

## REQUIREMENTS FOR MARRIAGE APPLICATION/LICENSE

***\*\*\*Failure to appear with all below information may result in having to re-schedule your appointment for a later date\*\*\****

- BOTH PARTIES ARE REQUIRED TO PROVIDE A VALID PHOTO ID (I.E. PASSPORT/DRIVERS LICENSE)
- BOTH PARTIES ARE REQUIRED TO PROVIDE THE LAST 4 DIGITS OF THEIR SOCIAL SECURITY NUMBER
- BOTH PARTIES ARE REQUIRED TO PROVIDE THE CITY AND STATE OF BIRTH (OR CITY AND COUNTRY IF NOT IN U.S.)
- PARTIES MUST PROVIDE A CURRENT ADDRESS (FOR MAILING PURPOSES)
- BOTH PARTIES ARE REQUIRED TO PROVIDE THEIR FATHER'S FULL NAME (FIRST/MIDDLE/LAST) AND CURRENT RESIDENCE (CITY AND STATE), EVEN IF THEY ARE NO LONGER WITH US WE WILL STILL NEED THEIR COMPLETE NAME
- BOTH PARTIES ARE REQUIRED TO PROVIDE THEIR MOTHER'S FULL **MAIDEN** NAME (FIRST/MIDDLE/LAST) AND CURRENT RESIDENCE (CITY AND STATE) EVEN IF THEY ARE NO LONGER WITH US WE WILL STILL NEED THEIR COMPLETE NAME
- IF EITHER PARTY IS DIVORCED: PROVIDE THE DATE OF DIVORCE, THE CITY AND STATE THAT IT OCCURRED, AND THE TYPE OF COURT (I.E. CIRCUIT/DISTRICT/SUPERIOR ETC.)
- IF EITHER PARTY IS A WIDOW/WIDOWER: PROVIDE THE DATE OF DEATH AND CITY & STATE OF DEATH