AGENDA ITEM or FINAL CONTRACT REVIEW SUBMITTAL FORM

Agenda Item:

Action Requested: Motion

Parties to the Agreement:

Term Begins: **Term Ends:** **Grant Contract #:**

Summary:

The draft 8/21/18 Human Services meeting minutes are attached for consideration.

Fiscal Impact:

Submitted by: Liz Mense **Submitter's Email Address:** EMense@gunnisoncounty.org

Finance Review: ○ Required ◉ Not Required

Comments:

Reviewed by: Discharge Date:

County Attorney Review: ◉ Required ○ Not Required

Comments:
ok db 9/14/18

Reveiwed by: GUNCOUNTY1\dBaumgarten Discharge Date: 9/14/2018 Certificate of Insurance Required Yes ◉ No ○

County Manager Review:

Comments:

Reveiwed by: GUNCOUNTY1\emense Discharge Date: 9/14/2018

○ Consent Agenda ◉ Regular Agenda ○ Worksession Time Allotted: 1

Agenda Date: 10/16/2018

Revised April 2015

GUNNISON/HINSDALE BOARD OF HUMAN SERVICES
MEETING MINUTES
August 21, 2018

The August 21, 2018 meeting of the Gunnison/Hinsdale Board of Human Services was held in the Board of County Commissioners' meeting room located at 200 E. Virginia Avenue, Gunnison, Colorado. Present were:

Phil Chamberland, Chairperson
Susan Thompson, Vice-Chairperson (VIA PHONE)
Jonathan Houck, Commissioner
John Messner, Commissioner
Joni Reynolds, Health & Human Services Director
Matthew Birnie, County Manager
Elizabeth Mense, Deputy County Clerk
Other Persons Present as Listed in Text

CALL TO ORDER: Chairperson Chamberland called the meeting to order at 10:03 am.

BREAK: The Gunnison/Hinsdale Board of Human Services meeting recessed at 10:03 am**.** The meeting resumed at 10:06 am.

AGENDA REVIEW: There were no changes to the agenda.

MINUTES APPROVAL: **Moved** by Commissioner Houck, seconded by Commissioner Messner to approve the minutes of the 6/19/18 Gunnison/Hinsdale Board of Human Services Meeting. Motion carried unanimously.

FINANCE UPDATE: Senior Accountant Kelly Weak was present for the discussion. She stated that the County received the settlement for the adjustment period of the fiscal year and that all programs were funded.

PROGRAM UPDATE: HHSD Reynolds stated that there were no program updates to discuss at this time.

STAFFING AND BUILDING UPDATE: HHSD Reynolds reported that Maggie Nielsen, Child Support Services Specialist, submitted her resignation on 8/20/18. Her last day will be 9/14/18. The paperwork has been submitted to begin the process of filling Maggie's position upon her departure. HHSD Reynolds mentioned that one of her employees, Anthony Kellum, previously performed child support services in Garfield County and may have interest in helping to fill in intermittently. Vice-Chairperson Thompson joined the meeting via phone at 10:18 am. County Manager Birnie inquired whether it was a requirement that the person in Child Support Services Specialist position be a paralegal. HHSD Reynolds stated that in the past it was listed in the preferred qualifications section. HHSD Reynolds reminded the Board of the luncheon that will be held at the Health & Human Services Building. The building is on track and near completion.

NEXT MEETING: The next meeting is scheduled for October 16, 2018.

ADJOURN: **Moved** by Chairperson Chamberland to adjourn the meeting. The meeting adjourned at 10:25 am.

DRAFT

Minutes Prepared By:

_____
Elizabeth Mense, Deputy County Clerk

Minutes Approved (insert date):

_____
Phil Chamberland, Chairperson