on raising awareness around the issues facing early childhood care and education in the two counties that we serve. Including limited access to quality early childhood programs, affordability of care, and poor retention of the early childhood workforce.

A main focus of the GHECC's strategic plan is to increase access to learning experiences and environments that are high quality, developmentally appropriate and affordable. A strategy to support this goal is to increase the number of licensed providers and slots through outreach and referrals to potential home providers. In recent years we have lost 8 home providers, this has put significant strain on families in our community as they shuffle to find childcare, especially infant and toddler care.

In order to accomplish the goals outlined by our strategic plan the GHECC works closely with key partners throughout the community. The GHECC has partnered with the following organizations to provide various supports throughout our community:

Multicultural Resource Office (MRO)- connecting MRO clients to early childhood resources and supports.

Pyramid Model Leadership team- The council serves on the Pyramid Model Leadership Team, our Quality Improvement Coach and Navigator also works as a Coach for the Pyramid Model Project

Gunnison County Public Libraries – Family, Friend, and Neighbor care providers education sessions on a variety of topics related to supporting positive relationships and early childhood development

Western Colorado University (WCU) – Each year the Council p[artners with Western Colorado University to offer an early childhood conference

Gunnison Watershed School District- The council serves as the committee for the Colorado Preschool Program

Communities that Care (CTC) – The GHECC works closely with CTC in providing professional development opportunities and other support to families and early childhood programs. This includes collaboration on the annual early childhood conference, a community baby shower, shared messaging around toxic stress, and promoting family friendly business practices throughout the community.

Gunnison County Department of Health and Human Services (DHHS)- The GHECC is housed under Gunnison County DHHS, we work closely with Nurse Family Partnership, WIC, and CCCAP to support families in our communities.

The GHECC is governed by the Gunnison County Board of County Commissioners. Our council has an executive board that makes critical decisions regarding funding and planning. All of the Early Childhood Council members take part in the creation and updating of our Strategic Plan and sign an MOU with our organization on an annual basis.

Cornerstones

Cornerstones are the foundation upon which the Colorado Health Foundation's work is based, and that we expect to see reflected in the work of our partners. In the sections below, describe how your organization and your proposal will address each cornerstone.

Health Equity: We do everything with the intent of creating health equity.

- What specific health inequities is this work addressing?
- How will these proposed activities address these inequities?

Early Childhood experiences impact a child's long term social, emotional, physical and cognitive development. FFN caregivers interacting with children on a daily basis create the foundational supports needed for healthy development that has a direct effect on a child throughout the lifespan. Research has shown that high–quality early childhood learning environments can increase a child's future earning potential and encourage and support educational attainment. The GHECC plans to provide educational opportunities to FFN caregivers on various topics including:
-Supporting healthy social-emotional development
-Adverse childhood experiences and health outcomes of positive experiences
-Developmental Milestones
-Creating a safe household
-Nutrition
-Fun, educational activities to do with children
-Positive behavior management
By providing support and guidance in all of these areas the GHECC would be addressing health inequities traditionally experienced by many of the lower income families that utilize FFN care in our community. The educational sessions and professional development opportunities that the GHECC plans to provide for FFN caregivers allow for our Council to also build a relationship and trust between our Organization and the FFN caregiver community. The connections made through this work will allow FFN caregivers and the families they serve comfort and ease in accessing resources in our community. We hope to increase the trust that the caregivers and families they serve have in our organization in order to best serve them and connect them to resources.

In supporting FFN providers we are also supporting the families that we serve by strengthening the early childhood system that they access and helping to provide safe, stable, and educational environments in the homes of the FFN caregivers.

Over the last few years the GHECC has begun work engaging FFN caregivers throughout the areas that we serve. Through surveys of the community and outreach efforts we have come to realize that many parents in our communities utilize FFN care for their child care needs. The high cost of child care combined with a limited number of child care slots makes it difficult for families to access our quality rated early childhood centers. Some are unable to access care in traditionally run licensed child care centers due to many factors including affordability, limited slots, or un-traditional work hours. FFN care provides affordability, flexibility in scheduling,

greater access, and at times ease of transportation to these families, which for many is imperative in order to maintain employment.

The GHECC understands why many parents chose FFN care for their children. Beyond the financial and access aspects, FFN providers often have a personal connection with the family and the child and understand their culture and beliefs. The GHECC's goal is to provide the FFN caregivers with the knowledge, skills, and resources necessary to provide a safe and stimulating environment that supports the healthy social-emotional and cognitive development of the children in their care.

We truly believe that by engaging our community of FFN caregivers we can help bring stability and confidence to them as they gain the skills to support the development of the children in their care. We also think that the support and resources provided to the FFN caregivers through this project can assist them in feeling fulfilled as they fill a critical need in the lives of the children they care for. The majority of the GHECC's work thus far has been in supporting licensed child care establishments in improving the quality of care provided. Limited staff time has been available to provide support to FFN providers and the GHECC is concerned that efforts in creating safe, supportive environments for children have been lacking as the FFN caregivers in our area have received limited support. Funding from the Colorado Health Foundation would be instrumental as we move towards supporting the entire early childhood system, both formal and in-formal. The GHECC hopes that by developing a relationship with the FFN caregivers we can be of assistance should the provider choose to develop a career path in early childhood education and pursue licensing their home as a family child care home in the future.

Low Income: We serve Coloradans who have low income and have historically had less power or privilege.

- Please describe the people that your organization seeks to serve. Include socioeconomic information, as well as demographic or any other information that you think is important.
- Please share with us any other information you use (e.g., needs assessments, census data, etc.) to help you understand the context, needs or perspectives of the people or communities living on low income that you plan to serve.

Many of the families utilizing FFN care in our area are low income families that simply can not afford child care in a formal child care setting. Families that are headed by lower-wage and lower-skilled parents are more likely to have FFN caregivers with the same skills, income, and education backgrounds. This is concerning when we know that the first years of life build the foundation for a lifetime of learning. Quality interactions and experiences for young children are imperative for optimal growth and development. By supporting FFN providers as they provide this essential service to our community members the GHECC would be helping to ensure that all children are provided an equal opportunity when it comes to their education.

A safe and stable FFN care environment also provides the families utilizing this type of care with the stability they need to feel confident in their child care options and go to work with a clear mind. This helps to ease the stress that many families experience when they have difficulty finding care or feel unsure about the care they are receiving. In recent focus groups that the GHECC conducted with parents from our immigrant population many participants expressed feeling uneasy when leaving their child with a neighbor. Some sharing that often times they "do not trust the person they leave their kids with, but it is out of necessity that they must work." In June of 2019 the GHECC conducted a parent survey, 104 individuals responded and 50% of respondents said they use a FFN provider for their child care needs. The Council knows that this number has increased in recent years as we have seen 8 of our licensed family child care homes close resulting in a loss of 52 child care slots. In our small community, this was a significant loss.

According to the Kids Count Data Center 10% of the children under the age of 6 live below 100% federal poverty level in Gunnison County. In Hinsdale County that number jumps to 68%. We know that the self sufficiency standard for a family of 4 living in our Counties is far above 100% FPL. Realistically there are far more families that experience intense economic hardship based on the self sufficiency standard with 29% of families living below 200% FPL in Gunnison County and 76% living below 200% FPL in Hinsdale County. Gunnison County's Colorado Child Care Assistance Program has had a waiting list for several years. While on the waiting list the majority of these families utilize FFN providers for their child care.

Many FFN caregivers in our area are also low-income. The GHECC sees this work as an opportunity to support and encourage some FFN caregivers in becoming licensed family child care home providers or qualified exempt providers for the CCCAP program. In supporting FFN caregivers in this way, the GHECC would be assisting them in maintaining some stability in their income throughout the years. Should they be interested in becoming a licensed family child care home provider opportunities for scholarships and grant funding would then be available to them.

Community-informed: ***We are informed by the community and those we exist to serve.***

- How does your organization engage with the community it serves?
- How did feedback and input from the community you plan to serve contribute to this proposed work?

The GHECC engages with the communities we serve on a regular basis through various avenues including partnerships with other community organizations such as communities that care, Multi-Cultural Resource office, 4-H, early childhood programs, Gunnison County Libraries, family advocacy and support team, the local school district, and Western Colorado University. The Council also offers professional development sessions, parent trainings, and community events throughout the year. We have a Facebook page and an email list serve that we use regularly to advertise for local resources and events.

In relation to the FFN work proposed in this application our organization has found our parenting sessions and community events to be one of the most effective techniques to engage potential FFN caregivers. In recent years we have begun to offer more community events aimed towards parents and caregivers of young children. In collaboration with Communities that Care the GHECC has offered a variety of community events including a pop-up arcades, community baby showers, and summer resource fairs. All of our events provide information on available resources throughout the community, including mini-sessions during the events where presentations are done on a variety of topics relevant to early childhood.

In September of 2019 the GHECC worked closely with the IceLab, Western Colorado University, and Region 10 Small business development to offer a home provider workshop for individuals interested in opening their own licensed family child care home. The event was well attended and included 7 Spanish speaking participants interested in opening a family child care home. This event heightened our awareness around the need to outreach and engage our Spanish speaking population. Since the workshop our Council has been working closely with the multicultural resource office also housed under Health and Human Services to enlist the help of MRO staff to engage our Spanish speaking community members, connecting them to resources and offering them support in providing family, friend, and neighbor care.

The responses that the GHECC received from individuals in our 2019 parent survey helped to inform our work moving forward in supporting the FFN community. As mentioned previously there is a large network of FFN caregivers currently providing child care to community members. The council sees this time as an opportunity to engage these individuals and work with them to help them create an enriching and developmentally stimulating environment for the children in their care. We also see this as an opportunity to recruit individuals that are potentially interested in become a licensed provider or a qualified exempt provider for the Colorado Child Care Assistance Program.

Over the last year the GHECC has worked closely with our local library to offer FFN outreach events. At the events certain topics are presented to the FFN community. Topics have included supporting early literacy through literacy rich environments, positive behavior management, and communication.

Gunnison County is also the fiscal sponsor for many organizations that we work with that provide critical services to the community such as the Gunnison County Substance Abuse Prevention Project, Multi-Cultural Resource Office, and Communities that Care. Although our Council is housed under a Government entity we have good relationships with many members of the community where trust has been established. The strategies outlined in this proposal have been informed by the communities that we serve.

▼ Proposed Activities

Proposed Activities

If applying through a funding opportunity, please continue to refer to and clearly demonstrate within the application how you meet the criteria listed in the funding opportunity that you are applying under. Individual criteria for each funding opportunity can be found on our website.

- For the proposed work, describe what you will do and how you will do it.
- What is the timeline for this work and what are the major milestones that will ultimately lead to your desired results?
- What evidence have you used to decide that this approach may be effective in addressing the issue you are tackling?

10,000 Character Limit:

Task 1 – Survey and focus groups will be conducted by the end of January 2021.

Gain a better understanding of FFN caregiver capacity and need in Gunnison and Hinsdale Counties.

- Create a survey of capacity and needs to distribute throughout areas of service to FFN providers

- Run two focus groups (one in English and one in Spanish) with FFN providers to better understand areas that the GHECC can support the providers and the families that they serve.

Task 2 – Ongoing sessions offered on a bi-monthly basis beginning October 2020 – September 2023

Collaborate with Gunnison County Public Library to offer education sessions to FFN care providers in the communities that we serve. Through this effort we hope to establish local FFN caregiver communities of practice for informal peer support and connection.

- Information on resources available in the community for families and young children will be shared with FFN caregivers. Gift baskets with early literacy materials will be given to participants at the end of each session in an effort to increase the number of early literacy items owned by FFN caregivers to benefit the children in their care.
- Sessions will be offered to increase FFN caregiver's knowledge of toxic stress and adverse childhood experiences, child development, early literacy, nutrition and positive behavior management. Sessions will provide FFN caregivers with lesson plans and ideas for incorporating early literacy practices into daily routines to best support the development of the children in their care.
- Monthly sessions will be offered throughout the year will lunch provided at each session.
- Spanish interpretation will be offered at each session, if there is a great amount of interest individual sessions may be offered in Spanish.
- Child Care will be offered during each session.

Task 3 -Ongoing partnership with Mountain Roots beginning March 2021-August 2023

Collaborate with Mountain Roots to offer garden- based programming to FFN caregivers. This would include 2 in person age-appropriate lessons in gardening, plant life-cycles, and nutrition. FFN caregivers that attend both sessions will receive a small container garden to take home for themselves and the children in their care to care for.

- FFN caregivers and the children in their care will be invited to meet with Mountain Roots educators in March or April to start seeds in their own small container garden with the children in their care. The children will be taught seedling care as well as the seed life cycle. In June, the caregivers and the children will be able to come together to visit a larger community garden. The two-part program will include age-appropriate lessons in gardening, plant life-cycles, nutrition, a healthy garden snack, as well as time for play and exploration in the garden. This experience is important to early childhood programs because gardening engages all the senses, encourages healthy eating, enhances fine motor development, teaches responsibility, creates environmental stewards, teaches patience, and introduces children to scientific concepts.

Task 4 December 2020-September 2023

Collaboration with Gunnison County Health and Human services to offer a Love and Logic and/or Nurturing Parenting Program parenting courses to FFN caregivers and the parents whose children they care for depending on what is available in the community at the time.

- The GHECC will work closely with Gunnison County DHHS to outreach to FFN caregivers. The GHECC will cover the enrollment fee for the Love and Logic course and/or Nurturing Parenting Course.

Task 5- November 2020, November 2021, November 2022

Offer the Nurturing the Young Child Conference on an annual basis

In November of each year our Early Childhood Council offers the Nurturing the Young Child Conference. The conference was initially created to help meet the professional development needs of early childhood education providers in our area. The conference provides 6-7 hours of training each year.

- Targeted outreach would be done to Family, Friend, and Neighbor care providers incentivising them to attend the conference in November and earn continuing education credits.
- Spanish interpretation and/or sessions will be offered in Spanish

Task 6

One EQIT course offered on an annual basis December 2020 – September 2023

Offer an Expanding Quality in Infant and Toddler Care course

- Each year the GHECC offers an Expanding Quality in Infant and Toddler Care course. The GHECC will outreach to FFN providers to encourage their enrollment and completion of an EQIT course. The GHECC will cover any enrollment fees and award each FFN provider with an enriching environments gift package (valued at $150) upon graduation from the course.
- Spanish interpretation will be provided when necessary

Task 7 - Positive Parenting Solutions Course offered annually March 2021, March 2022, March 2023

The GHECC will partner with the Pyramid Model Leadsership Team to offer a 3 session Positive Solutions for Families course each year.

- Food and Child Care will be provided during each session
- Interpretation and/or a course offered in Spanish will be provided

Task 8 - Two Small business development courses offered one in 2021 and one in 2023

Collaborate with the IceLab and Region 10 to offer a small business development course to FFN providers.

- The council will work with the IceLab to recruit FFN providers and offer a small business development course.
- Spanish interpretation will be provided

Task 9 -Targeted outreach to FFN providers will occur on a monthly basis from Dec. 2020 – Sept. 2023

Increased outreach to FFN providers to provide them information of various community resources through Facebook, Newspaper Ads, Email, Community Events, and one on one interactions. Information on the following resources and opportunities will be promoted throughout the year (All advertisements and outreach materials will also be offered in Spanish):

- FFN lunch and learns offered in collaboration with the Gunnison County Public Libraries
- Garden programing and Nutrition Lessons in collaboration with Mountain Roots
- Educational resources and trainings for FFN providers including:
- Expanding Quality in Infant and Toddler Care courses
- Nurturing the Young Child Conference
- Standard Precautions Training
- CPR and First Aid
- Pyramid Model Trainings
- Mandatory Reporting
- Early Learning and Developmental Guidelines
- Child Find Screenings Parenting Courses

Method for Tracking Your Impact

- Thinking of the health inequities you described above, what is the specific impact you are hoping to have through your grant activities?
- If your program provides direct services, how many unique individuals do you expect to serve?
- How will you know whether this work has been successful in achieving what you hoped it would?

5,000 Character Limit:

The GHECC believes that by raising FFN provider's awareness of resources available in the community and connecting them to the resources our council would be lessening the stress experienced by FFN providers and the families that they serve. Not only would this work be strengthening the FFN provider's understanding on ways to support child development, but it also connects them and the children and families they serve to resources around food security and practices to support healthy social emotional development and health and safety. All of the tasks outlined in the proposed work plan will help to foster positive relationships between FFN providers and build a network of supports for them to lean on as they continue the critical work they are doing for our community. Our overall goal is that the FFN providers see their work as essential. The GHECC hopes that many FFN caregivers will begin to look at early childhood care and education as a career path viewing themselves as a professionals that are well respected and appreciated in our community.

To track our success in these efforts we will regularly track attendance at the various training opportunities offered throughout the year. The attendance tracking will include the individual's names and contact information so that Council staff can continue to follow-up with individuals after each training as well as notify them of upcoming opportunities for professional development and/or available resources.

FFN caregivers will be given an evaluation form after each training session to offer feedback. In the evaluation forms they will be asked if they believe the information provided will be useful in their work with children and areas or topics they would like the GHECC to focus on.

The GHECC plans to conduct annual surveys one for parents in our community and one specifically designed for FFN caregivers in our area. The surveys will be designed to ask important questions on parents perception of FFN care in the communities that we serve, FFN caregivers utilization of community supports, and information on desired services or supports for FFN caregivers in our communities.

Financial Information

- What are the major funding sources for your organization and for the work you are proposing?
- If this is a collaborative effort or partnership, who are the partners contributing to the project?
- What is the long-term funding strategy for this proposed work?

5,000 Character Limit:

The major funding sources for our organization and the work we are proposing come from Colorado Shines Systems Building Funds and the Temple Hoyne Buell Foundation. Half of the funding for personnel expenses will be provided by these two sources. Colorado Shines funding has been established to support staff time in organizing our annual fall conference, standard precautions training, and annual EQIT course as well as other professional development opportunities. Temple Hoyne Buell funding has been established for potential home provider outreach and supports, including personnel expenses for the FFN caregivers lunch and learn sessions offered at the local libraries.

Some additional funding will be provided from these two funding sources for advertising through social and print media as well as registration expenses for the Rocky Mountain Early Childhood Conference for continuing education for Council staff. Temple Hoyne Buell funding is also set aside to cover scholarships and/or enrollment fees for professional development offerings.

The Gunnison County Public Library will be contributing the project providing a space for the FFN lunch and learn sessions as well as literacy rich gift bags that will be given to FFN caregivers after each session. The Gunnison County Public Library will also assist with advertising and outreach to FFN providers throughout the grant period.

Mountain Roots food project will be contributing to the project by providing staff to help implement the FFN garden project and provide lessons to FFN caregivers and the children in their care.

The IceLab will be contributing to the project by helping to provide a small business development course in partnership with Region 10.

The GHECC will partner with the Pyramid Model Leadership Team to offer Positive Solutions for Families course to the FFN caregiver community and the families that they serve. The PMLT will help by providing staff to facilitate each session.

In order to submit your application, please upload the documents listed below.

Required Documents for All Applications (further guidance available here):

- Line-Item Budget Form (required template available **here**)
- Budget Narrative
- Board of Directors List (please include the organizational affiliation for each member)
- Key Staff List (please include a description of the qualifications and track record of the individuals who will be managing and performing the activities proposed)
- Organization's Current Annual Operating Budget (revenues and expenses for your organization's current fiscal year)
- Organization's Most Current Financial Statements (interim income statement and balance sheet through the most recently closed month-end of current year)
- Organization's Most Recent Completed Audited Financial Statements or Financial Review (if your organization does not have either, please upload a document letting us know)

If Using a Fiscal Sponsor, the following documents are also required:

- Fiscal Sponsor's Audited Financial Statements
- Fiscal Sponsor Agreement (template available **here**)

For guidance on how to upload the required documents listed above or how to upload any additional

documents you'd like to include, please click **here**.

If you are unable to include documents electronically, please contact Grantmaking Operations to make arrangements for an alternative submission at 303-953-3600, toll-free: 877-225-0839 or email: grants@coloradohealth.org.

Key Staff List

Fiscal Sponsor Agreement (If Applicable)

Fiscal Sponsor's Audited Financial Statements (If Applicable)

Current Annual Operating Budget

Current Financial Statements

Audited Financial Statements

APPLICATION DOCUMENTS

Board of Directors.docx

Board of Directors
Added by Lana Athey at 1:38 PM on June 1, 2020

BUDGET NARRATIVE.docx

Budget Narrative
Added by Lana Athey at 1:37 PM on June 1, 2020

CO Health Foundation Line Item Budget Form .xls

Line Item Budget Form
Added by Lana Athey at 1:37 PM on June 1, 2020

Please tell us approximately how many hours it took for you to complete this application.
Number of Hours:

- In order to submit the application you must first save it.
- To access a saved but not submitted application, you'll find it under the "In Progress" section in your Grantee Portal.

BUDGET NARRATIVE

Gunnison – Hinsdale Early Childhood Council

Family, Friend, and Neighbor Care Project

The GHECC is requesting the following funds for the proposed Family, Friend, and Neighbor Care project:

PERSONNEL EXPENSES

TOTAL BUDGET $22,451 Annually - $12,000 requested from the Colorado Health Foundation

$12,000 Year 1

(In Year 2 and 3 a 5% increase is projected for personnel expenses, please see budget spreadsheet)

- **$6,340 towards the Co-Coordinators position = 3.8 hours/week .095 FTE**
  The Co-Coordinator will be responsible for the following:
  - Organizing and advertising for FFN Lunch and Learn sessions
  - Organizing and advertising for CPR & First Aid
  - Organizing and advertising for Standard Precautions training sessions
  - Organizing and advertising for the GHECC's annual fall conference
  - Coordinating Garden programs offered to FFN care providers by Mountain Roots Food Project
  - Outreach at community events
- **$4,160 towards an outreach specialist position = 4 hours/week .10 FTE**

  The Outreach Specialist will be responsible for the following:

  - Outreach directly to FFN providers through in person meetings, phone calls, social media
  - Translation of Advertisements
  - Interpretation at lunch and learn sessions and other trainings
  - Outreach at community events
- **$1,500 towards our Quality Improvement Coach & Trainer position = .9 hr/week .025 FTE**
  The QI Coach and Navigator will be responsible for the following:
  - 2 or 3 presentations at the FFN Lunch and Learn sessions throughout the year
  - Assisting with the Positive Solutions for Families Training
  - Offering an annual EQIT course

PROGRAMMING/PROJECT COSTS

$4,000 Annually

- $1,000 for FFN Monthly Lunch and Learn Sessions (Food and Advertising)
  (Incentives provided by Gunnison County Public Libraries)
- $750 for FFN garden Sessions in partnership with Mountain Roots Food Project
  (A portion of staff time provided by Mountain Roots Food Project)

- $1,500 for to help cover the cost of enrollment fees in EQIT courses, Pyramid Model Sessions, CPR & First Aid Courses, and awards for completion of courses
- $750 for Positive Solutions for Families Course in Partnership with the Pyramid Model (A portion of staff time provided by Pyramid Model)

ADMINISTRATIVE COSTS RELATED TO THE PROJECT

10% of total request annually towards administrative expenses – Gunnison County Finance Department for grant tracking, payroll, etc.

$1,600 in year 1

The Colorado Health Foundation Line-Item Budget

Organization Name: Gunnison-Hinsdale Early Childhood Council

Proposal Title: GHECC Family, Friend, and Neighbor Care

Please fill in amounts only for year(s) for which you are requesting funding.

Proposal Revenue	Total Project Budget			
	Year 1	Year 2	Year 3	Total
The Colorado Health Fdn Request	$ 17,600.00	$ 18,260.00	$ 18,953.00	$ 54,813.00
Government Grants	$ 6,544.00	$ 6,544.00	$ 6,544.00	$ 19,632.00
Foundation Grants	$ 10,350.00	$ 10,350.00	$ 10,350.00	$ 31,050.00
Individual Support				$ -
Corporate Support				$ -
Special Events				$ -
Earned Revenue	$ 1,600.00	$ 1,600.00	$ 1,600.00	$ 4,800.00
Contract Revenue				$ -
In-kind				$ -
Total Revenue	$ 36,094.00	$ 36,754.00	$ 37,447.00	$ 110,295.00

Proposal Expenses	Total Project Budget				Request to The Colorado Health Foundation			
	Year 1	Year 2	Year 3	Total	Year 1	Year 2	Year 3	Total
Direct Costs (each item to be detailed in budget narrative)								
General Operating				$ -				$ -
Program/Project				$ -				$ -
Personnel	$ 22,451.00	$ 23,051.00	$ 23,681.00	$ 69,183.00	$ 12,000.00	$ 12,600.00	$ 13,230.00	$ 37,830.00
Programming/Project Costs	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 12,000.00	$ 4,000.00	$ 4,000.00	$ 4,000.00	$ 12,000.00
Administrative costs related to program	$ 1,600.00	$ 1,660.00	$ 1,723.00	$ 4,983.00	$ 1,600.00	$ 1,660.00	$ 1,723.00	$ 4,983.00
Capital				$ -				$ -
								$ -
Total Direct Costs	$ 28,051.00	$ 28,711.00	$ 29,404.00	$ 86,166.00	$ 17,600.00	$ 18,260.00	$ 18,953.00	$ 54,813.00
Other Costs (each item to be detailed in budget narrative)								
Consultants				$ -				$ -
Fiscal Sponsor's Fee (if applicable)				$ -				$ -
Indirect Costs (reserved for universities) - max 10% (if applicable)								
Total Other Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTAL COSTS	$ 28,051.00	$ 28,711.00	$ 29,404.00	$ 86,166.00	$ 17,600.00	$ 18,260.00	$ 18,953.00	$ 54,813.00