AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item: DRAFT BOCC Meeting Minutes; 20200421

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

The 4/21/20 Regular Meeting minutes are attached for consideration.

Fiscal Impact:

Submitted by: Liz Mense **Submitter's Email Address:** EMense@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ◉ Required ○ Not Required

Comments:
ok db 6/10/20

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 6/10/2020 Certificate of Insurance Required Yes ○ No ◉

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\mbirnie Discharge Date: 6/10/2020

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted: 5

Agenda Date: 6/16/2020

Revised April 2015

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
April 21, 2020

The April 21, 2020 meeting was held in the Board of County Commissioners' meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present were:

Jonathan Houck, Chairperson
John Messner, Vice-Chairperson
Roland Mason, Commissioner
Matthew Birnie, County Manager
Elizabeth Mense, Deputy County Clerk
Others Present as Listed in Text

GUNNISON COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING:

CALL TO ORDER: Chairperson Houck called the meeting to order at 8:30 am. Commissioner Houck noted for the record that Commissioner Messner and Commissioner Mason are attending the meeting via Zoom Meeting. Commissioner Houck, County Manager Birnie and Deputy County Manager Marlene Crosby are in attendance in the boardroom.

AGENDA REVIEW: Consent Agenda No. 2, the Intergovernmental Agreement with Region 10 will be pulled from the Consent Agenda and discussed during the County Manager's Report.

MINUTES APPROVAL: **Moved** by Commissioner Houck, seconded by Commissioner Messner to approve the meeting minutes of 3/17/20 and 3/19/20 as presented. Motion carried.

1. 3/17/20 Regular Meeting
2. 3/19/20 Special Meeting

CONSENT AGENDA: **Moved** by Commissioner Houck, seconded by Commissioner Messner to approve the Consent Agenda as presented with the exemption of Consent Agenda Item No. 2 and No. 4. Motion carried.

1. Liquor License; SkyHighColorado LLC dba The Nugget Café; April 6, 2020 – April 6, 2021
2. Intergovernmental Agreement; Region 10
3. Resolutions; Shady Island River Park Project
4. BOCC Letter of Support; Marble Broadband Project
5. Contract Amendment No. 3; Colorado Department of Public Health & Environment
6. Grant Application; Community Collaboration Grant; Choice Pass Program Scholarships
7. Grant Application; State of Colorado; COVID-19 Emergency Assistance; $25,000
8. Grant Award; Electronic Recording Technology Board; COVID-19 Emergency; $2885.97
9. Airline Ground Handling License Agreement & Lease

Consent Agenda Item No. 4; BOCC Letter of Support; Marble Broadband Project:
This item will be discussed at a future meeting to allow the Commissioners time to follow up with the Marble Town Council after their May 7th meeting.

SCHEDULING:
There were no additions to the schedule.

COUNTY MANAGER'S REPORT: County Manager Matthew Birnie was present for the discussion.

- County Manager Birnie discussed the Intergovernmental Agreement (IGA) with Region 10 that is being developed to set up the revolving loan fund program. CM Birnie is meeting with the Attorney's office today to finalize the IGA. He is requesting authority to execute the IGA once it has been finalized.
  Moved by Commissioner Houck, seconded by Commissioner Mason to authorize County Manager Birnie to execute the Intergovernmental Agreement with Region 10 once finalized. Motion carried.

- CM Birnie briefly discussed COVID-19 recovery. Cathie Pagano, the Community Development Director will be designated as the Recovery Section Chief.

DEPUTY COUNTY MANAGER'S REPORT: Deputy County Manager Marlene Crosby was present for the discussion.

1. **Request to Purchase a Crack Sealer:**
   DCM Crosby explained that Public Works intends to purchase a crack sealer from Denver Industrial Sales. The fiscal impact is $81,455.60. She explained that the crack sealer is an important and key piece of equipment for pavement maintenance. Public Works will get $1,500 for trade in of the old crack sealer. The Board is in support of the purchase.

- DCM Crosby briefly discussed Cumberland and Cottonwood Pass.

Commissioner Messner noted for the record that he has to take a brief recess from the meeting from 9:00 am – 9:10 am. He will not make a formal vote during the Public Hearing since he will miss a portion of the presentation.

BREAK: The meeting briefly recessed at 8:57 am. The meeting resumed at 9:00 am.

Public Hearing & Resolution Authorizing the Execution and Delivery of a Ground and Improvement Lease Agreement, A Lease Purchase Agreement, A Continuing Disclosure Certificate, An Official Statement and Certain Related Documents by the County; Approving the Forms of Related Documents; and Providing for Other Matters Relating Thereto; Gunnison County Library Project:

1. Open Public Hearing: Chairperson Houck opened the Public Hearing at 9:00 am.

2. Public Notice Confirmation: Public notice was confirmed by Deputy County Clerk Elizabeth Mense.

3. Identify Ex Parte Communications: There were no ex parte communications identified.

4. Staff Presentation: CM Birnie explained that this is a parameters resolution for the financing for the Gunnison County Library Project. The original debt issue was going to be approximately 15 million dollars for both the library and airport projects. Due to increased FAA funding, approximately 7.5 million was removed from the debt issue. CM Birnie is working with David Lucas from Sherman & Howard and Troy Bernberg from Northland Securities. This resolution will authorize CM Bernie to execute all the documents once they are finalized.

5. Applicant Presentation: N/A

6. Board Questions: There were no questions from the Board.

7. Public Comments: There were no public comments.

8. Acknowledge Correspondence Received: N/A

9. Applicant Response: N/A

10. Close Public Hearing:
    Moved by Commissioner Houck to close the public hearing. The public hearing closed at 9:04 am.

Moved by Commissioner Mason, seconded by Commissioner Houck to approve Resolution 2020-19; A Resolution Authorizing the Execution and Delivery of a Ground and Improvement Lease Agreement, A Lease Purchase Agreement, A Continuing Disclosure Certificate, An Official Statement and Certain Related Documents by the County; Approving the Forms of Related Documents; and Providing for Other Matters Relating Thereto. Motion carried.

2nd Addendum to the Development Improvements Agreement; Whetstone Industrial Park:
Attorney Marcus Locke from Law of the Rockies was present for the discussion. This addendum would extend the work completion date to September 30, 2020.
Moved by Commissioner Houck, seconded by Commissioner Mason to approve the 2nd Addendum to the Development Improvements Agreement for Whetstone Industrial Park as presented and authorize Chair signature. Motion carried.

NOTE: Commissioner Messner returned to the meeting at 9:10 am.

Lot Cluster; Robert & Pamela Taylor:
Beth Baker, Administrative Services Manager was present for the discussion. ASM Baker explained that Robert & Pamela Taylor have requested a lot cluster to combine their two lots, Skelton No. 1 and Skelton in the Quartz Creek Mining District. The lot will be just over 18.186 acres once combined. The Taylor's intend to build a house on the lot. The taxes are current and the utility companies have agreed to the cluster. The request was reviewed by both the Director of Community Development and the County Attorney.
Moved by Commissioner Houck, seconded by Commissioner Messner to approve the Lot Cluster for Robert & Pamela Taylor for Skelton No. 1 and Skelton in the Quartz Creek Mining District as presented and authorize the full Board signatures. Motion carried.

VOUCHERS AND TRANSFERS:
Finance Director Linda Nienhueser presented the voucher approval report dated April 21, 2020 and the cash transfer authorization report dated March 2020 for discussion and approval.
Moved by Commissioner Mason, seconded by Commissioner Houck to approve the vouchers in the amount of $2,546,679.13. Motion carried.
Moved by Commissioner Houck, seconded by Commissioner Messner to authorize the cash transfers in the amount of $2,778,967.93. Motion carried.

Sales Tax & Local Marketing District Reports:
Finance Director Linda Nienhueser presented the February 2020 Sales Tax & Local Marketing District reports.

TREASURER'S REPORT:
Treasurer Debbie Dunbar was present for the discussion. The March 2020 Treasurer's report, Investment report dated March 31, 2020 and the Quarterly Interest report were provided for Board review.
Moved by Commissioner Houck seconded by Commissioner Mason to accept the Treasurer's reports as presented and authorize Chair signature. Motion carried.

Purchase Card Reports:
Finance Director Linda Nienhueser presented the November and December 2019 reports. The January 2020 report was also presented.

COMMISSIONER ITEMS:
Roland Mason-

1. Commissioner Mason briefly discussed the Marble Broadband Project. The BOCC letter of support will be discussed on a future agenda after the Marble Town Council meeting. Commissioner Mason stated that he reached out to the Region 10 Broadband Director.

The Board briefly discussed the COVID-19 response.

UNSCHEDULED CITIZENS: There were no Unscheduled Citizens present

ADJOURN: **Moved** by Commissioner Houck, seconded by Commissioner Messner to adjourn the meeting. The meeting adjourned at 9:39 am.

_____
Jonathan Houck, Chairperson

_____
John Messner, Vice-Chairperson

_____
Roland Mason, Commissioner

Minutes Prepared By:

_____
Elizabeth Mense, Deputy County Clerk

Attest:

_____
Kathy Simillion, County Clerk

DRAFT